

Public Document Pack

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 16 November 2010 at 2.00 pm

County Hall, Oxford, OX11ND

Joanna Simons

Joanna Simons
Chief Executive

November 2010

Contact Officer: **Sue Whitehead**
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Councillors

Membership

- | | |
|-----------------------|---|
| Keith R. Mitchell CBE | - <i>Leader of the Council</i> |
| David Robertson | - <i>Deputy Leader of the Council</i> |
| Arash Fatemian | - <i>Cabinet Member for Adult Services</i> |
| Ian Hudspeth | - <i>Cabinet Member for Growth & Infrastructure</i> |
| Jim Couchman | - <i>Cabinet Member for Finance & Property</i> |
| Kieron Mallon | - <i>Cabinet Member for Police & Policy Co-ordination</i> |
| Louise Chapman | - <i>Cabinet Member for Children, Young People & Families</i> |
| Michael Waine | - <i>Cabinet Member for Schools Improvement</i> |
| Rodney Rose | - <i>Cabinet Member for Transport</i> |
| Mrs J. Heathcoat | - <i>Cabinet Member for Safer & Stronger Communities</i> |

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on 24 November 2010 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 21 December 2010

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 12)

To confirm the minutes of the meetings held on 19 October 2010 (**CA3(a)**) and 2 November 2010 (**to be circulated separately**) and to receive for information any matters arising therefrom.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Financial Monitoring - November 2010 (Pages 13 - 108)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/112

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Report by Assistant Chief Executive & Chief Finance Officer (**CA6**).

This is the fourth financial monitoring report for the 2010/11 financial year and covers the period up to the end of September 2010. Part 1 & 2 set out the Council's forecast

position for the 2010/11 financial year and include projections for revenue, balances, reserves. The capital programme monitoring and update is dealt with at Part 3.

The Cabinet is RECOMMENDED to:

- (a) ***note the report and approve the virements as set out in annex 2a;***
- (b) ***approve the Supplementary Estimate requests as set out in annex 2f and paragraph 46.***

7. Treasury Management Mid Term Review 2010/11 (Pages 109 - 120)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/114

Contact: Tim Chapple, Financial Manager – Treasury & Pension Fund Investments (01865) 323978

Report by Assistant Chief Executive & Chief Finance Officer (**CA7**).

The report sets out the Treasury Management activity undertaken in the first half of the financial year in compliance with the CIPFA Code of Practice. The report includes Debt and Investment activity, an update on Prudential Indicators, changes in Strategy and a forecast interest receivable and payable in the financial year.

The Cabinet is RECOMMENDED to note the report, and to RECOMMEND Council to note the Council's Mid Term Treasury Management Review 2010/11.

8. Business Strategy and Service & Resource Planning Report for 2011/12 - 2015/16 (November 2010) (Pages 121 - 144)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/116

Contact: Lorna Baxter, Assistant Head of Finance Tel: (01865) 323971

Report by Assistant Chief Executive & Chief Finance Officer (**CA8**).

This report is the third in the series for reports on the Business Strategy and Service & Resource Planning for 2011/12 – 2015/16 Service & Resource Planning process for 2011/12 - 2015/16 and will culminate in the Council setting a budget requirement for the authority and an amount of Council Tax for 2011/12 in February 2011.

The reports sets out a synopsis of what is contained in the Spending Review announced on 20 October 2010 along with subsequent announcements and the potential impact of them on Oxfordshire, highlighting where there are uncertainties and the level of risk those uncertainties form. Whilst the Spending Review does provide some information, the actual grant position for 2011/12 for both Formula Grant and Specific Grants along with capital funding, will not be known until the Draft Local Government Finance Settlement is announced in early December 2010.

The Cabinet is RECOMMENDED to:

- (a) note the outcome of the Spending Review, and the potential impacts on both revenue and capital;***
- (b) note that clarity has been sought from Members of Parliament on the uncertainties which remain as a result of the Spending Review;***
- (c) agree the proposed revision to the total savings targets in paragraph 27.***

9. Day Opportunities for Older People (Pages 145 - 164)

Cabinet Member: Adult Services

Forward Plan Ref: 2010/178

Contact: Varsha Raja, Assistant Head of Services, Strategic Commissioning Tel: (01865) 323552

Report by Director of Social & Community Services (**CA9**).

This report sets out a proposed new strategic direction to move away from traditional day services for older people to a concept of offering a range of support and services on different days of the week in different venues that maximise independence and offer activities tailored to meet individuals' needs.

Social & Community Services currently funds a range of day services for older people that are building based. These services are either delivered by internal staff or through directly provided services, or commissioned from voluntary and community organisations, or part funded through grants. A much wider range of occupational or activity opportunities are provided by voluntary agencies, community groups and special interest groups with no financial support from the County Council.

The current investment in day services is a total £3,214,000 with an additional £1,596,000 funding transport to enable people to access day services.

The future of day services for older people is one of a number of key issues that has arisen from the roll out of self-directed support as part of the transformation of adult social care.

There is evidence both nationally and locally that new service users may decide to spend their budgets in other ways. This report outlines a proposal to move from a more traditional approach of building based 9 to 5 'day care' which once entered becomes a lifelong service to a concept of offering a range of support and services on different days of the week in different venues that maximise independence and offer activities tailored to meet individuals' needs.

The changes in the main reflect a balance of building based services and flexible local provision that means that older people will not have to travel long distances to access services they need.

The Cabinet is RECOMMENDED to approve the implementation of the strategic commissioning framework to move to day opportunities for older people carers within Oxfordshire, as detailed in this report.

10. Oxfordshire Concessionary Fares Scheme (Pages 165 - 170)

Cabinet Member: Growth & Infrastructure

Forward Plan Ref: 2010/168

Contact: Dick Helling, Principal Policy Officer Tel: (01865) 815859

Report by Head of Sustainable Development (**CA10**).

Government has determined that county councils must take over from district councils the management of the national concessionary fares scheme from 1 April 2011. Whilst the main part of the scheme – and almost all the cost – is a statutory responsibility, there is also discretion to enhance the scheme beyond the statutory minimum. Each individual district in Oxfordshire currently offers a different set of discretionary enhancements. These will need to be standardised for the county scheme.

Consultation is in progress on this, and the outcome will be reported to the 25 January 2011 meeting of Cabinet. However the Council is obliged to publish by 30 November 2010 a scheme for reimbursement of bus companies, for consultation with the companies. Decisions need to be taken now on those enhancements which directly affect this scheme.

Three of the five district councils currently allow passes to be used for free travel from 9.00 am (rather than 9.30 am which is the statutory requirement). It is not possible accurately to calculate the cost of this, but the true extra cost is undoubtedly small, since a large majority of people travelling free between 9.00 and 9.30 am would simply defer their journey slightly, until after 9.30 am, if they had to pay before that time. This extension is very popular with users and used to be offered as standard throughout Oxfordshire.

All district councils currently offer people who are so severely disabled as to be unable to travel by bus without a companion, a 'companion pass' entitles a companion to travel also at no fare. This is also very widespread elsewhere in the country. Terms of entitlement vary from district to district: a compromise standard is recommended.

Cabinet is RECOMMENDED to:

- (a) Publish, for consultation with bus operators, a reimbursement scheme as outlined in the 'Reimbursements to Bus Operators section above;***
- (b) Allow free travel for concessionary passholders, throughout Oxfordshire, starting at 9.00 am (instead of 9.30 am) on Mondays to Fridays, this to apply for the 2011/12 financial year and be reviewed for subsequent years;***
- (c) To offer companion passes to those residents who are in receipt of Carers Allowance; who can supply proof that they need assistance to use public transport; or are between the ages of 5 and 15;***

- (d) ***Specify exemptions from and inclusions in the scheme as recommended in the section headed 'Exemption of special categories of service'; and***
- (e) ***Ask officers to report on other aspects of the concessionary fare scheme, including the outcome of consultation with passholder representatives, and any major issues raised by bus operators in the consultation on the reimbursement scheme to the Cabinet meeting on 25 January 2011.***

11. OCC Parking Standards for Residential and Commercial Development (Pages 171 - 196)

Cabinet Member: Transport

Forward Plan Ref: 2010/156

Contact: David Groves, Transport Development Control Manager Tel: (01865) 816042

Report by Head of Highways & Transport (**CA11**).

The current car parking standards for the County Council were approved by the Executive Committee in 2001. The parking standards of the District Councils are based on these standards.

In recent years there continues to be feeling amongst the public and Local Authority Members of the various levels of local government that there is insufficient parking provided in new residential developments.

In response to these views the County Council and District Councils jointly commissioned consultants to look at the car ownership in new developments. This report showed distinctive habitual patterns of modern parking habits in residential developments. A draft proposal was created based on a matrix approach to parking provision. This proposal was discussed with all of the District Councils in the County and refined into a form which was acceptable. The proposal is based on developing a series of parking provision regimes which is a mix of 'on-plot' and on street parking. It optimises the level of parking needed according to housing type and location within the built environment.

In the past year there have also been changes in the way new developments are assessed and designed from a Highway Authority point of view. Hence a review of the Councils Development Management design guidance and policies are needed. This document forms part of a future coherent suite of documents. Other documents within the suite of documents which are planned will deal with retail, commercial, and cycle parking.

The primary use of the document is to inform the shaping of new residential developments through the consultation process of planning applications. In its current form it has limited status within the wider planning process. The document has been subjected to a consultation process with all of the District Councils. It requires to be adopted at a higher level within the Council. A further wider consultation process is needed after which formal adoption by the Council will be required.

Cabinet is being asked to accept the content and principles of the document, and authorise a wider consultation process.

The Cabinet is RECOMMENDED to endorse the principle of applying parking standards for new residential developments as set out in the draft document, and to agree to a formal consultation period. Allowing for minor amendments according to the consultation, Cabinet will meet again to fully endorse the use of the policy. Cabinet is also asked to empower officers to start using the principle of this emerging policy where the Planning Authority and the developer are in agreement.

12. Establishment Review - November 2010 (Pages 197 - 200)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2010/113

Contact: Sue Corrigan, Strategic HR Manager, Tel: (01865) 810280

Report by Head of Human Resources (**CA12**).

This report gives an update on activity since 31 March 2010. It gives details of the agreed establishment figure at 30 September 2010 in terms of Full Time Equivalents, together with the detailed staffing position at 30 September 2010. These are shown in the report by directorate and service area.

The report also provides information on current activity and in addition there is information on grant funded posts and those vacancies which are being covered by agency staff and at what cost.

The Cabinet is RECOMMENDED to:

(a) note the report;

(b) confirm that the Establishment Review continues to meet the Cabinet's requirements in reporting and managing staffing numbers.

13. Forward Plan and Future Business (Pages 201 - 202)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

Agenda Item 3

CABINET

MINUTES of the meeting held on Tuesday, 19 October 2010 commencing at 2.00 pm and finishing at 4.09 pm

Present:

Voting Members: Councillor Keith R. Mitchell CBE – in the Chair
Councillor David Robertson (Deputy Chairman)
Councillor Arash Fatemian
Councillor Ian Hudspeth
Councillor Jim Couchman
Councillor Louise Chapman
Councillor Michael Waine
Councillor Rodney Rose
Councillor Mrs J. Heathcoat

Other Members in Attendance: Councillor Alan Armitage (Agenda Item 6)
Councillor Liz Brighthouse (Agenda Item 6)
Councillor Anne Purse (Agenda Item 7)
Councillor Charles Mathew (Agenda Item 7)
Councillor Lorraine Lindsay-Gale (Agenda Item 7)
Councillor Don Seale (Agenda Item 7)]
Councillor Jean Fooks (Agenda Items 8, 10 & 11)
Councillor Zoe Patrick (Agenda Items 9 & 12)

Officers:

Whole of meeting Chief Executive, S. Whitehead (Chief Executive's Office)

Part of meeting:

Agenda Item	Officer
6	K Wilcox
7	M. Tugwell, P. Day, (Environment & Economy)
8	Director for Children, Young People & Families
9	P. Clark (Chief Executive's Office)
10	B. Threadgold (Chief Executive's Office)
11	T. Luck (Chief Executive's Office)
12	J. Clark (Communications & Media)

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

104/10 APOLOGIES FOR ABSENCE

(Agenda Item. 1)

Apologies were received on behalf of Councillor Kieron Mallon.

105/10 MINUTES

(Agenda Item. 3)

106/10 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda Item. 4)

Councillor Liz Brighthouse, OBE had given notice of the following question to the Cabinet member for Adult Services:

“Can the Cabinet Member for Adult Services please confirm the following:

The number of people that are currently in receipt of the Alert Service in the County;

The proportion of those people who pay for this service currently;

The proportion of people for who the charges listed in the revenue monitoring report will be ‘new’ charges;

Whether the Council has consulted users on these charges;

Whether these charges have been through the Adult Services Scrutiny Committee?”

Councillor Fatemian replied:

The number of people that are currently in receipt of the Alert Service in the County

From 4 October 2010, approximately 3,300 people.

The proportion of those people who pay for this service currently

None. All of these people are eligible to receive the service free of charge based on their support need and financial eligibility.

The proportion of people for who the charges listed in the revenue monitoring report will be ‘new’ charges

None, as per the eligibility criteria mentioned above. The charges will apply to other people who wish to buy into the service because they believe that it offers a valuable service that they would like to use.

Whether the Council has consulted users on these charges

There was no need to consult existing users because they are unaffected by the charges.

Whether these charges have been through the Adult Services Scrutiny Committee?

Adult Services Scrutiny Committee has discussed the Alert Service on several occasions although they have not discussed the specific charges. The eligibility and charging policy was signed off by Cllr Jim Couchman and Paul Purnell, Head of Service; and also formed part of the contract award decision taken by Cllr Jim Couchman under the delegated authority in February 2010.

Supplementary: Councillor Brighthouse sought clarification that no one currently receiving the warden service would have to pay. Councillor Fatemian undertook to provide a more detailed written response on people who have the warden service.

Councillor John Sanders had given notice of the following question to the Cabinet member for Transport:

"I share with residents of Oxford the disappointment that, contrary to clear written promises by the County Council in 2006 that residents parking charges in Oxford would only be increased by the RPI, you have seen fit to approve an increase in these charges by 25% to cover "costs". As these charges and their RPI indexing were part of a Traffic Order which was the result of extensive consultation, how is it that this Traffic Order can be replaced without further similar consultation?"

Councillor Rose replied:

"I too am disappointed that we are in a situation where we have to consider this increase; however the County Council has to cover the administration cost involved, I must remind Cllr Saunders no decision has yet been taken to approve a rise in permit charges. The variation of the Traffic Order has been out to statutory consultation and will be reported back to Cabinet Member Decisions at the end of November for a decision on whether or not to implement, taking into account responses to that consultation. The Council has complied with statutory requirements with regards to the level of consultation required to amend the Traffic Order."

Supplementary: Councillor Sanders questioned whether the Cabinet Member thought it would be more appropriate to undertake full consultations not least because residents may have ideas to suggest. Councillor Rose replied that in future schemes would need to cover costs and that the decision would come before a delegated decision session.

Councillor Roy Darke had given notice of the following question to the Leader:

"Can the Leader please provide some detail on the number of customer complaints received by the Council since the beginning of the year, how that number of complaints compares to previous years, whether he expects the

number of complaints to rise in light of the cuts being implemented by his government and this Council, and whether he will put in place extra resources for dealing with that eventuality?"

Councillor Mitchell replied:

The number of formal customer complaints received by the authority is below.

	12 months to 31 Mar 2010			6 months to 30 Sep 2010		
	Children	Adults	Total	Children	Adults	Total
Statutory social care complaints	80	88	168	45	55	100
Corporate complaints			135			80
Total:			303			180

Customer complaints, as recognised by the Local Government Ombudsman and as included in the statistics above, do not include objections to the government's or to the council's *policy decisions*. Complaints, as recognised by the Ombudsman, are concerned with issues of maladministration i.e. the manner in which the council's services are delivered (e.g. error, delay etc) and not to the decisions about them (unless those decisions are themselves procedurally flawed).

Consequently, objections to policy issues are regarded as part of the general democratic/political engagement with the council, such as the recent Big Debate consultation/listening events. There is therefore no direct consequential link between 'complaints about cuts' and the issue of resources.

I should remind Councillor Darke that what I might describe as "his government" had already pencilled in cuts in revenue spending of 20% and in capital spending of 50%. They just never bothered to tell the public as they approached a General Election. The coalition government, having inspected the national finances and the mountain of debt they have inherited has decided to aim for a reduction in revenue spending in the public finances of 25% and to maintain the previous government's target of cutting capital spending by 50%. I certainly hope it will not be necessary to divert very scarce funds to dealing with complaints or inquiries from the public when we need to concentrate our resources on the front line if we are to help in bringing the national spend back into balance after an unbalanced national budget in every year since 2001.

Supplementary: Councillor Darke sought reassurance that with the likely scale of cuts the Council was prepared for a rise in customer queries. Councillor Mitchell replied that customer complaints was a small service dealing with specific complaints as opposed to customer facing services dealing with customer enquiries. The level of calls would be monitored and

although it was expected they would rise during the budget process this process took sufficient time that queries should be spread out.

107/10 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 5)

The following requests to address the meeting had been agreed:

Item 6 - Councillor Armitage, Shadow Cabinet Member for Finance & Property

Councillor Liz Brighthouse, OBE

Item 7 - Cllr. Anne Purse (Shadow Cabinet Member for Growth & Infrastructure)

- Cllr Charles Mathew
- Cllr Lorraine Lindsey Gale
- Cllr Don Seale
- Mr John Bowler, AGGROW
- Mr John Taylor for the PAGE Campaign
- Ms Julie Hankey for the OUTRAGE Campaign

Item 8 - Cllr. Jean Fooks (Opposition Deputy Leader for Cabinet Member for Children, Young People & Families referring to her role as a member of Corporate Parenting Panel)

Item 9 - Cllr. Zoe Patrick (Opposition Leader)

Item 10 - Cllr. Jean Fooks (Opposition Deputy Leader)

Item 11 - Cllr. Jean Fooks (Opposition Deputy Leader)

Item 12 - Cllr. Zoe Patrick (Opposition Leader)

108/10 FINANCIAL MONITORING - OCTOBER 2010

(Agenda Item. 6)

Cabinet considered the monthly financial monitoring report for the 2010/11 financial year covering the period up to the end of August 2010. It included the Council's forecast position for the 2010/11 financial year with projections for revenue, balances, and reserves and the capital programme monitoring and update.

Councillor Armitage, Shadow Cabinet Member for Finance & Property referred to the information that was contained in paragraph 88 relating to early years and Children's Centre projects. He felt that the information was not self explanatory and hoped that in difficult financial times where transparency in decision making was essential this could be improved.

Councillor Brighthouse speaking as a local member commended the finance officers on the paperwork. She would have liked to have been kept more

informed on the position relating to the future of Playbuilder Capital Funding and urged that the scheme for Bayards Hill go forward.

The Cabinet Member for Finance & Property highlighted that with 6 months to go the financial position was on track and in year reductions were now all included in the figures. He highlighted areas of concern including pooled budgets and the underlying position of the Children, Young People & Families budget. Cabinet Members responded to the concerns raised and in particular the Cabinet Member for Children, Young People & Families congratulated the Director for Children, Young People & Families on her efforts to bring the budget on track that had resulted in changed ways of working that would sustain the improvement. She confirmed that there had been no news yet from central Government about play schemes.

RESOLVED: to:

- (a) note the report and approve the virements as set out in annex 2a;
- (b) approve the Supplementary Estimate requests as set out in annex 2f and the return of £0.071m by CYP&F as set out in paragraph 19;
- (c) approve transfer to reserves as set out in paragraph 14;
- (d) approve the Capital Programme included at Annex 7;
- (e) note the Capital Programme Review Update as set out in paragraph 99 & 100;
- (f) note the reduction of £2.774m in Sure Start, Early Years and Children's Centres (SSEYCC) grant funding and agree the effect on Early Years and Children's Centre projects as summarised out in paragraph 88; and
- (g) approve the proposed fees and charges for the Alert Service as set out in Part 4.

**109/10 OXFORDSHIRE MINERALS AND WASTE DEVELOPMENT
FRAMEWORK: CORE STRATEGY - PREFERRED MINERALS
STRATEGY**

(Agenda Item. 7)

Cabinet considered a report setting out the recommendation of the Minerals and Waste Plan Working Group on a preferred strategy approach and containing a timetable for consultation.

Councillor Anne Purse, Shadow Cabinet Member for Growth & Infrastructure, referred to the seriousness of the decision which would have far reaching effects. She expressed concern at the over reliance on West Oxfordshire and hoped that consideration would be given to the concerns of the Highways

Authority and Environment Agency. Everything possible must be done to avoid stockpiling materials and she would have preferred a more hybrid solution taking something from the other options. She expressed concern over the future of the wet meadows which were important habitat.

Councillor Charles Mathew referred to the recent decision on Stonehenge Farm where the Council had been hampered by the land bank and lack of supporting evidence. He referred to the figures and commented that very little extra gravel would be needed for some years to come. Even less was required when builders gravel was taken into account. He felt that residents got no benefit from the option proposed and that any new sites should be based on market proximity. Responding to a question Councillor Mathew highlighted the negative effects on local residents of traffic, environment, noise and dust. This was made worse when routing agreements were ignored.

Councillor Lorraine Lindsey -Gale, speaking as a local member, expressing the anger of local residents who were threatened by gravel extraction when she felt there was no need. Councillor Lindsay-Gale commented that she had consistently supported the option of continuing to work existing areas. Option 1 was the only sustainable option but consideration should be given to the proposals around Nuneham Courtenay which would be an entirely new site.

Councillor Don Seale, speaking as a local member welcomed the proposal to continue with existing sites. He referred to difficulties in his local area with the proximity of RAF Brize Norton. Water based leisure facilities would not be possible. Local roads and bridges were inadequate to handle the traffic. He referred to the planning blight around Bampton and Clanfield and asked that Cabinet consider including a statement that these areas would not be a site for gravel extraction for the foreseeable future. He would like to see this adopted as planning guidance.

Mr John Bowler, for AGGROW, spoke in support of the recommendations referring to the unique characteristics of the flat Upper Thames Valley that would be at risk if either of the other options were agreed.

Mr John Taylor for the PAGE Campaign spoke in support of Option 1. He welcomed the use of consultants to look at need and hoped that his group could be involved. He supported the comments of the Growth & infrastructure Scrutiny Committee concerning the use of recycled aggregates. Responding to a question he explained why Radley Parish Council had not been allowed to join the PAGE Campaign.

Ms Julie Hankey for the OUTRAGE Campaign spoke against further extraction in her area. A lengthy planning process had just been concluded to their detriment and the proposals for more extraction flew in the face of localism. It would be an imposition on local people and would be fiercely opposed.

The Cabinet Member for Growth & Infrastructure in introducing the report stated that he had visited all sites. He took on board issues around reinstatement and agreed with Councillor Mathew with regard to the land bank issue and the problems due to the lack of the strategy document. It was important that figures were robust and evidence based. He emphasised the current central Government view about the allocation figures.

Following discussion it was:

RESOLVED: to:

- (a) agree the guiding principles for the minerals strategy (paragraphs 3 to 5 of Annex 1);
- (b) agree that the County Council's preferred approach for mineral working in the short to medium term is:
 - (i) sand and gravel – concentration of working in existing areas of working, at Lower Windrush Valley, Eynsham/Cassington/Yarnton, Radley, Sutton Courtenay and Caversham, subject to the ability of these areas to provide for the medium to longer term being re-assessed when the requirement for sand and gravel supply has been established and consideration being given to new areas of working if the re-assessment indicates this is necessary;
 - (ii) soft sand – working in three existing areas: south east of Faringdon; Tubney/Marcham/Hinton Waldrist; and Duns Tew;
 - (iii) crushed rock – working in three existing areas: north of Bicester to the east of the River Cherwell; south of the A40 near Burford; and south east of Faringdon;

110/10 PROGRESS REPORT ON CLA AND LEAVING CARE

(Agenda Item. 8)

Cabinet considered one of a number of regular reports to Cabinet and Council on its role as legal "Corporate Parent" to the Children and Young People Looked After by the Council, and those Leaving Care to live independently.

The report addressed Council-wide improvements in Corporate Parenting, including enhanced accountability for this highly vulnerable group. It also reported on the progress and challenges posed in caring for the County's most vulnerable young people.

Councillor Fooks highlighted some very good work including the 'virtual school' and the achievements of students where 15% were going to University. The cabinet member for Children, Young people & Families thanked Councillor Fooks for her sustained efforts and support.

RESOLVED: to:

- (a) continue to support the Corporate Parenting Strategy; and
- (b) note the information on outcomes for Looked After Children and the associated service performance measures.

111/10 FORMAT OF COUNTY COUNCIL MEETING

(Agenda Item. 9)

Cabinet considered a report that reviewed the effectiveness of the changes, made to the format of Council meetings, including the themed debates.

Councillor Patrick, Opposition Leader expressed disappointment over the discontinuation of the themed debate but commented that although some had been good others had not and she was not surprised. She noted that the earlier end for meetings would mean less time for motions but agreed that the time could be used for briefings.

RESOLVED: to agree the amendments to the constitution outlined in the report and to **RECOMMEND** to Council to approve the changes including the cessation of themed debates and the proposal for ending meetings of full Council at 3.30 p.m.

112/10 CORPORATE ICT STRATEGY

(Agenda Item. 10)

Cabinet considered a report seeking approval of the draft Corporate ICT Strategy.

Councillor Fooks, Opposition Deputy Leader, stressed the importance of the different ICT systems 'talking' to one another. In noting that there was no proper provision for upgrades after 2011/12 she hoped that this would be possible. It was important that information on the web site was as up to date as possible. In taking the ICT Strategy forward she hoped that climate change and the need to reduce our carbon footprint would be given some priority.

Councillor David Robertson responded to the points made and highlighted the attached Action Plan that would be monitored.

RESOLVED: to agree the draft Corporate ICT Strategy, and to receive quarterly updates on its implementation in line with the action plan.

113/10 CUSTOMER SERVICE STRATEGY

(Agenda Item. 11)

Cabinet considered a report seeking approval of the draft Customer Service Strategy.

Councillor Fooks, Opposition Deputy Leader commented that the Strategy had been a long time in preparation and referred to earlier initiatives. The standards for responding to emails and letters needed to be reinforced with employees.

The Deputy Leader replied that the intention was to embed the standards into the Council culture.

RESOLVED: to agree the draft Customer Service Strategy, and to receive quarterly updates on its implementation in line with the action plan.

114/10 THE FUTURE OF THE COUNCIL MAGAZINE 'OXON NEWS'

(Agenda Item. 12)

Cabinet considered options for the future of the Council magazine 'Oxon News'.

Councillor Patrick welcomed the report and recommendation.

RESOLVED: to discontinue 'Oxon News' at the end of 2010.

115/10 FORWARD PLAN AND FUTURE BUSINESS

(Agenda Item. 13)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

116/10 DELEGATED POWERS OF THE CHIEF EXECUTIVE - OCTOBER 2010

(Agenda Item. 14)

Cabinet noted the schedule below reporting on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution.

Date	Subject	Decision	Reason for Urgency
22/09/2010	Premature retirement	Approved the early retirement of a member of staff in accordance with regulations.	A decision was required urgently due to the proposed leaving date prior to the next scheduled meeting of the Pension Benefits Sub-Committee.

..... in the Chair

Date of signing

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Division(s): N/A

CABINET – 16 NOVEMBER 2010

FINANCIAL MONITORING

Report by the Assistant Chief Executive & Chief Finance Officer

Introduction

1. This report sets out the Council's forecast position for the 2010/11 financial year based on six months of actuals to the end of September 2010. Parts 1 and 2 include projections for revenue, balances and reserves. The Capital Monitoring is included at Part 3.
2. As part of the Council's Business Strategy, a new Directorate structure will be fully implemented by 1 April 2011. Work continues on the restructure and the intention is to report in the new structure, where appropriate and subject to any further changes, from the report to the end of November 2010. This will be considered by Cabinet on 25 January 2011. This report includes the virement requests for changes to be implemented from January 2011.

Summary Revenue Position

3. The in – year Directorate forecast is an underspend of -£0.270m, or -0.07% compared to a budget of £384.355m as shown in the table below. The in-year forecast excludes an overspend of +£0.013m on services funded from Dedicated Schools Grant (DSG) and +£0.178m relating to the City Schools Reorganisation which was carried forward from 2009/10 as planned.

Original Budget 2010/11 £m		Latest Budget 2010/11 £m	Forecast Outturn 2010/11 £m	Variance Forecast September 2010 £m	Variance Forecast September 2010 %
99.050	Children, Young People & Families (CYP&F)	96.530	95.746	-0.784	-0.81
183.657	Social & Community Services (S&CS)	176.669	178.466	+1.797	+1.02
70.408	Environment & Economy	71.910	70.971	-0.939	-1.31
28.122	Community Safety & Shared Services	28.406	28.270	-0.136	-0.48
9.578	Corporate Core	10.840	10.632	-0.208	-1.92
390.815	In year Directorate total	384.355	384.085	-0.270	-0.07

Plus: Overspend on DSG		+0.013	
Plus : Planned overspend on City Schools Reorganisation		+0.178	
Total Variation		-0.079	-0.02

4. Forecasts include the impact of in – year grant reductions notified during 2010/11.
5. As set out in Annex 5 and paragraph 62 & 63, general balances are forecast to be £13.078m after calls on balances proposed in this report and the allocation of Performance Reward Grant to services. Taking into account the forecast Directorate underspend (-£0.270m), the Council elements of the overspend on the Pooled budgets (+£2.014m), the transfer of the remaining grant reduction shortfall (£0.266m), and the adjustment that will be made to replace £0.241m relating to Performance Reward Grant, the consolidated revenue balances forecast as at 31 March 2011 is £11.841m.
6. Figures for each Directorate are summarised within the Annexes and individual Directorate Financial Monitoring Reports setting out the detail behind this report have been placed in the Members' Resource Centre.
7. The following Annexes are attached:

Annex 1 (a-e)	Forecast Revenue Outturn by Directorate
Annex 2 (a-f)	Virements and Supplementary Estimates
Annex 3 (a-c)	Specific Grants and Area Based Grant
Annex 4	Forecast earmarked reserves
Annex 5	Forecast general balances
Annex 6	Activity & Unit Cost Monitoring
Annex 7	Capital Programme Monitoring
Annex 8	Capital Grants Monitoring
Annex 9	Treasury Management Lending List

Part 1 - Revenue

8. The forecast revenue outturn by Directorate based on the position to the end of September 2010 is set out below. Significant issues or movement in the variances are commented on along with the management action being taken.

Children Young People & Families (CYP&F): -£0.784m, or -0.81% in – year Directorate underspend

9. CYP&F are forecasting an in-year Directorate underspend of -£0.784m, or - 0.81%, (-£0.593m total underspend after taking account of an overspend of +£0.013m on services funded from Dedicated Schools Grant and the planned overspend of +£0.178m remaining in respect of the City Schools reorganisation).

Young People & Access to Education

10. Young People & Access to Education (YP&AE) is overspending by +£0.278m on services funded by the Council. This has decreased by -£0.028m since the last report as a result of the inclusion of the supplementary estimate for the pay band changes for Educational Psychologists of £0.021m that was agreed by cabinet on 21 September 2010.

Children and Families

11. Current forecasts show an underspend in the region of -£0.600m based on a flat-line projection before accounting for new clients entering the service part way through the financial year. Work is still on-going to establish what level of spend is affordable in light of current placements and for new cases that may arise during the year. Taking into account an estimate for new clients, a break-even position is reported.
12. As in previous years, the Council has claimed Special Circumstances grant. Notification of whether the council was successful in receiving any grant was expected in October but this has been delayed and is now expected in late November 2010. An overspend of +£0.629m was carried forward from 2009/10 but is not included in the forecast because the Directorate also carried forward sufficient underspends to offset this pressure should the claim for Special Circumstances Grant be unsuccessful. If, however, the Special Circumstances Grant is successful this funding will be available for an alternative purpose.
13. A number of young people have had their application for asylum refused by the Home Office. These are known as All Rights Exhausted (ARE) cases. It has previously been reported that the Directorate had consulted these clients about the withdrawal of funding and payments were anticipated to cease in September 2010. However, on 14 October 2010 the Court of Appeal ruled that local authorities must remain responsible for young people who are ARE even though the National Asylum Support Service doesn't support them. The pressure on the service is currently being quantified and will need to be managed in year and, for future years, considered as part of the Service & Resource Planning process.

Raising Achievement Service

14. Raising Achievement Service are forecasting an overspend of +£0.007m. This includes an overspend of +£0.300m in Primary and Secondary National Strategies. The funding for this service is due to end in 2011. The staff have been notified that the project will be ending in March 2011. The service is projecting to be underspent by -£0.300m which will be used to offset part of the anticipated redundancy costs of £0.600m.
15. The Equality and Diversity Achievement Service¹ is predicting an underspend of -£0.248m. This has been achieved by the restructuring of the Ethnic Minority Achievement Service and the Advisory Service for the Education of Travellers. The service is proposing to achieve these savings on an ongoing basis in line with the Medium Term Financial Plan.

Commissioning, Performance & Quality Assurance (CPQA)

16. CPQA are forecasting an underspend of -£1.069m. As previously reported within the total there is an underspend of -£1.280m on Home to School Transport.

¹ Formerly the Ethnic Minority Achievement Service (EMAS) and Advisory Service for the Education of Travellers (ASET)

Dedicated Schools Grant (DSG) Funded Services

17. Services funded by DSG are forecast to overspend by +£0.013m, a reduction of £0.200m since last month. The previous report included an overspend of +£0.132m relating to Meadowbrook College. This has now reduced to a breakeven position because DSG funding from the Success Project is being transferred to this area.

Social & Community Services: +£1.797m, or +1.02%, in – year directorate overspendCommunity Services

18. The forecast overspend in Community Services is +£0.143m. A decrease of -£0.075m since the last report due to a recruitment freeze and additional income from courses in Adult Learning. The overspends in Adult Learning (+£0.082m) and the Music Service (+£0.061m) will be carried forward. Both services have recovery programmes in place to repay the overspends, Adult Learning by March 2013 and the Music Service over the next three years.

Social Care for Adults

19. Social Care for Adults is forecasting on overspend of +£1.537m. This includes +£0.303m relating to Older People Care Management and is mainly due to the cost of additional staff required for safeguarding work, to reduce waiting lists and delayed transfers of care and meet other performance targets. The service is working to reduce the level of overspend by the end of the year. Savings may be achieved in this area as a result of the restructuring being carried out to implement fully self-directed support. The overspend also reflects all legal costs for Adult Social Care where the budget is currently predicted to overspend by +£0.162m.
20. Fairer Charging and Residential Client Income is forecast to be underachieved by +£0.701m. The underachievement has increased by +£0.188m since the last report due to changes in the bed based model being introduced to control expenditure in the Older People's Pooled Budget. This will be monitored closely over the next few months and updates will be provided in future reports.
21. The Mental Health service is forecasting an overspend of +£0.374m. The increase of +£0.064m since the last report is due to increases in residential placements and in-patient transfers. The overspend includes the transfer of two very high cost Section 117 clients from Continuing Health Care. It has been agreed that these clients should be receiving social care so, as such, fall under the Council's responsibility.

Supporting People

22. The Supporting People Administration Grant of £0.320m, which was part of the Area Based Grant, has been withdrawn as part of the in-year grant reductions agreed by Council on 27 July 2010. It was agreed by Cabinet on 21 September 2010 that the uncommitted element of £0.138m from the AIDS/HIV grant should be used partly to alleviate the pressures caused by the loss of grant income. Investigations to identify sources of funding for the shortfall are ongoing and the service is reviewing how the administration of this programme can be combined with similar functions to achieve efficiency

savings. An additional saving of £0.065m has been identified within Strategy and Transformation to contribute to the shortfall, which leaves a current overspend of +£0.117m.

Pooled Budgets

Older People, Physical Disabilities & Equipment Pool

23. As shown in the table below the Older People, Physical Disabilities and Equipment Pooled Budget is forecast to overspend by +£4.473m. This includes overspends of +£2.001m carried forward from 2009/10. The Council element of the pool is forecast to overspend by +£1.686m (a decrease of -£0.311m since the last report) and the Primary Care Trust (PCT) element overspend by +£2.787m (an increase of +£0.469m since the last report). Action is being taken to reduce the County Council's overspend as set out below, but this is leading to an increase in waiting lists and is having a detrimental effect on delayed transfers of care. The Council and the PCT are working closely together to achieve the best outcome for clients within the available resources.

Original Budget 2010/11	Latest Budget 2010/11		Forecast Variance September 2010	Variance August 2010	Change in Variance
£m	£m		£m	£m	£m
		Council Elements:			
		Older People			
53.052	51.417	Care Homes	+0.221	+0.205	0.016
28.818	29.871	Community Support Purchasing Budget	-0.096	+0.091	-0.187
81.870	81.288	Total Older People	+0.125	+0.296	-0.171
		Physical Disabilities			
2.450	2.450	Care Homes	+0.779	+0.792	-0.013
4.652	4.616	Community Support Purchasing Budgets	+0.948	+1.009	-0.061
7.102	7.066	Total Physical Disabilities	+1.727	+1.801	-0.074
1.169	1.169	Equipment			
		Forecast in-year variance	-0.166	-0.100	-0.066
90.141	89.523	Total Forecast in year variance – Council Elements	+1.686	+1.997	-0.311
		PCT elements:			
17.917	23.760	Older People	+1.697	+1.455	+0.242
4.047	4.047	Physical Disabilities	+0.617	+0.395	+0.222
0.312	0.312	Equipment	+0.473	+0.468	+0.005
22.276	28.119	Total Forecast in-year variance – PCT Elements	+2.787	+2.288	+0.469
112.417	117.466	Total	+4.473	+4.315	+0.158

Council Elements

24. The Older Persons budget is now close to balance following action to limit the number of care home placements and the number of hours of home support available each week. However, this has had an impact on the number of delayed transfers of care. As explained to Adult Services Scrutiny Committee on 26 October 2010, the County Council is working closely with NHS Oxfordshire (the Primary Care Trust) and the various hospitals to reduce the number of delays within the resources available.
25. The Government has recently announced an additional £77m to boost reablement services in England. This will mean approx. £0.750m for Oxfordshire and work is in hand to release this as soon as possible. This funding will be used to pay for long term care for approximately 80 patients who are waiting to transfer from the reablement service. This will increase the capacity of the Enablement Service to cope with more people who are currently delayed and ensure that more people are able to cope without any care at all. In addition, the County Council has agreed with the Oxford Radcliffe Hospitals Trust that they will provide funding of £0.360m which will fund care homes placements for the remainder of this financial year for those currently waiting in hospital for such placements. There will be financial implications next year for the County Council's element of the older persons budget. This will need to be managed within the resources available.
26. The Physical Disabilities Budget is forecast to overspend by +£1.727m on Residential and Nursing Beds and External and Internal Home Support. This is due to the full year effect of placements made in 2009/10 and an increase in client numbers. To reduce expenditure in this area, strict quotas will be applied to the number of placements and packages agreed during the year. However, because of the low turnover of clients, savings in this part of the budget are more difficult to achieve. A recovery action plan has been put in place to reduce the over-spend. In addition, the potential longer term implications are being considered in the Directorate's Service and Resource planning work.

Primary Care Trust Elements

27. The PCT element of the pool is forecast to overspend by +£2.787m, an increase of £0.469m on the previous forecast. This is mainly due to an increase in the number of clients receiving Funded Nursing Care, some of whom had arrears for several months. There are also an additional two high cost Continuing Health Care clients with Physical Disabilities. The overspend also reflects the transfer of costs for Section 117 clients to the Council.

Equipment

28. The Equipment budget is currently forecast to overspend by +£0.307m, a decrease of £0.061m on the previous month. The Council's element of this is an under-spend of -£0.166m and the PCT's element is an overspend of +£0.473m based on the areas for actual equipment spend.

Learning Disabilities Pool

29. The Learning Disabilities Pooled Budget is forecast to overspend by +£0.416m as shown in the table below.

Original Budget £m	Latest Budget £m		Variance September 2010 £m	Variance August 2010 £m	Change in Variance £m
		Council Contribution			
9.688	9.673	Residential Services	+0.074	+0.038	+0.036
17.421	17.426	Supported Living	+0.019	+0.010	+0.009
15.307	15.276	Community Support	+0.235	+0.302	-0.067
42.416	42.375	Council Total	+0.328	+0.350	-0.022
		PCT Contribution			
7.236	7.251	Residential Services	+0.056	+0.028	+0.028
13.010	13.064	Supported Living	+0.014	+0.008	+0.006
11.432	11.453	Community Support	+0.018	+0.008	+0.010
31.678	31.768	PCT Total	+0.088	+0.044	+0.044
74.146	74.143	Total	+0.416	+0.394	+0.022

30. The forecast includes £2.884m of commitments agreed from April to September 2010, and the £0.300m full year effect of two high cost packages agreed in 2009/10. It also reflects the full year effect of savings on packages made during 2009/10 and new efficiency savings of £1.041m already achieved this financial year and further efficiency savings of £2.000m which are expected to be achieved. The shortfall in income of £0.211m which currently sits outside of the pool is included in the forecast.

Environment & Economy: -£0.939m, or -1.31%, in – year directorate underspend

Transport

31. A breakeven position is reported for Transport. Following the operational restructure of Highways & Transport, reflecting the new contract arrangements, the financial structure is being put in place. Once all transactions made to date in 2010/11 have transferred into the new structure and managers are able to forecast effectively, more accurate projections will be possible. It is anticipated that this will be in place by December. An overspend is not anticipated.

Sustainable Development

32. The underspend in Planning Implementation has increased from -£0.010m to -£0.039m since the last report. There is also an underspend of -£0.306m including -£0.153m carried forward from 2009/10. This reflects the delay caused by the freezing of the New Growth points funding linked to the West End Partnership. The directorate is considering other re-generation projects in line with priorities. Further details will be included in future reports along with proposals to use this funding for an alternative purpose.
33. Waste Management is forecasting an underspend of -£0.902m, an increase of -£0.126m since the last report. Landfill is underspending by -£0.525m (-£0.344m due to reduced tonnage and -£0.181m due to better pricing) and

Recycling/composting by -£0.251m (-£0.200m due to reduced tonnage and -£0.051m due to better pricing).

Waste Type	Budgeted Kilo Tonnes	Forecast Kilo Tonnes
Landfill	143	139
Recycling/Composting	152 ²	144
TOTAL	295	283

34. It is anticipated that the waste management underspend, together with a contribution from the Waste Management general reserve, will be used to meet the cost of a premium relating to foreign exchange rate risk of the Waste Treatment procurement should the market conditions be appropriate. This premium would ensure that an exchange rate is fixed at the time of signing the contract, guaranteeing a value for money position should the exchange rate become less favourable. The council maintains the foreign exchange rate risk until such time as planning permission is granted and financial close on the contract is made.

Property Services

35. Property Services has a forecast underspend of -£0.098m. This includes an underspend of -£0.214m on the rents budgets which is partially due to a one – off rent free period at Signal Court in Eynsham (Countryside Service). This is offset by an overspend of +£0.073m relating to the cost liability for The Charter in Abingdon.

Community Safety & Shared Services:-£0.136m, or -0.48%, in – year directorate underspend

Fire & Rescue Service

36. The forecast overspend against the retained duty system (RDS) budget has reduced from +£0.100m to +£0.040m since the last report. The forecast for this budget will inevitably change during the year as it is not possible to estimate the number of emergency call outs with any degree of accuracy.
37. The forecast underspend against the budget for wholetime firefighters has increased from -£0.193m to -£0.220m. Part - year savings from previous vacancies and the effect of newly appointed staff receiving lower salaries than the previous post holders are the main reasons for the underspend. This will be used to offset the RDS overspend. Fire & Rescue will only seek to use the option of meeting the cost of RDS emergency call outs from Council balances if the pressure cannot be managed within Fire & Rescue.
38. On 21 July 2010 Cabinet approved a carry forward of £0.117m to address recommendations with respect to training arising from last year's Health & Safety Executive inspection. Some of the expenditure required to develop the training competency framework will not be incurred until next year. A request

² The budgeted tonnage for Recycling/Composting has been amended to reflect the taking out of a double count of green waste credits paid to districts which is already included in the composting tonnage.

will be made to carry forward £0.080m to next year so that this project can be completed.

Trading Standards

39. As previously reported Trading Standards is forecasting an overspend of +£0.080m. The overspend can be managed using underspends expected in other services within Community Safety.

Shared Services

40. An underspend of -£0.050m forecast for Shared Services remains unchanged from the last report.
41. Meals supplied by Food with Thought were 4% ahead of target in September. Meal numbers are slightly below target for the year to date due to school closures and inset days not allowed for in the forecast for the early part of the year although the service expects to be ahead of target by the end of the year. Management action is being taken to control inflationary pressures on food costs, including a change to the menu in November. The programme of kitchen refurbishment was completed during the summer school holiday. QCS Cleaning is on target to break-even.

Shared Services Business Case

42. All savings included in the original Shared Services business case have now been delivered. The delays in setting up the Shared Services Centre in 2007 rather than 2006 have meant that the project has been reporting until this year that the full cumulative gross savings target of £27m by March 2014 would be delivered approximately nine months late. Shared Services is now delivering the original gross annual savings target of £4m and with effect from this year is delivering further continuous improvement savings as set out in the current Medium Term Financial Plan (£0.4m this year rising to £0.6m per annum from 2012/13). When these additional savings are added, Shared Services will meet its business case target (gross savings) by September 2013. This is demonstrated in the table below.

Shared Services	To 2009/10	2010/11	2011/12	2012/13	2013/14
	£m	£m	£m	£m	£m
Business Case					
Cumulative Savings	-11.100	-15.100	-19.100	-23.100	-27.100
Cumulative Costs	11.500	13.000	14.600	16.200	17.800
Net saving	0.400	-2.100	-4.500	-6.900	-9.300
Actuals & Forecast					
Cumulative Savings	-9.800	-14.800	-19.900	-25.000	-30.200
Cumulative Costs	9.800	12.200	14.200	16.100	18.000
Net saving	0.000	-2.600	-5.700	-8.900	-12.200
Cumulative Variance	-0.400	-0.500	-1.200	-2.000	-2.900

Corporate Core: -£0.208m, or -1.92%, in – year directorate underspendBusiness Support

43. Business Support includes the Initiatives Fund which is used to pay for cross service projects and one off pressures in the Chief Executive's Office. It is being used this year to fund a document manager project, office accommodation work at County Hall and the staff conference. The current forecast is that there will be a balance at the end of the year of approximately £0.100m.

ICT

44. ICT is continuing to forecast a nil variance against budget. The planned reduction in establishment will be completed by December. Staffing levels are sufficient to maintain current service commitments but there is no capacity for additional development work. Pressures arising from Government Connect are now less than previously anticipated. Increases in Microsoft licensing charges will be a pressure next year rather than this year and will be managed by controlling the size of the desktop estate. Maintenance costs with other suppliers have been reduced as has the cost of server and storage support provided by third party suppliers. A moratorium on non essential hardware refresh this year is also helping to keep ICT within budget.
45. Redundancy costs, following the re-structure of ICT, currently stand at £0.246m. Approval has been given for these costs to be met from the Efficiencies Reserve. Employer pension costs resulting from these redundancies will total £0.108m.

Legal & Democratic Services

46. As previously reported, there are continuing pressures on the legal services budget, in particular in the safeguarding children and planning areas. The service is now forecasting an overspend in the region of +£0.250m an increase of +£0.050m since the last report. This includes two cases which are likely to cost over £0.025m – a major village green application (£0.085m) and a significant child protection case (£0.034m). Cabinet is asked to approve a supplementary estimate of £0.119m for these two cases. This is in accordance with the Council's policy of providing additional funding for legal cases which exceed £0.025m. If Cabinet approves the supplementary estimate, the forecast overspend would reduce to +£0.131m.

Human Resources & Customer Services

47. The Council's Apprenticeship Scheme commenced in September 2009 and ends in September 2011. An underspend of -£0.050m will need to be carried forward to fund the element that falls into 2011/12.
48. A carry forward of £0.105m from 2009/10 was approved to fund a two year contract for a Performance & Engagement lead. The contract started in August 2010 so a request will be made to carry forward £0.070m to 2011/12 for completion of the contract.
49. Following Cabinet approval on 21 September 2010, £1.000m has been transferred from the ICT Development Fund to the Efficiencies Reserve to provide additional funding for the business strategy. The remaining £1.000m

has been transferred to the customer services reserve to be used when required by the project.

50. The Customer Services project is on track to deliver at least its budgeted savings this year of £0.046m and is likely to be slightly over target. The one off budget of £0.847m for project development including the procurement of a Customer Relationship Management system will not be spent in full this year. The unspent balance (current estimate £0.550m) will be transferred to the customer services reserve.

Finance & Procurement

51. As previously reported Finance and Procurement are expecting to underspend by -£0.238m. This includes an underspend of -£0.168m on the External Audit fee. As in past years and due to the uncontrollable nature of this budget, the balance will be returned to balances at year end.

Virements and Supplementary Estimates

52. The virements requested this month are set out in Annex 2a with virements previously approved in Annex 2b and 2c and virements to note in Annex 2d. Annex 2e shows the cumulative virements to date and their status in respect of requiring Council approval where larger than £0.5m.
53. Virements requested this month include temporary virements relating to the part year effect of the restructuring of the Care Management budgets to reflect the introduction of Personal Budgets under the new arrangements for Self Directed Support. The full year changes will be included in the Service and Resource Planning Reports to Cabinet and Council.
54. Other virements include the final phase of the Transport restructuring and changes relating to the Business Strategy. These are not policy changes as there is no change to the service provision. The remaining changes that relate to the Business Strategy will be made through the Service and Resource Planning process.

Supplementary Estimates

55. As set out in paragraph 46, Annex 2f includes the supplementary estimate requests that relate to the legal costs that have cost over £0.025m.

Grants Monitoring

56. Changes to Specific Grants since the last report total -£25.591m which includes the removal of the £27.070m grant from the Young Peoples Learning Agency (YPLA) which relates to passported funding to Further Education Colleges. The Council ceased to have responsibility for passporting these funds on 31 July 2010, with the payments now being made directly to the Colleges from the YPLA.
57. Other Changes include an additional £0.345m Standards Fund allocation, and new funding including Diploma Formula Grant (£0.600m) and various 14-19 Grants (£0.395m).

58. Changes to Area Based Grant since the last report total £0.091m. This includes new funding for Child Poverty Local Duties (£0.062m) and Petitions (£0.022m).

Activity Monitoring

59. Continuing the approach taken in 2009/10, activity and unit costs will be monitored every six months in 2010/11 and will focus on areas of high risk and where over/under spends are likely to occur. Annex 6 sets out the areas being monitored.

Bad Debt Write Offs

60. There were 164 general write offs to the end of September 2010 totalling £98,122.86. Most of these were very small and not economically effective to recover. The largest was £74,667.09 and reflects a Section 106 debt in connection with a planning obligation which was agreed to be written off by Cabinet on 18 May 2010. In addition Client Finance wrote off 74 debts totalling £28,328.33.

Strategic Measures

61. The average cash balance during September 2010 was £241.067m and the average rate of return was 0.80%.
62. There have not been any changes to the Treasury Management lending list since the last report but, for completeness, the current list is included at Annex 9.

Part – 2 Balance Sheet

Reserves

63. Reserves have increased by £3.140m to £64.374m since the last report. The majority of the variation relates to the transfer of the £2.000m from the ICT Development Fund to the Customer Services Reserve and the Efficiency Reserve that was approved by Cabinet on 21 September 2010. The rest of the increase relates to £0.550m also transferred to the Customer Services Reserve and the increase in the Carryforward reserve which relates to change from an overspend of +£0.241m reported to Cabinet on 19 October to the underspend of -£0.270m reported in this report. As reported last month, £0.627m has been transferred from the Building Schools for the Future Reserve to the Efficiency Reserve. .

Balances

64. General balances are forecast to be £13.078m. After taking into account the forecast Directorate underspend (-£0.270m) and the Council elements of the overspend on the Pooled budgets (+£2.014m), the transfer of the remaining grant reduction shortfall (£0.266m) and the adjustment that will be made to replace £0.241m relating to Performance Reward Grant the consolidated revenue balances forecast as at 31 March 2011 is £11.841m.
65. Calls on balances as shown in Annex 5 reflect the supplementary estimate requests set out in paragraph 55.

Part 3 –Capital Monitoring

66. The summary capital monitoring position set out in Annex 7 shows that the forecast expenditure for 2010/11 is £100.400m (excluding schools local capital). There have been no changes to the forecast outturn compared to the latest Capital Programme, which was approved by Cabinet on 19 October 2010 and reflected the forecast year-end outturn position as at the end of August 2010.

Capital Grants

67. The revised 2010/11 Play Pathfinder capital grant allocation has been confirmed as £0.862m. This is a reduction from the original allocation of £1,313. The grant determination letter, giving specific terms and conditions is still to be forwarded to Local Authorities. The ring-fence attached to the grant has been removed.

Actual Expenditure

68. As at the end of September, actual capital expenditure was £27.200m, which is an increase of £6.600m from last month. This is 27% of the total forecast expenditure of £100.400m, which is around 7% below the expected position for this period compared to the profile of actual expenditure in previous years.
69. The uncertainty around levels of capital funding has adversely impacted the planned delivery of the programme. However, progress of some grant funded schemes should now begin to improve, because in-year reductions in levels of grant funding have now been confirmed enabling projects to proceed (e.g. Children's Centres). Expenditure will therefore be back-loaded towards the end of the year, which increases the risk of slippage into 2011/12.

Capital Programme Review Update

70. No further projects have been released from the moratorium.

RECOMMENDATIONS

71. **The Cabinet is RECOMMENDED to:**
- (a) **note the report and approve the virements as set out in annex 2a;**
 - (b) **approve the Supplementary Estimate requests as set out in annex 2f and paragraph 46;**

SUE SCANE

Assistant Chief Executive & Chief Finance Officer

Background papers: Directorate Financial Monitoring Reports to 30 September 2010

Contact Officers: Kathy Wilcox, Principal Financial Manager
Tel: (01865) 323981
Lorna Baxter, Assistant Head of Finance (Corporate Finance)
Tel: (01865) 323971

November 2010

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September Financial Monitoring Report
CABINET - 16 November 2010
Budget Monitoring

CA6

Annex 1

Ref	Directorate	BUDGET 2010/11						Outturn Forecast Year end Spend/Income	Projected Year end Variation	Actual Expenditure (Net) September 2010	Variation to Budget to September 2010 underspend + overspend - £000	Projected Year end Variance Traffic Light Indicator
		Original Budget £000	Brought Forward from 2009/10 Surplus + Deficit - £000	Virements to Date £000	Supplementary Estimates to Date £000	Latest Estimate £000						
(1)	(2)											
	Contributions to (+)/from (-)reserves	3,405	-1,066	1,916		4,255	6,296	2,041				
	Contribution to (+)/from(-) balances	3,344	-266	-266	-92	2,986	2,986	0				
	Capital Financing	39,303				39,303	37,953	-1,350				
	Interest on Balances	-1,341				-1,341	0	0				
	Strategic Measures Budget	44,711	-1,066	1,650	-92	45,203	45,894	691				
	Area Based Grant (income)	-45,656		5,968		-39,688	0	0				
	Budget Requirement	389,870	0	0	0	389,870	390,469	678				

Total External Financing to meet Budget Requirement

Revenue Support Grant	13,481				13,481
Business rates	92,840				92,840
Council Tax	283,549				283,549
Other grant income (e.g. LABGI)					0
External Financing	389,870	0	0	0	389,870

Consolidated revenue balances position

Forecast County Fund Balance net of City Schools (Annex 5)	15,737
Variation of OCC elements of the OP&PD and LD Pooled Budgets	-2,014
In-year directorate variation to be met from (-) or transferred to (+) Carry Forward Reserve	191
	13,914

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

Budget	On track to be within +/- 1% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

August Financial Monitoring Report: Children, Young People & Families
CABINET - 16 November 2010
Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11						Outturn Forecast Year end Spend/Income £000 (8)	Projected Year End Variation underspend - overspend + £000 (9)	Profilled Budget (Net) September 2010 £000 (10)	Actual Expenditure (Net) September 2010 £000 (11)	Variation to Budget September 2010 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to date £000 (6)	Latest Estimate £000 (7)							
(1)	(2)												(13)
CY1	Young People and Access to Education												
	Gross Expenditure	43,426	227	-7,488	21	36,186	36,477	291	18,007	18,219	211	G	
	Gross Income	-22,023		1,428		-20,595	-20,595	0	-10,209	-11,311	-1,102	G	
		21,403	227	-6,060	21	15,591	15,882	291	7,798	6,908	-890	G	
CY2	Children and Families												
	Gross Expenditure	77,297	-629	12,412		89,080	89,080	0	44,528	48,149	3,621	G	
	Gross Income	-46,410		-6,684		-53,094	-53,094	0	-26,576	-26,052	525	G	
		30,887	-629	5,728	0	35,986	35,986	0	17,951	22,097	4,146	G	
CY3	Raising Achievement Service												
	Gross Expenditure	72,890	336	4,014		77,240	77,240	0	38,606	43,185	4,579	G	
	Gross Income	-64,925		-4,599		-69,524	-69,517	7	-34,761	-39,109	-4,348	G	
		7,965	336	-585	0	7,716	7,723	7	3,844	4,076	231	G	
CY4	Commissioning, Performance and Quality Assurance												
	Gross Expenditure	49,437	841	-2,013	71	48,336	47,267	-1,069	24,151	19,922	-4,230	A	
	Gross Income	-11,280		318		-10,962	-10,962	0	-5,482	-6,687	-1,206	G	
		38,157	841	-1,695	71	37,374	36,305	-1,069	18,670	13,234	-5,435	A	
	Subtotal Non Delegated Budgets	98,412	775	-2,612	92	96,667	95,896	-771	48,264	46,315	-1,949	G	

August Financial Monitoring Report: Children, Young People & Families
CABINET - 16 November 2010
Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11					Outturn Forecast Year end Spend/Income	Projected Year End Variation	Actual Expenditure (Net) September 2010	Variation to Budget September 2010	Projected Year end Variance Traffic Light Indicator	
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to date	Latest Estimate						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	£000 (9)	£000 (10)	£000 (11)	£000 (12)	(13)
CY5	Schools											
	Gross Expenditure	342,767	-775	1,986		343,978	344,156	178	171,876	204,554	32,678	G
	Gross Income	-342,129		-1,986		-344,115	-344,115	0	-172,058	-220,050	-47,992	G
	Less City Schools Reorganisation					0	0	0	-183	-15,496	-15,313	R
	Less recharges within directorate	638	-775	0	0	-137	41	178				G
		-3,947				-3,947	-3,947	0				G
		3,947				3,947	3,947	0				G
	Directorate Total Expenditure	581,870	0	8,911	92	590,873	590,273	-600	297,168	334,028	36,860	G
	Directorate Total Income	-482,820	0	-11,523	0	-494,343	-494,336	7	-249,087	-303,209	-54,122	G
	Directorate Total	99,050	0	-2,612	92	96,530	95,937	-593	48,081	30,819	-17,262	G

Less: City Schools Reorganisation
 Less: DSG funded services overspend (included above)
 Less: DSG reallocation to core areas
 In-Year Directorate Variation

-178
-13
0
-784

DEDICATED SCHOOLS GRANT - DSG Funded Expenditure (Gross)

CY1	Children & Young People	13,789		420		14,209	14,222	13				
CY2	Early Years & Family Support	18,662		4		18,666	18,666	0				
CY3	Educational Effectiveness	640				640	640	0				
CY4	Strategy & Performance	6,614				6,614	6,614	0				
CY5	Schools (incl Non Devolved Schools Cos	293,671		2,051		295,722	295,722	0				
	Total Gross	333,376	0	2,475	0	335,851	335,864	13				

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget		G
On track to be within +/- 2% of year end budget		A
On track to be within +/- 5% of year end budget		R
Estimated outturn showing variance in excess of +/- 5% of year end budget		

August Financial Monitoring Report: Social & Community Services
 CABINET - 16 November 2010
 Budget Monitoring

Annex 1

Ref	Division of Service	BUDGET 2010/11						Outturn Forecast Year end Outturn £000 (8)	Projected Year End Variation underspend - overspend + £000 (9)	Profiled Budget (Net) September 2010 £000 (10)	Actual Expenditure (Net) September 2010 £000 (11)	Variation to Budget September 2010 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator (13)
		Original Budget £000 (3)	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	Latest Estimate £000 (7)							
(1)	(2)												
SC1	Community Services												
	Gross Expenditure	21,747	-305	-50		21,392	21,535	143	10,799	10,954	155	G	
	Gross Income	-9,345	30			-9,315	-9,315	0	-4,762	-5,292	-530	G	
		12,402	-305	-20	0	12,077	12,220	143	6,037	5,662	-375	G	
SC2	Social Care for Adults												
	Gross Expenditure	175,900	-411	-1,771		173,718	175,255	1,537	87,134	85,697	-1,437	G	
	Gross Income	-40,343	38			-40,305	-40,305	0	-20,419	-20,432	-13	G	
		135,557	-411	-1,733	0	133,413	134,950	1,537	66,715	65,265	-1,450	G	
SC3	Major Programmes												
	Gross Expenditure	256				256	256	0	128	-795	-923	G	
	Gross Income	-191				-191	-191	0	-95	-52	43	G	
		65	0	0	0	65	65	0	33	-847	-880	G	
SC4	Strategy and Transformation (Excl. Supporting People)												
	Gross Expenditure	27,797		-2,322		25,475	25,410	-65	13,017	13,227	210	G	
	Gross Income	-4,071		133		-3,938	-3,938	0	-2,068	-3,962	-1,894	G	
	Less recharges within directorate	23,726	0	-2,189	0	21,537	21,472	-65	10,949	9,265	-1,684	G	
		-13,810				-13,810	-13,810	0	-6,905	0	6,905	G	
		13,810				13,810	13,810	0	6,905	0	-6,905	G	
	Directorate Total Expenditure	211,890	-716	-4,143	0	207,031	208,646	1,615	104,173	109,083	4,910	G	
	Directorate Total Income	-40,140	0	201	0	-39,939	-39,939	0	-20,439	-29,738	-9,299	G	
	Directorate Sub-Total	171,750	-716	-3,942	0	167,092	168,707	1,615	83,734	79,345	-4,389	G	
SC4_5	Supporting People												
	Gross Expenditure	12,092		-2,330		9,762	9,944	182	4,882	6,948	2,066	G	
	Gross Income	-185				-185	-185	0	-93	-1,233	-1,140	G	
		11,907	0	-2,330	0	9,577	9,759	182	4,789	5,715	926	G	
	Directorate Total	183,657	-716	-6,272	0	176,669	178,466	1,797	88,523	85,060	-3,463	G	

**August Financial Monitoring Report: Social & Community Services
CABINET - 16 November 2010
Budget Monitoring**

Pooled Budget Memorandum Accounts

	OCC Contribution	Health Contribution	Gross Budget	Brought Forward from 2009/10	Net Budget	Forecast Outturn	Projected year-end variation	Projected variation OCC	Projected variation PCT
Older People's Pooled Budgets	81,974	23,760	105,734	-686	105,048	106,870	1,822	125	1,697
Physical Disabilities Pooled Budget	7,066	4,047	11,113		11,113	13,457	2,344	1,727	617
Equipment Pooled Budget	1,169	312	1,481		1,481	1,788	307	-166	473
Older People's, Physical Disabilities and Equipment Pooled Budget	90,209	28,119	118,328	-686	117,642	122,115	4,473	1,686	2,787
Learning Disabilities Pooled Budget	42,375	31,768	74,143		74,143	74,559	416	328	88

Note: Contributions to the pool are shown within gross expenditure figures above for the relevant division of service

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

Budget									
	On track to be within +/- 2% of year end budget								G
	On track to be within +/- 5% of year end budget								A
	Estimated outturn showing variance in excess of +/- 5% of year end budget								R

August Financial Monitoring Report: Environment & Economy
CABINET - 16 November 2010
Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11						Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation underspend - overspend + £000 (9)	Profilled Budget (Net) September 2010 £000 (10)	Actual Expenditure (Net) September 2010 £000 (11)	Variation to Budget September 2010 underspend - overspend + £000 (12)	Projected Year end Variance Traffic Light Indicator
		Original Budget £000 (3)	Brought Forward from 2009/10 Surplus + Deficit - £000 (4)	Virements to Date £000 (5)	Supplementary Estimates to Date £000 (6)	£000 (7)								
(1)	(2)							£000 (8)		£000 (10)	£000 (11)	£000 (12)	(13)	
EE1	Transport	50,189	95	-782		49,502	0	49,502	0	24,751	17,275	-7,476	G	
	Gross Expenditure	-10,471				-10,471		-10,471	0	-5,236	-4,482	754	G	
	Gross Income	39,718	95	-782	0	39,031	0	39,031	0	19,516	12,793	-6,723	G	
EE2	Sustainable Development	27,542	253	0		27,795	-738	27,057	-738	13,898	10,216	-3,682	A	
	Gross Expenditure	-1,912		5		-1,907	-203	-2,110	-203	-954	-1,208	-255	R	
	Gross Income	25,630	253	5	0	25,888	-941	24,947	-941	12,944	9,008	-3,936	A	
EE3	Property Services	18,012	58	2,027		20,097	-98	19,999	-98	10,048	9,422	-626	G	
	Gross Expenditure	-18,471		-5		-18,476	0	-18,476	0	-9,238	-8,336	902	G	
	Gross Income	-459	58	2,022	0	1,621	-98	1,523	-98	810	1,086	276	R	
EE4	Business Support	5,524	0	-154		5,370	100	5,470	100	2,685	2,628	-57	G	
	Gross Expenditure	-5		5		0	0	0	0	0	0	0	G	
	Gross Income	5,519	0	-149	0	5,370	100	5,470	100	2,685	2,628	-57	G	
	Less recharges within directorate	-1,928				-1,928	-85	-2,013	-85	-964		964	A	
		1,928				1,928	85	2,013	85	964		-964	A	
	Directorate Expenditure Total	99,339	406	1,091	0	100,836	-821	100,015	-821	50,418	39,541	-10,877	G	
	Directorate Income Total	-28,931	0	5	0	-28,926	-118	-29,044	-118	-14,463	-14,026	437	G	
	Directorate Total Net	70,408	406	1,096	0	71,910	-939	70,971	-939	35,955	25,515	-10,440	G	

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

Budget	G
On track to be within +/- 2% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

August Financial Monitoring Report: Community Safety & Shared Services
 CABINET - 16 November 2010
 Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11						Outturn Forecast Year end Spend/Income	Projected Year end Variation	Profiled Budget (Net) September 2010	Actual Expenditure (Net) September 2010	Variation to Budget September 2010	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000						
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (10)	£000 (11)	underspend - overspend + £000 (12)	(13)	
CS1	Fire & Rescue Service												
	Gross Expenditure	24,675	117	-219		24,573	24,407	-166	12,287	11,439	-848	G	
	Gross Income	-618		181		-437	-437	0	-219	-348	-129	G	
	Net Expenditure	24,057	117	-38	0	24,136	23,970	-166	12,068	11,091	-977	G	
CS3	Emergency Planning Service												
	Gross Expenditure	370	35	-1		404	404	0	202	233	31	G	
	Gross Income					0	0	0	0	-50	-50	G	
	Net Expenditure	370	35	-1	0	404	404	0	202	183	-19	G	
CS4	Safer Communities Unit												
	Gross Expenditure	884	7	-1		890	890	0	445	389	-56	G	
	Gross Income					0	0	0	0	-96	-96	G	
	Net Expenditure	884	7	-1	0	890	890	0	445	293	-152	G	
CS4	Traveller Sites												
	Gross Expenditure	894		69		963	963	0	482	422	-60	G	
	Gross Income	-798		-70		-868	-868	0	-434	-382	52	G	
	Net Expenditure	96	0	-1	0	95	95	0	48	40	-8	G	
CS5	Trading Standards												
	Gross Expenditure	2,551	19	2		2,572	2,652	80	1,286	1,296	10	A	
	Gross Income	-291		-12		-303	-303	0	-152	-82	70	G	
	Net Expenditure	2,260	19	-10	0	2,269	2,349	80	1,134	1,214	80	A	

August Financial Monitoring Report: Community Safety & Shared Services
 CABINET - 16 November 2010
 Budget Monitoring

Annex 1

Ref	Directorate	BUDGET 2010/11							Outturn Forecast Year end Spend/Income	Projected Year end Variation	Profiled Budget (Net) September 2010	Actual Expenditure (Net) September 2010	Variation to Budget September 2010	Projected Year end Variance Traffic Light Indicator	
		(1)	(2)	(3)	(4)	(5)	(6)	(7)							(8)
CS6	Shared Services														
	Gross Expenditure	27,140	627	-171		27,596		27,546	-50	13,798	14,608	810	G		
	Gross Income	-26,685		-299		-26,984		-26,984	0	-13,492	-24,417	-10,925	G		
	Net Expenditure	455	627	-470	0	612		562	-50	306	-9,809	-10,115	R		
	Less recharges within directorate	-4,111				-4,111		-4,111	0	-2,056		2,056	G		
		4,111				4,111		4,111	0	2,056		-2,056	G		
	Directorate Expenditure Total	52,403	805	-321	0	52,887		52,751	-136	26,444	28,387	1,943	G		
	Directorate Income Total	-24,281	0	-200	0	-24,481		-24,481	0	-12,241	-25,375	-13,134	G		
	Directorate Total Net	28,122	805	-521	0	28,406		28,270	-136	14,203	3,012	-11,191	G		

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

Budget	G
On track to be within +/- 2% of year end budget	A
On track to be within +/- 5% of year end budget	R
Estimated outturn showing variance in excess of +/- 5% of year end budget	

Ref	Directorate	BUDGET 2010/11				Latest Estimate	Outturn Forecast Year end Spend/Income	Projected Year end Variation	Profiled Budget (Net) September 2010	Actual Expenditure (Net) September 2010	Variation to Budget September 2010	Projected Year end Variance Traffic Light Indicator		
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date								£000 (3)	£000 (4)
(1)	(2)													
	TRANSFORMATION													
CC1	Business Support	1,201	174	144	1,519	1,419	-100	760	785	25	R			
	Gross Expenditure	-147			-147	-147	0	-74	-79	-5	G			
	Gross Income	1,054	174	144	1,372	1,272	-100	686	706	20	R			
CC2	ICT	21,992		-2,021	19,971	19,971	0	9,761	11,812	2,051	G			
	Gross Expenditure	-21,992		0	-21,992	-21,992	0	-10,834	-9,428	1,406	G			
	Gross Income	0	0	-2,021	-2,021	-2,021	0	-1,073	2,384	3,457	G			
	Strategic Human Resources & Organisational Development	3,331	170	3,027	6,528	6,408	-120	3,182	1,818	-1,364	G			
	Gross Expenditure	-3,322		0	-3,322	-3,322	0	-1,681	-2,102	-421	G			
	Gross Income	9	170	3,027	3,206	3,086	-120	1,501	-284	-1,785	A			
CC4	Finance & Procurement	3,594	35	5	3,634	3,396	-238	1,817	1,435	-382	R			
	Gross Expenditure	-3,543			-3,543	-3,543	0	-1,772	-1,643	129	G			
	Gross Income	51	35	5	91	-147	-238	45	-208	-253	R			
	Gross Expenditure	30,118	379	1,154	31,652	31,194	-458	15,520	15,850	330	R			
	Gross Income	-29,004	0	0	-29,004	-29,004	0	-14,361	-13,252	1,109	G			
	SUBTOTAL TRANSFORMATION	1,114	379	1,154	2,648	2,190	-458	1,159	2,598	1,439				
	STRATEGY													
CC5	Legal & Democratic Services	5,702	35	13	5,750	6,000	250	2,875	3,294	419	A			
	Gross Expenditure	-2,631			-2,631	-2,631	0	-1,316	-1,694	-378	G			
	Gross Income	3,071	35	13	3,119	3,369	250	1,559	1,600	41	R			
CC6	Partnerships	920	60	-48	932	932	0	457	456	-1	G			
	Gross Expenditure	-682			-682	-682	0	-341	-349	-8	G			
	Gross Income	238	60	-48	250	250	0	116	107	-9	G			
CC7	Policy Unit	1,543	51	29	1,623	1,623	0	832	838	6	G			
	Gross Expenditure	-1,294			-1,294	-1,294	0	-647	-704	-57	G			
	Gross Income	249	51	29	329	329	0	185	134	-51	G			

Ref	Directorate	BUDGET 2010/11						Outturn Forecast Year end Spend/Income	Projected Year end Variation	Actual Expenditure (Net) September 2010	Variation to Budget September 2010	Projected Year end Variance Traffic Light Indicator
		Original Budget	Brought Forward from 2009/10 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest Estimate	£000					
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)	£000 (8)	underspend - overspend + £000 (9)	£000 (10)	September 2010 underspend + overspend + £000 (11)	September 2010 underspend + overspend + £000 (12)	(13)
CC8	Communication & Public Affairs	1,021	46	-10		1,057	1,057	0	613	729	116	G
	Gross Expenditure	-1,023				-1,023	-1,023	0	-512	-499	13	G
	Gross Income	-2	46	-10	0	34	34	0	101	230	129	G
	Gross Expenditure	9,186	192	-16	0	9,362	9,612	250	4,777	5,317	540	G
	Gross Income	-5,630	0	0	0	-5,630	-5,630	0	-2,816	-3,246	-430	G
	SUBTOTAL STRATEGY	3,556	192	-16	0	3,732	3,982	250	1,961	2,071	110	G
CC9	Change Fund	508		-448		60	60	0	-55	0	55	G
	Gross Expenditure					0	0	0	0	0	0	G
	Gross Income	508	0	-448	0	60	60	0	-55	0	55	G
CC10	Corporate & Democratic Core	4,400				4,400	4,400	0	2,200	2,164	-36	G
	Gross Expenditure					0	0	0	0	0	0	G
	Gross Income	4,400	0	0	0	4,400	4,400	0	2,200	2,164	-36	G
	Less recharges within directorate	-5,643				-5,643	-5,643	0	0	0	0	G
		5,643				5,643	5,643	0	0	0	0	G
	Directorate Expenditure Total	38,569	571	691	0	39,831	39,623	-208	22,442	23,331	889	G
	Directorate Income Total	-28,991	0	0	0	-28,991	-28,991	0	-17,177	-16,498	679	G
	Directorate Total Net	9,578	571	691	0	10,840	10,632	-208	5,265	6,833	1,568	G

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 2% of year end budget	G
	On track to be within +/- 5% of year end budget	A
	Estimated outturn showing variance in excess of +/- 5% of year end budget	R

	G
	A
	R

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Paragraph ref in Monitoring Report	Date	Ref	Service Area	Permanent/ Temporary	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectorate Virements						
	Nov-10	CYPF1-42	Children, Young People & Families Youth Offending Service	P	Remove LAA1 income budgets as these are to some in as supplementary estimates	-251		251	
	Nov-10	CYPF5-1	Schools Budgets	P	Move DSG contingency into ISB contingency		828		
	Nov-10	CYPF5-2	Schools Contingency	P	Move DSG contingency into ISB contingency	-828		828	
	Nov-10	CYPF1-21	SEN	P	DSG Re-allocation			76	
	Nov-10	CYPF1-22	SENS	P	DSG Re-allocation			131	
	Nov-10	CYPF1-31	Psychological Service	P	DSG Re-allocation			9	
	Nov-10	CYPF1-32	Attendance & Welfare	P	DSG Re-allocation			3	
	Nov-10	CYPF1-33	Alternative Education	P	DSG Re-allocation			167	
	Nov-10	CYPF1-34	Centrally Managed Services	P	DSG Re-allocation			11	
	Nov-10	CYPF4-7	DSG Income	P	DSG Re-allocation				-369
	Nov-10	CYPF2-31	EL&C Countywide	P	DSG Re-allocation			56	
	Nov-10	CYPF2-32	EL&C Area Teams	P	DSG Re-allocation			20	
	Nov-10	CYPF2-35	Nursery Education Funding	P	DSG Re-allocation			53	
	Nov-10	CYPF2-33	CC & CD Countywide	P	DSG Re-allocation				-129
	Nov-10	CYPF2-24	Children Looked After	P	UASC's Under 18's grant revised allocation	-137		137	
	Nov-10	CYPF2-24	Children Looked After	P	UASC's Post 18 grant revised allocation	-4		4	
	Nov-10	CYPF2-52	Family Support	P	Move Salary budget to Family Supt & Access to Records budgets	-11			
	Nov-10	CYPF2-25	Agency Residential Placements	P	Move Salary budget to Family Supt & Access to Records budgets		11		
	Nov-10	CYPF2-54	Child & Adolescent Mental Health	P	Budget transfer for salaries to relevant cost centre	-18			
	Nov-10	CYPF2-23	Family Placement	P	Budget transfer for salaries to relevant cost centre	18			
	Nov-10	CYPF2-23	Family Placement	P	Create budget for real cost allowacnes	-50			
	Nov-10	CYPF2-25	Agency Residential Placements	P	Create budget for real cost allowacnes		50		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Nov-10	CYPF2-25	Children, Young People & Families (Cont)	P	Reallocate budget due to incorrect allocation	-25	25		
	Nov-10	CYPF2-22	Agency Residential Placements Residential	P	Reallocate budget due to incorrect allocation				
	Nov-10	CYPF2-24	Children Looked After	P	Allocate recharge budget in O.18's cost centre		250		
	Nov-10	CYPF2-24	Children Looked After	P	Allocate recharge budget in O.18's cost centre				-250
	Nov-10	SC1_4	Social & Community Services Adult Learning	P	SFA grant income funding adjustment	-121		121	
	Nov-10	SC1_3	Cultural & Community Development	P	BME Projects funding transfer from Carers.		4		
	Nov-10	SC2_1C	Total Service Agreements	P	BME Projects funding transfer from Carers.	-4			
	Nov-10	SC2_2b	Older People Care Management	P	Transfer of Admin/Efficiency savings to outside of the pool	-22		22	
	Nov-10	SC4_1B	Information Systems & Processes	P	Correction to previously reported virements		170		-170
	Nov-10	SC4_1B	Information Systems & Processes	P	Re-allocation of annex 3 savings to correct budget.		85		-85
	Nov-10	SC2_4C	Independent Living Support Service	P	Efficiency savings identified.		4		-4
	Nov-10	SC2_2B	Care Management Teams	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.		1662		
	Nov-10	SC2_1B	Occupational Therapy	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.	-798			
	Nov-10	SC2_2J	Physical Disabilities Care Management	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.	-248			
	Nov-10	SC2_2A	Contribution to Older People Pool Budget	T	Restructuring of Care Management teams to reflect the introduction of personal budgets.	-616			
	Nov-10	SC2_3A	Contribution to Mental Health Pool	P	Transfer of contribution from PCT MH to OT equipment	-20			
	Nov-10	SC2_1B	Occupational Therapy & Equipment	P	Transfer of contribution from PCT MH to OT equipment		20		
	Nov-10	SC1_4	Adult Learning	P	Transfer of internal recharges budget not part of structural change	-273			
	Nov-10	SC4_1a	Recharges	P	Transfer of internal recharges budget not part of structural change			273	

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Nov-10	EE2.3	Environment & Economy	P	Annex 3 CRC Allocation Transfer to Transport	-80	80		
	Nov-10	EE1.1	Sustainable Development Transport	P	Annex 3 CRC Allocation Transfer from Climate Change				
	Nov-10	EE1.1	Highways & Transport Management	P	Final phase of highways & Transport re-structure		1,879		-985
	Nov-10	EE1.2	Policy & Strategy	P	Final phase of highways & Transport re-structure	-46		276	-82
	Nov-10	EE1.3	Delivery	P	Final phase of highways & Transport re-structure	-3,818		824	
	Nov-10	EE1.4	Customer & Business	P	Final phase of highways & Transport re-structure		1,952		
	Nov-10	EE1.1	Highways & Transport Management	T	Final phase of highways & Transport re-structure				
	Nov-10	EE1.3	Delivery	T	Final phase of highways & Transport re-structure	-233	233		
	Nov-10	CC2.1.1	Corporate Core	T	Income targets for individual sections of ICT now centralised and managed over the whole of ICT			46	-532
	Nov-10	CC2.1.2	ICT - Deployment	T				58	
	Nov-10	CC2.1.3	ICT - Project Management	T				34	
	Nov-10	CC2.1.4	ICT - Service Centre	T				10	
	Nov-10	CC2.1.5	ICT - Servers	T				25	
	Nov-10	CC2.1.6	ICT - Network	T				6	
	Nov-10	CC2.1.7	ICT - Desktop	T				30	
	Nov-10	CC2.1.9	ICT - Technical Admin	T				76	
	Nov-10	CC2.1.9	ICT - Maintenance	T				247	
	Nov-10	CC2.1.12	ICT - Application Support	T					
	Nov-10	CC2.1.14	ICT - Service Management	T					
	Nov-10	CC2.1.3	ICT - Service Centre	P	Staffing budget moved to reflect separate identification of staff team	-430	430		
	Nov-10	CC2.1.7	ICT - Technical Admin	P					
	Nov-10	CC2.1.14	ICT - Service Management	P	Additional funding for Web Team transfer to cover regraded post	-4	4		
	Nov-10	CC3.4	Customer Services	P					
	Nov-10	CC6.2	Corporate Core (cont)	P	Grant pot for Voluntary & Community Groups (PRG)				
	Nov-10	CC6.2	Partnerships - Equalities & Diversity	P	Grant pot for Voluntary & Community Groups (PRG)				
	Nov-10	CC6.3	Partnerships - Grants	P	Grant pot for Voluntary & Community Groups (PRG)	-125	125		
					Total Intradirectorate Virements Recommended	-8,144	7,812	3,794	-3,462

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Indirectorate Virements						
	Nov-10	CC5	Legal & Democratic Services	P	Registration Services transfer to Corporate Core		1,571	1088	-1088
	Nov-10	SC1_6	Registration	P	Corporate Re-structure, moving Registration to Legal & Democratic Services	-1,571			
	Nov-10	CC3.4	Customer Services	P	Service transfers to Shared Services		4,344	1,347	-1,347
	Nov-10	CS6	Shared Services	P	Customer Services transfers from Corporate Core	-4,344			
	Nov-10	CC3.4	Customer Services	T	Service transfers to Shared Services		422	28	-28
	Nov-10	CS6	Shared Services	T	Customer Services transfers from Corporate Core	-422			
	Nov-10	CC4.3	Procurement	P	Service transfers to Shared Services		668	671	-671
	Nov-10	CS6	Shared Services	P	Procurement transfers from Corporate Core	-668			
	Nov-10	CC4.3	Procurement	T	Service transfers to Shared Services		35		
	Nov-10	CS6	Shared Services	T	Procurement transfers from Corporate Core	-35			
	Nov-10	CC2	ICT	P	Service transfers to Shared Services		19,477	21,666	-21,666
	Nov-10	CSS	Shared Services	P	ICT transfers from Corporate Core	-19,477			
	Nov-10	CC2	ICT	T	Service transfers to Shared Services		43		
	Nov-10	CSS	Shared Services	T	ICT transfers from Corporate Core	-43			
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from CYPF to Corporate Core		100		
	Nov-10	CYPF4-1	CPQA Management & Central Costs	P	CYP&F contribution to Corporate Communications Team	-100			
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from SCS to Corporate Core		50		
	Nov-10	SC4_1C	Facilities Management	P	Communications & Marketing budget to CS	-25			
	Nov-10	SC1_3	Cultural & Community Development	P	Communications & Marketing budget to CS	-15			
	Nov-10	SC4_3	TBC	P	Communications & Marketing budget to CS	-10			

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements (cont)						
	Nov-10	CC8.1	Comms and Marketing	P	Comms transferred from E&E to Corporate Core	-50	50		
	Nov-10	EE4.1	Business Support	P	Comms transferred from E&E to Corporate Core				
	Nov-10	CC3.4	Customer Services	P	Web services budget from CYPF	-17	17		
	Nov-10	CYPF4-2	Performance	P	Budget Transfer for Web Content Manager				
	Nov-10	CC3.4	Customer Services	P	Web services budget from SCS	-17	17		
	Nov-10	SC4_3A	Leadership Team	P	Transfer of budget for Web content manager to ICT				
	Nov-10	CC3.4	Customer Services	P	Web services budget from E&E	-17	17		
	Nov-10	EE4.1	Business Support	P	E&E transfer of salary to ICT for Web Content Manager				
	Nov-10	CC3.4	Customer Services	P	Web services budget from CS	-17	17		
	Nov-10	CS1	Fire and Rescue Service	P	Web services budget to Customer Services				
	Nov-10	CC3.4	Customer Services	P	Access team transferred from SCS	-56	56		
	Nov-10	SC4_1C	Facilities management	P	Translation Services transferred to Customer Services				
	Nov-10	CS6	Shared Services	P	Adult Learning transfers from SCS	-4,826	4,826		-4,702
	Nov-10	SC1_4	Adult Learning	P	Corporate Re-structure, moving Adult Learning to Oxfordshire Customer Services			4702	
	Nov-10	CS6	Shared Services	T	Adult Learning transfers from SCS	-233	233		
	Nov-10	SC1_4	Adult Learning	T	Corporate Re-structure, moving Adult Learning to Oxfordshire Customer Services				
	Nov-10	CS1	Fire and Rescue Service	P	Service transfers to SCS	-24,435	24,435	421	-421
	Nov-10	SC5_1	Fire & Rescue Service	P	Corporate Re-structure, moving Fire & Rescue Service in to SCS				
	Nov-10	CS1	Fire and Rescue Service	T	Service transfers to SCS	-138	138	16	-16
	Nov-10	SC5_1	Fire & Rescue Service	T	Corporate Re-structure, moving Fire & Rescue Service in to SCS				

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Nov-10 Nov-10	CS2 SC5_2	Interdirectorate Virements (cont) Emergency Planning Emergency Planning	P P	Service transfers to SCS Corporate Re-structure, moving Emergency Planning to SCS	-368	368		
	Nov-10 Nov-10	CS2 SC5_2	Emergency Planning Emergency Planning	T T	Service transfers to SCS Corporate Re-structure, moving Emergency Planning to SCS	-35	35		
	Nov-10 Nov-10	CS3 SC5_3	Safer Communities Safer Communities	P P	Service transfers to SCS Corporate Re-structure, moving Safer Communities to SCS	-883	883		
	Nov-10 Nov-10	CS3 SC5_3	Safer Communities Safer Communities	T T	Service transfers to SCS Corporate Re-structure, moving Safer Communities to SCS	-7	7		
	Nov-10 Nov-10	CS4 SC5_4	Gypsy and Traveller Services Gypsy & Traveller Services	P P	Service transfers to SCS Corporate Re-structure, moving Gypsy & Travellers Services to SCS	-963	963	869	-869
	Nov-10 Nov-10	CS5 SC5_5	Trading standards Trading Standards	P P	Service transfers to SCS Corporate Re-structure, moving Trading Standards to SCS	-2,554	2,554	303	-303
	Nov-10 Nov-10	CS5 SC5_5	Trading standards Trading Standards	T T	Service transfers to SCS Corporate Re-structure, moving Trading Standards to SCS	-19	19		
	Nov-10	CYPF4-6	School Organisation	P	Budget Transfer for property staff moving to Property Services	-150		40	
	Nov-10	EE3.1.3	Property - Asset Management	P	CYP&F Salary transfer to E&E		150	-40	
	Nov-10	CYPF3-1	Raising Achievement Service	P	Budget Transfer relating to Cricket Road Facilities Management	-21			
	Nov-10	EE3.1.1	Property - Facilities Management	P	Budget Transfer relating to Cricket Road Facilities Management		21		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Nov-10 Nov-10	EE3.1.3 SC4_2A	Interdirectorate Virements (cont) Property Strategy	P P	S&CS Salary transfer to E&E Property Pay Budget Virement to Property	-86	86		
					Total Interdirectorate Virements Recommended	-61,602	61,602	31,111	-31,111
					TOTAL VIREMENTS RECOMMENDED THIS REPORT	-69,746	69,414	34,905	-34,573

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN THIS REPORT

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectoriate Virements						
	Sep-10	CYPF2-24	Children, Young People & Families Children Looked After	P	Remove Huntercombe Income & Expenditure Budget	-79		79	
	Sep-10	CYPF2-24	Children Looked After	P					
	Sep-10	CYPF4-8	Play & Participation	P	Budget tidy (reallocation of savings)	-7		7	
	Sep-10	CYPF2-35	Nursery Education Funding	P	Funding for Additional PVI places. Expenditure and income		425		-425
	Sep-10	CYPF5-2	Schools Contingency	P	Transfer from ER0575 to EL0022	-425		425	
	Sep-10	CYPF5-2	Schools Contingency	P	Correction on SAP of ISB budgets	-2,771		2,771	
	Sep-10	CYPF5-1	Schools Budgets	P	Correction on SAP of ISB budgets		2,771		-2,771
	Sep-10	CYPF2-1	C&F Management & Central Costs	P			575		
	Sep-10	CYPF2-22	Residential	P		-127			
	Sep-10	CYPF2-23	Family Placement	P			223		
	Sep-10	CYPF2-24	Children Looked After	P		-1,763		755	
	Sep-10	CYPF2-25	Agency Residential Placements	P			1,597		-1,714
	Sep-10	CYPF2-51	Family Support & Assessment - Central Support Costs	P	Realignment of Children's Social Care budgets	-33			
	Sep-10	CYPF2-52	Family Support	P			135		
	Sep-10	CYPF2-53	Assessment	P			159		
	Sep-10	CYPF2-54	Child and Adolescent Mental Health	P		-59			
	Sep-10	CYPF4-9	Safeguarding & Quality Assurance	P			252		
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for East Street Childrens Centre		275		-275
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bicester		393		-393
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Roundabout Day Care		463		-463
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T			361		-361
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Florence Park Childrens Centre		360		-360

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Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Sep-10	CYPF2-34	Children, Young People & Families (cont) Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Rural Childrens Centre		212		-212
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Eynsham & Woodstock Childrens Centre		191		-191
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Briattania Road Childrens Centre		156		-156
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bampton & Burford Childrens Centre		138		-138
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Ambrosden Area Childrens Centre		131		-131
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for North Oxford Childrens Centre		182		-182
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Heyford & Caversfield Childrens Centre		115		-115
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Marston Childrens Centre		164		-164
	Sep-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Creation of expenditure and income budgets for Bloxham Rural Childrens Centre		157		-157
	Sep-10	CYPF4-9	Safeguarding & Quality Assurance	P	Transfer of Safeguarding budgets to Children & Families from CPQA	-1,476		150	-150
	Sep-10	CYPF2	Children & Families	P	Transfer of Educational Achievement (CLA) budget to YPAE from Children & Families	-468		420	-420
	Sep-10	CYPF2-21	Educational Achievement (CLA)	P	Transfer of Services for Disabled Children budget to Children & Families from YPAE	-7,159		2,162	-420
	Sep-10	CYPF1	Young People & Access to Education	P	Transfer of Services for Disabled Children budget to Children & Families from YPAE				
	Sep-10	CYPF1-23	Services for Disabled Children	P	Transfer of Services for Disabled Children budget to Children & Families from YPAE				
	Sep-10	CYPF2	Children & Families	P	Transfer of Services for Disabled Children budget to Children & Families from YPAE				
	Sep-10	CYPF3-3	School Improvement	T	Transfer of EMAS (PRG) carry forward to Business Efficiencies	-336			
	Sep-10	CYPF4-1	CPQA Management & Central Costs	T					
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-53			
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget				
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Thornbury Tidy	-142			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Thornbury Tidy				

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Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-)	To / Increase (+)	From / Decrease (+)	To / Increase (-)
						£000	£000	£000	£000
	Sep-10	CYPF2-22	Residential	P	Budget Tidy		1		
	Sep-10	CYPF2-25	Agency Residential Placements	P	Budget Tidy	-1			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-3			
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget	-1			
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget		3		
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget		1		
	Sep-10	CYPF2-25	Agency Residential Placements	P	Reallocate to Nash Crt Setup Budget				
	Sep-10	CYPF2-24	Children Looked After	P	Reallocate to Nash Crt Setup Budget	-50	50		
	Sep-10	SC2_4f	Social & Community Services OCC Contribution to LD Pool	P	Re-structuring of Internal Services to achieve efficiency plan.		25		-25
	Sep-10	SC2_4C	Independent Living Support Service	P	Re-structuring of Internal Services to achieve efficiency plan.				
	Sep-10	SC2_4F	OCC Contribution to LD Pool	P	Re-structuring of Internal Services to achieve efficiency plan.		25		-25
	Sep-10	Memo a/c	LD Pooled Budget	P	Re-structuring of Internal Services to achieve efficiency plan.				
	Sep-10	Memo a/c	LD Pooled Budget	P	Re-structuring of Internal Services to achieve efficiency plan.		25		-25
	Sep-10	SC2_4E	Internal Day Services	P	Efficiency Savings - reduction of income to Internal day Services	-43			43
	Sep-10	SC2_4D	Internal Supported Living	P	Efficiency savings identified.	-2			2
	Sep-10	SC2_4C	Independent Living Support Service	P	Efficiency savings identified.	-2			2
	Sep-10	SC2_2B	Care Management Teams	P	Carers restructure - contracts	-18			18
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts				
	Sep-10	SC2_1C	Service Agreements	P	Carers restructure - contracts	-188			188
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts				
	Sep-10	SC2_2B	Care Management Teams	P	Carers restructure - contracts	-113			113
	Sep-10	SC2_1i	One Off Funded Projects	P	Carers restructure - contracts				

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						From / Decrease (-) £000	To / Increase (+)	From / Decrease (+) £000	To / Increase (-) £000
			Environment & Economy						
	Sep-10	EE2.5	Sustainable Development	P	Remove Obsolete Budget	-30		30	
	Sep-10	EE2.5	Sustainable Development	P	Realignment of TVERC Base Budget		75		-75
	Sep-10	EE2.2	Sustainable Development	P	West End Project Budget Designation to Friedswide Square	-153	153		
	Sep-10	EE2.4	Sustainable Development	P	Realign Waste Budget	-112		112	
	Sep-10	EE3.1	Property Services	P	Transfer BOP Premises Budgets back to Corporate Property	-921	921		
	Sep-10	EE1.1	Transport Management	P	Restructure to Highways & Transport		465	985	
	Sep-10	EE1.2.1	Policy & Strategy	P	Restructure to Highways & Transport	-16,130		3,239	
	Sep-10	EE1.3.1	Network Management	P	Restructure to Highways & Transport	-6,154		4,977	
	Sep-10	EE1.4.1	Oxfordshire Highways	P	Restructure to Highways & Transport	-28,161		1,270	
	Sep-10	EE1.2	Policy & Strategy	T	Restructure to Highways & Transport		647		
	Sep-10	EE1.1	Transport Management	T	Restructure to Highways & Transport	-74			
	Sep-10	EE1.2	Policy & Strategy	T	Restructure to Highways & Transport	-95			
	Sep-10	EE1.1	Highways & Transport Management	P	Restructure from Transport		3,637		-316
	Sep-10	EE1.2	Policy & Strategy	P	Restructure from Transport		4,439		-250
	Sep-10	EE1.3	Delivery	P	Restructure from Transport		22,737		-1,108
	Sep-10	EE1.4	Customer & Business	P	Restructure from Transport		19,167		-8,797
	Sep-10	EE1.1	Highways & Transport Management	T	Restructure from Transport		74		
	Sep-10	EE1.2	Policy & Strategy	T	Restructure from Transport		48		
	Sep-10	EE1.3	Delivery	T	Restructure from Transport	-600			
			Community Safety & Shared Services						
	Sep-10	CS4	Gypsy & Traveller Services	P	Set budget for Brent G&TS - part year (50%)		120		
	Sep-10	CS4	Gypsy & Traveller Services	P	Set budget for Brent G&TS - part year (50%)				-120
	Sep-10	CS4	Gypsy & Traveller Services	P	Move savings target for Brent to new cost centre			60	
	Sep-10	CS4	Gypsy & Traveller Services	P	Move savings target for Brent to new cost centre	-60			
	Sep-10	CS1.4	Business Management	P	Move New Dimensions maintenance budget to new cost centre				
	Sep-10	CS1.5	Service Support Management	P	Move New Dimensions maintenance budget to new cost centre	-25	25		

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Sep-10	CS1.5	Community Safety & Shared Services (cont) Service Support Management	P	Remove exp & income budgets on F27100	-197		197	
	Sep-10	CS1.5	Service Support Management	P	Remove exp & income budgets on F27100				
	Sep-10	CS6.1.4	Shared Services - Health & Safety	P	efficiency saving - £35K to be delivered by deleting post, not income generation	-35		35	
	Sep-10	CS6.1.4	Shared Services - Health & Safety	P					
	Sep-10	CS6.1.4	Recruitment and Retention	P	Posts funded by CRB income		24		-24
	Sep-10	CC2.4	Corporate Core SAP Competency Centre	P	SAP Team Manager Costs		67		
	Sep-10	CC2.1.14	ICT Operations	P	SAP Team Manager Costs	-67			
	Sep-10	CC2.1.2	Project Management	P	Procurement Team Costs		187		
	Sep-10	CC2.1.10	Compliance	P	Procurement Team Costs	-187			
	Sep-10	CC3.5	Customer Services	P	Disability Equality Advisor		19		
	Sep-10	CC6.1	Partnerships Unit	P	Disability Equality Advisor	-19			
					Total Intradirectorate Virements	-68,338	72,322	17,721	-21,705

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						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Sep-10	CYPF1-42	Interdirectorate Virements Youth Offending Service	T	Think Family c/fwd from 09/10 to be moved to the Pooled Budget to fund 2 posts	-39	39		
	Sep-10	SC2_3a	Council Contribution to Mental Health Pool	T					
	Sep-10	SC4_1C	Facilities management	P	Transfer of Access Team	-740	672		
	Sep-10	CC3.4	Customer Services	P	Access team transferred from SCS			68	
	Sep-10	SC4_1C	Administration	P	Transfer FM Budgets to E&E	-32	32		
	Sep-10	EE3.1	Property Services	P	FM Budgets transferred from S&CS FM				
	Sep-10	EE4.1	Business Improvement	P	Disability Equality Advisor				
	Sep-10	CC6.1	Partnerships Unit	P	Disability Equality Advisor transferred to E&E	-58	28		
	Sep-10	CYPF4-2	Performance	P	Transfer of Disability Equality Advisor budget		30		
					Total Interdirectorate Virements	-869	801	68	0
					TOTAL VIREMENTS approved and on SAP	-69,207	73,123	17,789	-21,705

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			Intradirectorate Virements						
	Jul-10	CYPF2-21	Children, Young People & Families	P	Remove one off funding and Grant	-106		106	
	Jul-10	CYPF2-31	Educational Achievement (Children Looked After) EY's & Childcare Countywide	P	Use of Earley Years Development Fund to offset NEF pressure	-370		370	
	Jul-10	CYPF2-35	Nursery Education Funding	P	Use of Earley Years Development Fund to offset NEF pressure		370		-370
	Jul-10	CYPF4-2	Family Information Service	T	Funding for Ten to Two Project - correction of virement agreed by Cabinet in June 2010	-15			
	Jul-10	CYPF2-3	Early Learning & Childcare	T	FIP funding to be increased - reversal of virement agreed by Cabinet in June		15		-123
	Jul-10	CYPF1-42	Youth Offending Service	T	FIP funding to be increased - correct virement		123		-123
	Jul-10	CYPF1-42	Youth Offending Service	T			123		-123
	Jun-10	CYPF1-42	Youth Offending Service	T	Pay protection for 2010/11	-3			
	Jun-10	CYPF4-9	Safeguarding	T			3		
	Jun-10	CYPF1-42	Youth Offending Service	P	YOS training budgets to be transferred to the IYSS Service	-6			
	Jun-10	CYPF1-42	Youth Offending Service	P	Support budget to meet training needs for whole service				
	Jun-10	CYPF1-41	Youth Support Service	P	FIS income streams to be updated following confirmed contributions		6		-11
	Jun-10	CYPF4-2	Performance	P	FIP funding to be increased to include all (non gov't grant) allocations	-123		123	
	Jun-10	CYPF1-42	Youth Offending Service	T					
	Jun-10	CYPF4-3	Commissioning	P	Purchase Order Specialist Post	-21		21	
	Jun-10	CYPF1-1	Operations	P					
	Jun-10	CYPF1-34	Centrally Managed Services	P	Outreach Work	-50			
	Jun-10	CYPF1-33	Alternative Education	P					
	Jun-10	CYPF1-1	Operations	T	Locality Co-ordination	-40	50		
	Jun-10	CYPF2-6	Locality Working	T					
	Jun-10	CYPF4-6	Home to School Transport	T	Part funding for 2 post (that should have been funded by Developer conts).	-73	40		
	Jun-10	CYPF4-6	Home to School Transport	T					
	Jun-10	CYPF4-6	Property & Assets	T					
	Jun-10	CYPF2-34	Children's Centres and Childcare Development Area	T					
	Jun-10	CYPF2-34	Teams	T	Create I&E Budget for Children's centres		73		-762
	Jun-10	CYPF2-24	Children, Young People & Families (cont)						
	Jun-10	CYPF2-24	Children Looked After	P	Move budget to re-align service with expenditure activity	-982			

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	Jun-10	CYPF2-25	Agency Residential Placements	P			665		
	Jun-10	CYPF2-25	Agency Residential Placements	P			317		
	Jun-10	CYPF2-23	Family Placaeent	P	Reallocate expenditure budget to new cost centre in line with service activity	-42			
	Jun-10	CYPF2-23	Family Placaeent	P		-85			
	Jun-10	CYPF2-22	Residential	P		-100	128		
	Jun-10	CYPF2-24	Assessment	P					
	Jun-10	CYPF2-53	Assessment	P			25		
	Jun-10	CYPF2-53	Assessment	P			20		
	Jun-10	CYPF2-53	Assessment	P			7		
	Jun-10	CYPF2-53	Assessment	P			48		
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).	-179		179	
	Jun-10	CYPF2-2	Social Care	P					
	Jun-10	CYPF2-2	Social Care	P	Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex).	-30		30	
	Jun-10	CYPF4-2	Family Information Service	T	Funding for Ten to Two Project		15		
	Jun-10	CYPF2-3	Early Learning & Childcare	T		-15			
	Jun-10	CYPF4-2	Family Information Service	T	Funding for Ten to Two Project		15		
	Jun-10	CYPF2-3	Early Learning & Childcare	T		-15			
	Jun-10	CYPF2-3	Early Learning & Childcare	P	Early Yrs posts to CPQA	-88		88	-44
	Jun-10	CYPF4-3	Performance	P			44		-44
	Jun-10	CYPF4-6	School Organisation	P			44		-44
	Jun-10	CYPF1-42	Youth Offending Team	P	Summer Arts Project (funded by Unitas)		11		-11
	Jul-10	SC4_1B	Information Systems & Processes	P	Re-allocation of Annex 3 saving.	-85		85	
	Jul-10	SC2_2i	OCC Contribution to Physical Disabilities Pool	P	Transfer of budget to set up the Taking Part Team	-36			
	Jul-10	SC4_2a	Strategy	P			36		
	Jul-10	SC2_1h	Social & Community Services	P					
	Jul-10	SC2_2k	Adult Protection & Mental Capacity	P					
	Jul-10	SC2_2k	Acquired Brain Injury	P	Transfer budget to Safeguarding	-100		150	

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	Jul-10	Mem a/c	Older People's Pooled Budget	P	11.11.10 budget in carryover	-50		50	
	Jul-10	SC2_2a	Contribution to Older People Pooled Budget	P		-50			
	Jun-10	SC1_1	Library Service	P	Childrens Centre Mobile budget adjustment.		65		-65
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget tidy up as Coach house project has now closed.	-82		82	
	Jun-10	SC1_3	Cultural & Community Development	P	Budget re-allocation for Cogges.	-8			
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget re-allocation for Cogges.		8		
	Jun-10	SC1_2	Heritage & Arts Service	P	Budget adjustment re Cogges tidy up.	-134		134	
	Jun-10	SC1_2	Heritage & Arts Service	P	Victoria County History budget adjustment re additional income.		5		-5
	Jun-10	SC1_5	Music Service	P	Budget tidy adjustment to Standards Funding	-1		1	
	Jun-10	SC2_4a	Commissioning & Contracts	P	Re-allocation of budget to create an Assistant Service Manager and an Administrator Posts.		69		-69
	Jun-10	SC2_4b	Care Management & Social Work	P	Re-allocation of budget to fund Care Service Administrators.		12		-12
	Jun-10	SC2_4b	Care Management & Social Work	P	Re-allocation of budget to cover unqualified Care Management Staffing tasks.		9		-9
	Jun-10	SC2_4a	Commissioning & Contracts	P	Administration support budget re-allocation into the Care Management and Social Work Countywide Team.	-6		6	
	Jun-10	SC2_4b	Care Management & Social Work	P	Creation of a separate Alert Service budget book line with contributions from Supporting People and Telecare.	-500		6	-6
	Jun-10	SC2_11	One Off Funded Projects	P					
	Jun-10	SC4_5	Supporting People	P		-2,010			
	Jun-10	SC2_2m	Alert Service	P			2,510		
			Social & Community Services (cont)						
	Jun-10	SC2_1e	Adult Placement	P	Re-structuring of Internal Services to achieve efficiency plan.	-25			
	Jun-10	SC2_4c	ILS Support Costs	P			25		

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	Jun-10	SC2_4f	OCC Contribution to LD Pool	P		-25		25	
	Jun-10	SC2_4e	LD Internal Day Services	P	Learning Disabilities and Older People accommodation swap for the provision of the Day Services			8	-8
	Jun-10	OP Pool	Older People's Pooled Budget	P					
	Jun-10	SC2_4e	LD Internal Day Services	P	Learning Disabilities and Older People accommodation swap for the provision of the Day Services	-33	33		
	Jun-10	OP Pool	Older People's Pooled Budget	P					
	Jun-10	SC2_4e	LD Internal Day Services	P	Learning Disabilities and Older People accommodation swap for the provision of the Day Services			25	-25
	Jun-10	OP Pool	Older People's Pooled Budget	P					
	Jun-10	SC2_4f	OCC Contribution to LD Pool	P	Learning Disabilities and Older People accommodation swap for the provision of the Day Services	-25	25		
	Jun-10	SC2_2a	OCC Contribution to OP Pool	P					
	Jun-10	SC4_1c	Facilities Management	P	Staffing re-structure following Facilities Management transfer to E&E.	-43	43		
	Jun-10	SC4_2a	Strategy	P					
	Jun-10	SC2_1i	One Off Funding Projects	P	Equalities and Diversity Manager post budget transfer.	-46	46		
	Jun-10	SC4_3	Directorate Leadership Team	P					
	Jun-10	SC4_2a	Strategy	P	Risk Manager post budget transfer.	-60	60		
	Jun-10	SC4_1c	Facilities Management	P					
	Jun-10	SC4_3	Directorate Leadership Team	P	Information Standards officer post budget transfer.	-51	51		
	Jun-10	SC4_1c	Facilities Management	P					
	Jun-10	SC4_1c	Facilities Management	P	Transfer of Administrative Support staff budget to Care Management.	-373	373		
	Jun-10	SC2_2b	Care Management	P					
	Jun-10	SC1_5	Music Service	T	Federation of Music Services Instrument Grant		112		-112
	Jun-10	SC4_2a	Strategy	T	Taking Part Team consultation salaries funding from TASC.		20		-20

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	Jun-10 Jun-10	SC2_4B SC2_4A	Social & Community Services (cont) Care Management & Social Work Commissioning & Contracts	T T	Annex 3 re-allocation Brokerage budget from Transforming Adult Social Care		30 80		-30 -80
	Jul-10 Jul-10	EE1.4 EE3.1.1	Environment & Economy Transport Corporate Property	P P	Transfer of budger for A40 Toilets Transfer of budger for A40 Toilets	-28	28		
	Jun-10 Jun-10 Jun-10 Jun-10	EE3.1.1 EE3.1.3 EE3.1.2 EE4.1	Property - Corporate Property Property - Strategic Asset Management Property - Operational Asset Management Business Support	P P P P	E&E FM Budgets transferred to new FM cost centres within E&E	-413 -739 -255	1,407		
	Jul-10 Jul-10	CS1.5 CS6.1.4	Community Safety & Shared Services Fire & Rescue - Service Support Shared Services - HR	P P	Transfer of occupational health function from Fire & Rescue to Shared Services (full year budget)	-33	33		
	Jun-10 Jun-10	CS6.1.3 CS6.1.3	Shared Services - FMA Shared Services - FMA	P P	Expenditure and Income budgets for contributions for additional management accounting resources from FWT/QCS, QuEST		26		-26
	Jun-10	CS6.1.3	Shared Services - FMA	P	Expenditure and Quest income budgets for the School Finance team		224		-224
	Jun-10 Jun-10 Jun-10 Jun-10	CS6.1.3 CS6.1.2 CS6.1.4 CS6.1.1	Shared Services - FMA Shared Services - Financial Services Shared Services - HR Shared Services - Central Team	P P P P	Transfer of budget from the Shared Services Operational Budgets to Central Budget for resourcing continuous improvement	-32 -16 -36	84		
	Jun-10 Jun-10 Jun-10	CS5 CS5 CS5	Trading Standards Trading Standards Trading Standards	P P P	Adjust Tr Stds budget to match predicted costs/targets (non pay)	-28	40		-12

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			Community Safety & Shared Services (cont)						
	Jun-10	CS4	Gypsy & Traveller Services	P	Adjust G&TS budget to match predicted costs/targets (pay)	-4	15		-11
	Jun-10	CS4	Gypsy & Traveller Services	P					
	Jun-10	CS4	Gypsy & Traveller Services	P					
	Jun-10	CS1.4	F&RS - Business Management	P	F 14000 staffing budget insufficient (non pay F10000)	-12	12		
	Jun-10	CS1.4	F&RS - Business Management	P	F 14000 staffing budget insufficient (pay F14000)				
	Jun-10	CS1.2	F&RS - Service Delivery Management	P	Adjust CFS budget to match costs (non pay)	-38	38		
	Jun-10	CS1.2	F&RS - Service Delivery Management	P	Adjust CFS budget to match costs (pay)				
	Jun-10	CS1.1	F&RS - Wholetime Operational Staff	P	Adjust RMB budget (non pay)	-4	4		
	Jun-10	CS1.1	F&RS - Wholetime Operational Staff	P	Adjust RMB budget (pay)				
	Jun-10	CC1.1	Corporate Core						
	Jun-10	CC3.1	Business Support	P	Contribution to 0.5FTE in Web Services Team (ICT)	-1			
	Jun-10	CC3.1	Human Resources - Strategic HR	P		-4			
	Jun-10	CC4.1	Finance & Procurement - Service Management	P		-1			
	Jun-10	CC5.1	Legal & Democratic Services - Legal Services	P		-1			
	Jun-10	CC6.1	Partnership Working	P		-1			
	Jun-10	CC8.1	Communications & Marketing	P		-2			
	Jun-10	CC3.4	Customer Services	P		-1			
	Jun-10	CC2.1.13	ICT - Web Services	P			11		
	Jun-10	CC3.3	Organisational Development	T	Transfer of Lead Oxfordshire balance from Change Fund	-380	380		
	Jun-10	CC9	Change Fund	T					
	Jun-10	CC2.7	ICT - Strategy Investment Fund	P	Transfer of budget from the ICT Development Fund to HR for the ESS/MSS and Customer Services projects	-2,000	2,000		
	Jun-10	CC3.4	Human Resources - Customer Services	P					
	Jun-10	CC1.1	Business Support	P	Transfer of directorate performance function to Policy Unit	-47	47		
	Jun-10	CC7.1	Policy - Policy & Performance	P					
			Total Intradirectorate Virements			-10,163	11,032	1,333	-2,202

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			Interdirectorate Virements						
	Jul-10	CS6.1.3	Shared Services - FMA	P	Transfer of budget from S&CS for additional management accounting support		60		
	Jul-10	SC4_3	Directorate Leadership Team	P		-30			
	Jul-10	SC2_3c	Mental Health	P	Transfer of funding for Management Accounting posts to Shared Services	-15			
	Jul-10	SC2_1i	One Off Funded Projects	P		-10			
	Jul-10	SC2_1G	Direct Payments	P		-5			
	Jun-10	CC4.2	Finance & Procurement - Corporate Finance	P	Transfer of Capital team to Corporate Finance from Shared Services	-40	40		
	Jun-10	CS6.1.3	Shared Services - FMA	P					
	Jun-10	CC4.2	Finance & Procurement - Corporate Finance	P	Transfer of additional funding received from CYP&F for CIPFA trainee in CYPF Management Accounting Team to the CIPFA Trainee budget	-40	40		
	Jun-10	CS6.1.3	Shared Services - FMA	P					
	Jun-10	CC2.1.13	ICT - Web Services	P	Contribution to 0.5FTE in Web Services Team (ICT) from Shared Services	-6	6		
	Jun-10	CS6.1.1	Shared Services - Management Team	P					
	Jun-10	CC2.1.14	ICT - Service Management	P	Contribution to Additional Management Accounting Resources in Shared Services FMA	-1			
	Jun-10	CC4.1	Finance & Procurement - Service Management	P		-1			
	Jun-10	CC3.1	Human Resources - Strategic HR	P		-1			
	Jun-10	CC7.1	Policy - Corporate Performance	P		-1			
	Jun-10	CC5.1	Legal & Democratic Services - Legal Services	P		-1			
	Jun-10	CS6.1.3	Shared Services - FMA	P	Contribution from Corporate Core for Additional Management Accounting Resources	-1	5		
	Jun-10	CC4.1	Finance & Procurement - Service Management	P	Transfer of Capital Programme Manager to E&E	-71			
	Jun-10	EE4.1	Business Improvement	P	Transfer of salary from CC CS&SS		71		
	Jun-10	CC8.2	Communications - Print Unit	P	Transfer of Print Unit Property Recharge Budget to S&CS	-5			
	Jun-10	SC4_1A	Recharges	P	Budget for Print Unit recharges from Corporate Core		5		

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements (cont)						
	Jun-10	CC3.4	Human Resources - Customer Services	P	Transfer of Highways Team to Customer Services from E&E		142		
	Jun-10	EE1.4	Transport - Oxfordshire Highways	P		-142			
	Jun-10	CC5.2	Democratic Services	P	Final budget settlement for the school appeals process		25		
	Jun-10	CYPF4-6	Home to School Transport	P	Final budget settlement for the school appeals process - To CC	-25			
	Jun-10	CS6.1.3	Shared Services - FMA	P	Transfer of budget from E&E for Additional Management Accounting Support		42		
	Jun-10	EE4.1	Business Improvement	P	MA Support Budget Transfer to CC CS&SS	-42			
	Jun-10	CS6.1.4	Shared Services -HR	P	Transfer of recruitment function from services in CYPF		17		
	Jun-10	CYPF4-1	Human Resources & Children's Workforce	P	Transfer to Recruitment & Retention - To CS & SS	-17			
	Jun-10	EE1.2.1	Transport ITU	P	Fleet Drivers Pay Increase Contribution from CYP&F		22		
	Jun-10	CYPF4-6	Home to School Transport	P	Fleet Drivers to ITU - To E&E	-22			
	Jun-10	EE3.1.1	Environment and Economy	P	FM Budgets transferred from Directorates		1,634		
	Jun-10	CYPF4-4	Business Improvement	P	Transfer of facilities management non-staffing budgets - To E&E	-386			
	Jun-10	CYPF4-4	Business Improvement	P	Transfer of facilities management staffing budgets - To E&E	-91			
	Jun-10	CYPF3-1	RAS Management & Central Costs	P	Transfer of facilities management staffing budgets - To E&E	-99			
	Jun-10	SC4_1C	Administration	P	Transfer FM Budgets to E&E	-1,058			
	Jun-10	CS6.1.4	Shared Services - HR	T	Transfer of 10/11 directorate L&D allocations	-495			
	Jun-10	EE1.1	Transport	T	Transfer of Learning & Development 10/11 Budget from CC		74		
	Jun-10	EE2.1	Sustainable Development	T	CS&SS		22		
	Jun-10	EE3.1.1	Property Services	T			20		
	Jun-10	EE4.1	Business Improvement	T			2		
	Jun-10	CYPF4-5	Human Resources & Children's Workforce	T	Allocation of L&D budget		56		
	Jun-10	SC4_1A	Recharges	T	Learning and Development transferred into SCS as per Corporate L&D plan.		124		
	Jun-10	CC1.1	Business Support	T	Corporate Core directorate learning & development allocation		197		

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Jun-10 Jun-10	EE3.1.1 SC4_1C	Interdirectorate Virements (cont) Environment and Economy Administration	T T	FM Budgets transferred from Directorates Transfer FM Budgets to E&E	-63	63		
	Jun-10 Jun-10	SC4_1C CYPF4-9	Administration Safeguarding	P P	Budget for 6.24fte admin posts to transfer to CYPF Transfer of admin staff budget from S&CS	-143	143		
	Jul-10 Sep-10	CYPF1-41 SM	Youth Support Service Strategic Measures	T T	In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010)	-294	294		
	Jul-10 Jul-10	SC2_2D SM	Personal Care At Home Strategic Measures	P P	Reversal of personal care budget following Govt Policy to postpone implementation	-1,400	1,400		
					Total Interdirectorate Virements	-4,504	4,504	0	0
					TOTAL VIREMENTS approved and on SAP	-14,667	15,536	1,333	-2,202

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MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectorate Virements Children, Young People & Families						
	Oct-10	CYPF1-21	SEN	P	Setting up ABG budgets on SAP		359		-359
	Oct-10	CYPF1-21	SEN	P	Budget for Inclusion officers		140		-140
	Oct-10	CYPF2-25	Agency Residential Placements	P	Budget Tidy		37		
	Oct-10	CYPF2-24	Children Looked After	P	Budget Tidy	-37			
	Oct-10	CYPF4-5	Childrens Workforce	P	Part of directorate restructure		28		
	Oct-10	CYPF3-1	RAS Admin	P	Part of directorate restructure	-28			
	Oct-10	CYPF4-4	Business Improvement	P	Tftr remaining Macclesfield House running costs budget to Director's Office	-15	15		
	Oct-10	CYPF4-1	CPQA Management & Central Costs	P					
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for East Street Children's Centre	-5	5		-5
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	P					
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Eynsham & Woodstock Children's Centre		6		-6
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Britannia Road Children's Centre		31		-31
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Marston Children's Centre		24		-24
	Oct-10	CYPF2-34	Children's Centres and Childcare Development - Area Teams	T	Correction to virement for creation of budget for Bloxham Children's Centre		2		-2
	Oct-10	CYPF1-1	YPAE Central	P			59		
	Oct-10	CYPF1-34	Central Managed Services	P		-8			
	Oct-10	CYPF1-21	SENS	P		-7			
	Oct-10	CYPF1-23	Services for Disabled Children	P		-7			
	Oct-10	CYPF1-22	SEN	P		-7			
	Oct-10	CYPF1-41	Youth	P	Allocation of YPAE Admin savings - as per delivery plans	-12			

**September Financial Monitoring Report
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MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Oct-10	CYPF1-31	Children, Young People & Families (cont) Psychological Services Attendance & Welfare	P	Allocation of YPAE Admin savings - as per delivery plans	-11			
	Oct-10	CYPF1-1		P		-7			
	Oct-10	CYPF1-31	Tier 4 & BSS Alternative Education	P	Teachers Pay Award		72		-72
	Oct-10	CYPF1-33		P			59		-59
	Oct-10	SC4_1B	Social & Community Services Information Systems & Processes	P	Re-allocation of Annex 3 saving.	-85			
	Oct-10	MEMO		P	Home support offices closed saving transferred to Facilities Management.	-55			
	Oct-10	SC4_1C	Facilities Management	P	Home support offices closed saving transferred to Facilities Management.		55		
	Oct-10	SC2_2A		P	Home support offices closed saving transferred to Facilities Management.	-55			
	Oct-10	MEMO	Older People's Pooled Budget	P	Home support offices closed saving transferred to Facilities Management.			55	
	Oct-10	MEMO		P	Home support offices closed saving transferred to Facilities Management.				
	Oct-10	SC2_2a	Contribution to Older People's Pooled Budget	P	Transfer of Admin/Efficiency savings to outside of the OP Pool		22		-22
	Oct-10	MEMO		P	Transfer of Admin/Efficiency savings to outside of the OP Pool		22		-22
	Oct-10	SC2_2b	Older People Care management	P	Transfer of Admin/Efficiency savings to outside of the OP Pool				
	Oct-10	MEMO		P	Transfer of Admin/Efficiency savings to outside of the OP Pool				
	Oct-10	SC2_2L	Physical Disabilities Service Agreements Contribution to Older People's Pooled Budget Older People's Pooled Budget Service Agreements	P	Transfer of Admin/Efficiency savings to outside of the OP Pool		29		
	Oct-10	MEMO		P	Transfer of Life of Own grant budget.		231		
	Oct-10	MEMO		P	Transfer of Life of Own grant budget.		231		
	Oct-10	MEMO		P	Transfer of Life of Own grant budget.		231		
			Environment & Economy			-260			-231

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MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
	Oct-10	CS6.1.2	Community Safety & Shared Services Financial Services	P	Budget tidy up		25		-25
	Oct-10	CS1.2	Service Delivery Management	P	Tidy up budgets to match expected expenditure/income	-25		25	
	Oct-10	CC2.8	Corporate Core ICT - Oxford City Contract	P	Budget restatement, including capital element	-502	177	325	
	Oct-10	CC2.1.1	ICT - Deployment	P	Salary realignment to actual cost centre staffing structures		159		
	Oct-10	CC2.1.2	ICT - Project Management	P			16		
	Oct-10	CC2.1.3	ICT - Service Centre	P			218		
	Oct-10	CC2.1.4	ICT - Servers	P			168		
	Oct-10	CC2.1.5	ICT - Network	P		-126			
	Oct-10	CC2.1.6	ICT - Desktop	P		-73			
	Oct-10	CC2.1.7	ICT - Technical Admin	P		-562			
	Oct-10	CC2.1.10	ICT - Compliance	P		-12			
	Oct-10	CC2.1.11	ICT - Liaison Managers	P			196		
	Oct-10	CC2.1.12	ICT - Application Support	P			192		
	Oct-10	CC2.1.13	ICT - Web Services	P		-6			
	Oct-10	CC2.1.14	ICT - Service Management	P		-199			
	Oct-10	CC2.2	School support services	P		-62			
	Oct-10	CC2.5	CIMU	P			29		
	Oct-10	CC2.8	Oxford City Contract	P			62		
	Oct-10	CC2.1.13	ICT web services	P	Transfer Web team to Customer Services	-168			
	Oct-10	CC3.4	Customer services	P	Transfer Web team to Customer Services		168		
	Oct-10	CC2.1.13	ICT web services	T	Transfer Web team to Customer Services		84		
	Oct-10	CC3.4	Customer services	T	Transfer Web team to Customer Services	-84			
					Total IntraDirectorate Virements Recommended	-2,418	2,921	495	-998

**September Financial Monitoring Report
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MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/ Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Interdirectorate Virements						
	Oct-10	CYPF4-6	School Organisation	P	Tfr budget for escorts on special school buses (E&E)	-62	62		
	Oct-10	EE1.2.1	Transport	P	E-escort Virement budget transferred from CYP&F				
	Oct-10	EE3.1.1	Property	P	FM Budgets transferred to Corporate Core - Customer Service Centre	-30			
	Oct-10	CC3.4	Customer Services	P	FM staff transferred to Customer Services		30		
	Oct-10	CC2.6	ICT Recharges	P	Reduce recharge to capital budget			234	
	Oct-10	EE3.1.3	Property	P	ICT recharges to capital budget	-234			
	Oct-10	SC4_1C	Facilities management	T	Transfer of Access team Budget		336		-28
	Oct-10	CC3.4	Customer Services	T	Temporary virement of Access team budget to SCS April to	-336		28	
					Total Interdirectorate Virements Recommended	-662	428	262	-28
					TOTAL VIREMENTS approved but not on SAP	-3,080	3,349	757	-1,026

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been reported and approved.

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NEW VIREMENTS FOR CABINET TO NOTE

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Permanent/Temporary (P/T)	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
			Intradirectorate Virements Children, Young People & Families						
	Nov-10	CYPF3-32	EMAS	T		54			-54
	Nov-10	CYPF5-2	Schools Contingency	T			-64	64	
	Nov-10	CYPF4-9	Safeguarding	T					-64
	Nov-10	CYPF1-32	Attendance & Welfare	T		15			
	Nov-10	CYPF1-34	Centrally Managed Services	T		-15			
	Nov-10	CYPF3-3	School Improvement	T	Correction of virement agreed by Cabinet in September 2010. Reverse transfer of EMAS (PRG) carry forward to Business Efficiencies	336			
	Nov-10	CYPF4-1	CPQA Management & Central Costs	T	Correction of virement agreed by Cabinet in September 2010. Reverse transfer of EMAS (PRG) carry forward to Business Efficiencies	-336			
	Nov-10	CC9	Corporate Core Change Fund	T		-52			
	Nov-10	CC2.3	ICT - OCN	T	Change fund allocation for ICT projects		40		
	Nov-10	CC2.1.14	ICT - Service Management	T			12		
	Nov-10	CC2.1.14	ICT - Service Management	T	ICT loan repayment		-41		
	Nov-10	CC7.2	Scrutiny	T			41		
	Nov-10	CC9	Change Fund	T	Ref CFB056 GCSEs project	-169			
	Nov-10	CC8.1	Communications & Marketing	T			169		
			Total Intradirectorate Virements			-677	731	64	-118
			Interdirectorate Virements						
			Total Interdirectorate Virements			0	0	0	0
			TOTAL VIREMENTS TO NOTE THIS REPORT			-677	731	64	-118

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Annex 2e

Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Children, Young People & Families														
CYPF1	0	0	0	0	468	0	0	468	0	0	0			
CYPF1	0	0	0	0	-420	0	0	-420	0	0	0			
	Net	0	0	0	48	0	0	48	48	0	0	48	G	G
CYPF1-1	-40	0	0	-40	-21	52	0	31	0	0	0			
CYPF1-1	Income	0	0	0	0	0	0	0	0	0	0			
	Net	-40	0	-40	-21	52	0	31	-9	0	0	-9	G	G
CYPF1-21	Expenditure	0	0	0	0	492	3	495	0	0	0			
CYPF1-21	Income	0	0	0	0	-499	51	-448	0	0	0			
	Net	0	0	0	0	-7	54	47	47	0	0	47	G	G
CYPF1-22	Expenditure	0	0	0	0	-7	0	-7	0	0	0			
CYPF1-22	Income	0	0	0	0	0	131	131	0	0	0			
	Net	0	0	0	0	-7	131	124	124	0	0	124	G	G
CYPF1-23	Expenditure	0	0	0	-7,159	-7	0	-7,166	0	0	-7,166			
CYPF1-23	Income	0	0	0	2,162	0	0	2,162	0	0	2,162			
	Net	0	0	0	-4,997	-7	0	-5,004	-5,004	0	-5,004	0	G	G
CYPF1-31	Expenditure	0	0	0	0	61	0	61	0	0	0			
CYPF1-31	Income	0	0	0	0	-72	9	-63	0	0	0			
	Net	0	0	0	0	-11	9	-2	-2	0	0	-2	G	G
CYPF1-32	Expenditure	15	0	0	0	0	0	0	0	0	0			
CYPF1-32	Income	0	0	0	0	0	3	3	0	0	0			
	Net	15	0	0	0	0	3	3	18	0	0	18	G	G
CYPF1-33	Expenditure	0	0	0	50	59	0	109	0	0	0			
CYPF1-33	Income	0	0	0	0	-59	161	102	0	0	0			
	Net	0	0	0	50	0	161	211	211	0	0	211	G	G
CYPF1-34	Expenditure	-15	0	0	-50	-8	0	-58	0	0	0			
CYPF1-34	Income	0	0	0	0	0	11	11	0	0	0			
	Net	-15	0	0	-50	-8	11	-47	-62	0	0	-62	G	G
CYPF1-41	Expenditure	-294	0	0	6	-12	0	-6	0	0	0			
CYPF1-41	Income	0	0	0	0	0	0	0	0	0	0			
	Net	-294	0	0	6	-12	0	-6	-300	0	0	-300	G	G

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Cumulative Virements to Date

Budget Book Ref	Total Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF1-42	-19	0	0	-19	5	0	-251	-246	0	0	0	0		
CYPF1-42	-23	0	0	-23	-11	0	251	240	0	0	0	0		
	-42	0	0	-42	-6	0	0	-6	-48	0	0	-48	G	
CYPF2	0	0	0	0	8,635	0	0	8,635	0	0	8,635	0		
CYPF2	0	0	0	0	-2,312	0	0	-2,312	0	0	-2,312	0		
	0	0	0	0	6,323	0	0	6,323	6,323	0	6,323	0	G	
CYPF2-1	0	0	0	0	575	0	0	575	0	0	575	0		
CYPF2-1	0	0	0	0	0	0	0	0	0	0	0	0		
	0	0	0	0	575	0	0	575	575	0	575	0	G	
CYPF2-2	0	0	0	0	-209	0	0	-209	0	0	0	0		
CYPF2-2	0	0	0	0	209	0	0	209	0	0	0	0		
	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF2-21	0	0	0	0	-574	0	0	-574	0	0	0	0		
CYPF2-21	0	0	0	0	526	0	0	526	0	0	0	0		
	0	0	0	0	-48	0	0	-48	-48	0	0	-48	G	
CYPF2-22	0	0	0	0	1	0	25	26	0	0	0	0		
CYPF2-22	0	0	0	0	0	0	0	0	0	0	0	0		
	0	0	0	0	1	0	25	26	26	0	0	26	G	
CYPF2-23	0	0	0	0	95	0	-32	63	0	0	0	0		
CYPF2-23	0	0	0	0	0	0	0	0	0	0	0	0		
	0	0	0	0	95	0	-32	63	63	0	0	63	G	
CYPF2-24	0	0	0	0	-2,817	-37	109	-2,745	0	0	-2,854	0		
CYPF2-24	0	0	0	0	834	0	-109	725	0	0	834	0		
	0	0	0	0	-1,983	-37	0	-2,020	-2,020	0	-2,020	0		
CYPF2-25	0	0	0	0	2,472	37	36	2,544	0	0	982	0		
CYPF2-25	0	0	0	0	-1,714	0	0	-1,714	0	0	0	0		
	0	0	0	0	758	37	36	830	830	0	982	-151	G	G

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Cumulative Virements to Date

Budget Book Ref		Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF2-3	Expenditure	-15	0	0	-15	-88	0	0	-88	0	0	0	0		
CYPF2-3	Income	0	0	0	0	88	0	0	88	0	0	0	0	G	
	Net	-15	0	0	-15	0	0	0	0	-15	0	0	-15	G	
CYPF2-31	Expenditure	0	0	0	0	-370	0	0	-370	0	0	0	0		
CYPF2-31	Income	0	0	0	0	370	0	56	426	0	0	0	0		
	Net	0	0	0	0	0	0	56	56	56	0	0	56	G	
CYPF2-32	Expenditure	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF2-32	Income	0	0	0	0	0	0	20	20	20	0	0	20	G	
	Net	0	0	0	0	0	0	20	20	20	0	0	20	G	
CYPF2-33	Expenditure	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF2-33	Income	0	0	0	0	0	0	-129	-129	0	0	0	0		
	Net	0	0	0	0	0	0	-129	-129	-129	0	0	-129	G	
CYPF2-34	Expenditure	4,060	58	0	4,118	0	5	0	5	0	0	0	0		
CYPF2-34	Income	-4,060	-58	0	-4,118	0	-5	0	-5	0	0	0	0		
	Net	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF2-35	Expenditure	0	0	0	0	795	0	0	795	0	0	0	0		
CYPF2-35	Income	0	0	0	0	-795	0	53	-742	0	0	0	0		
	Net	0	0	0	0	0	0	53	53	53	0	0	53	G	
CYPF2-51	Expenditure	0	0	0	0	-33	0	0	-33	0	0	0	0		
CYPF2-51	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	-33	0	0	-33	-33	0	0	-33	G	
CYPF2-52	Expenditure	0	0	0	0	135	0	-11	124	0	0	0	0		
CYPF2-52	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	135	0	-11	124	124	0	0	124	G	
CYPF2-53	Expenditure	0	0	0	0	259	0	0	259	0	0	0	0		
CYPF2-53	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	259	0	0	259	259	0	0	259	G	
CYPF2-54	Expenditure	0	0	0	0	-59	0	-18	-77	0	0	0	0		
CYPF2-54	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	-59	0	-18	-77	-77	0	0	-77	G	

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF2-6	40	0	0	40	0	0	0	0	0	0	0			
CYPF2-6	0	0	0	0	0	0	0	0	0	0	0		G	
	40	0	0	40	0	0	0	0	40	0	0	40	G	
CYPF3-1	0	0	0	0	-99	-28	-21	-148	0	0	-99			
CYPF3-1	0	0	0	0	-99	-28	-21	-148	-148	0	-99	-49	G	G
	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF3-2	32	0	0	32	0	0	0	0	0	0	0			
CYPF3-2	-32	0	0	-32	0	0	0	0	0	0	0		G	
	0	0	0	0	0	0	0	0	0	0	0	0		
CYPF3-3	-236	0	0	-236	0	0	0	0	0	0	-572		G	
CYPF3-3	0	0	0	0	0	0	0	0	0	0	0			
	-236	0	0	-236	0	0	0	0	-236	0	-572	336	G	G
CYPF3-32	-65	0	0	-65	0	0	0	0	0	0	0			
CYPF3-32	65	0	0	65	0	0	0	0	0	0	0			
	0	0	0	0	0	0	0	0	0	0	0	0	G	G
CYPF4-1	104	0	0	104	-73	15	-100	-158	0	0	0			
CYPF4-1	0	0	0	0	0	0	0	0	0	0	0			
	104	0	0	104	-73	15	-100	-158	-54	0	0	-54	G	G
CYPF4-2	10	0	0	10	41	0	-17	24	0	0	0			
CYPF4-2	0	0	0	0	-11	0	0	-11	0	0	0			
	10	0	0	10	30	0	-17	13	23	0	0	23	G	G
CYPF4-3	0	0	0	0	44	0	0	44	0	0	0			
CYPF4-3	0	0	0	0	-23	0	0	-23	0	0	0			
	0	0	0	0	21	0	0	21	21	0	0	21	G	G
CYPF4-4	0	0	0	0	-477	-15	0	-492	0	0	-477			
CYPF4-4	0	0	0	0	0	0	0	0	0	0	0			
	0	0	0	0	-477	-15	0	-492	-492	0	-477	-15	G	G
CYPF4-5	59	0	0	59	0	28	0	28	0	0	0			
CYPF4-5	0	0	0	0	0	0	0	0	0	0	0			
	59	0	0	59	0	28	0	28	87	0	0	87	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CYPF4-6	0	0	0	0	-3	-62	-150	-215	0	0	-22	0		
CYPF4-6	0	0	0	0	-44	0	40	-4	0	0	0			
CYPF4-7	0	0	0	0	-47	-62	-110	-219	-219	0	-22	-197	G	G
CYPF4-7	132	0	0	132	0	0	0	0	0	0	0			
CYPF4-7	0	0	0	0	0	0	-369	-369	-237	0	0	-237	G	G
CYPF4-7	132	0	0	132	0	0	-369	-369	0	0	0			
CYPF4-8	0	0	0	0	-7	0	0	-7	0	0	0			
CYPF4-8	0	0	0	0	7	0	0	7	0	0	0			
CYPF4-8	0	0	0	0	0	0	0	0	0	0	0			
CYPF4-9	67	0	0	67	-1,081	0	0	-1,081	0	0	-1,078	0	G	G
CYPF4-9	-64	0	0	-64	150	0	0	150	-928	0	150	0	G	G
CYPF4-9	3	0	0	3	-931	0	0	-931	0	0	-928	0	G	G
CYPF5-1	0	0	0	0	2,771	0	828	3,599	0	0	0	0		
CYPF5-1	0	0	0	0	-2,771	0	-828	-3,599	0	0	0	0		
CYPF5-1	0	0	0	0	0	0	0	0	0	0	0	0	G	G
CYPF5-2	-64	0	0	-64	-3,196	0	-828	-4,024	0	0	0	0		
CYPF5-2	64	0	0	64	3,196	0	828	4,024	0	0	0	0		
CYPF5-2	0	0	0	0	0	0	0	0	0	0	0	0	G	G
CYPF5-2	0	0	0	0	0	0	0	0	0	0	0	0		
Total CYP&F	3,771	58	0	3,829	36	573	-427	182	4,011	0	-10,139	0		
Total CYP&F	-4,050	-58	0	-4,108	-559	-635	179	-1,015	-5,123	0	3,146	5,881		
Total CYP&F	-279	0	0	-279	-523	-62	-248	-833	-1,112	0	-6,993	0		
Social and Community Services														
SC1_1	Expenditure	0	0	0	35	0	0	35	0	0	0	0		
SC1_1	Income	0	0	0	-65	0	0	-65	0	0	0	0		
SC1_1	Net	0	0	0	-30	0	0	-30	-30	0	0	-30	G	G
SC1_2	Expenditure	0	0	0	-212	0	0	-212	0	0	0	0		
SC1_2	Income	0	0	0	211	0	0	211	0	0	0	0		
SC1_2	Net	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
SC1_3	Expenditure	0	0	0	-10	0	-11	-21	0	0	0	0		
SC1_3	Income	0	0	0	0	0	0	0	0	0	0	0		
SC1_3	Net	0	0	0	-10	0	-11	-21	-21	0	0	-21	G	G

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Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC2_1i	0	0	0	0	-237	0	0	-237	0	0	-500	0		
SC2_1i	0	0	0	0	0	0	0	0	0	0	0	263	G	G
	Net	0	0	0	-237	0	0	-237	-237	0	-500	0		
SC2_1j	0	0	0	0	-3	0	0	-3	0	0	0	0		
SC2_1j	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	-3	0	0	-3	-3	0	0	-3	G	G
SC2_2a	0	0	0	-616	-94	198	0	104	0	0	0	0		
SC2_2a	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	-616	-94	198	0	104	-512	0	0	-512	G	R
SC2_2b	0	0	0	1,662	221	0	-22	199	0	0	0	0		
SC2_2b	0	0	0	0	0	-22	22	0	0	0	0	0		
	Net	0	0	1,662	221	-22	0	199	1,861	0	-1,400	1,861	R	G
SC2_2d	0	0	0	0	-1,400	0	0	-1,400	0	0	0	0		
SC2_2d	0	0	0	0	0	0	0	0	-1,400	0	-1,400	0	G	G
	Net	0	0	0	-1,400	0	0	-1,400	-1,400	0	0	0		
SC2_2i	0	0	0	0	-36	0	0	-36	0	0	0	0		
SC2_2i	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	-36	0	0	-36	-36	0	0	-36	G	G
SC2_2j	0	0	0	-248	-4	0	0	-4	0	0	0	0		
SC2_2j	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	-248	-4	0	0	-4	-252	0	0	-252	G	G
SC2_2k	0	0	0	0	-100	0	0	-100	0	0	0	0		
SC2_2k	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	-100	0	0	-100	-100	0	0	-100	G	G
SC2_2l	0	0	0	0	0	29	0	29	0	0	0	0		
SC2_2l	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	29	0	29	29	0	0	29	G	G
SC2_2m	0	0	0	0	2,510	0	0	2,510	0	0	2,510	0		
SC2_2m	0	0	0	0	0	0	0	0	2,510	0	0	0		
	Net	0	0	0	2,510	0	0	2,510	2,510	0	2,510	0	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC2_3a	39	0	0	39	-1	0	-20	-21	0	0	0	0		
SC2_3a	0	0	0	0	0	0	0	0	0	0	0	18	G	
SC2_3c	39	0	0	39	-15	0	0	-15	0	0	0	0		
SC2_3c	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_3c	0	0	0	0	-15	0	0	-15	-15	0	0	-15	G	G
SC2_3c	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4a	80	0	0	80	59	0	0	59	0	0	0	0		
SC2_4a	-80	0	0	-80	-59	0	0	-59	0	0	0	0		
SC2_4a	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4b	-34	0	0	-34	22	0	0	22	0	0	0	0		
SC2_4b	34	0	0	34	-22	0	0	-22	0	0	0	0		
SC2_4b	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4c	0	0	0	0	22	0	4	26	0	0	0	0		
SC2_4c	0	0	0	0	-22	0	-4	-26	0	0	0	0		
SC2_4c	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4d	0	0	0	0	-16	0	0	-16	0	0	0	0		
SC2_4d	0	0	0	0	16	0	0	16	0	0	0	0		
SC2_4d	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4e	0	0	0	0	-96	0	0	-96	0	0	0	0		
SC2_4e	0	0	0	0	96	0	0	96	0	0	0	0		
SC2_4e	0	0	0	0	0	0	0	0	0	0	0	0		
SC2_4f	0	0	0	0	-44	0	0	-44	0	0	0	0		
SC2_4f	0	0	0	0	44	0	0	44	0	0	0	0		
SC2_4f	0	0	0	0	0	0	0	0	0	0	0	0		
SC4_1a	124	0	0	124	-44	0	0	-44	-44	0	0	-44	G	G
SC4_1a	0	0	0	0	4	0	0	4	0	0	0	0		
SC4_1a	0	0	0	0	0	0	273	273	401	0	0	401	A	G
SC4_1b	0	0	0	0	-89	-85	255	81	0	0	0	0		
SC4_1b	0	0	0	0	85	85	-255	-85	0	0	0	0		
SC4_1b	0	0	0	0	-4	0	0	-4	-4	0	0	-4	G	G
SC4_1c	-63	336	0	273	-2,293	55	31	-2,207	0	0	-1,965	0		
SC4_1c	0	-28	0	-28	68	0	0	68	0	0	40	0		
SC4_1c	-63	308	0	245	-2,225	55	31	-2,139	-1,894	0	-1,925	31	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
SC4_2a	20	0	0	20	17	0	-86	-69	0	0	0	0		
SC4_2a	-20	0	0	-20	0	0	0	0	0	0	0	0	G	
	Net	0	0	0	17	0	-86	-69	-69	0	0	-69	G	
SC4_2c	0	0	0	0	-4	0	0	-4	0	0	0	0		
SC4_2c	0	0	0	0	-4	0	0	0	0	0	0	0	G	
	Net	0	0	0	-4	0	0	-4	-4	0	0	-4	G	
SC4_3	0	0	0	0	-38	0	-27	-65	0	0	0	0		
SC4_3	0	0	0	0	0	0	0	0	0	0	0	0	G	
	Net	0	0	0	-38	0	-27	-65	-65	0	0	-65	G	
SC4_5	0	0	0	0	-2,010	0	0	-2,010	0	0	-2,010	0	G	
SC4_5	0	0	0	0	0	0	0	0	0	0	0	0	G	
	Net	0	0	0	-2,010	0	0	-2,010	-2,010	0	-2,010	0	G	
SC5_1	0	0	138	138	0	0	24,435	24,435	0	0	0	0		
SC5_1	0	0	-16	-16	0	0	-421	-421	0	0	0	0	R	
	Net	0	122	122	0	0	24,014	24,014	24,136	0	0	24,136	R	
SC5_2	0	0	35	35	0	0	368	368	0	0	0	0		
SC5_2	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	35	35	0	0	368	368	403	0	0	403	A	
SC5_3	0	0	7	7	0	0	883	883	0	0	0	0		
SC5_3	0	0	0	0	0	0	0	0	0	0	0	0	R	
	Net	0	7	7	0	0	883	883	890	0	0	890	R	
SC5_4	0	0	0	0	0	0	963	963	0	0	0	0		
SC5_4	0	0	0	0	0	0	-869	-869	0	0	0	0		
	Net	0	0	0	0	0	94	94	94	0	0	94	G	
SC5_5	0	0	19	19	0	0	2,554	2,554	0	0	0	0		
SC5_5	0	0	0	0	0	0	-303	-303	0	0	0	0		
	Net	0	19	19	0	0	2,251	2,251	2,270	0	0	2,270	R	
Total SCS	278	336	432	1,046	-3,880	-63	22,552	18,609	19,655	0	-3,365	2,270		
	-178	-28	-16	-222	309	63	4,354	4,726	4,504	0	40	27,484		
	100	308	416	824	-3,571	0	26,906	23,335	24,159	0	-3,325	27,484		

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Environment and Economy														
EE1.1 Expenditure	74	0	-233	-159	4,102	0	1,959	6,061	0	0	4,176			
EE1.1 Income	0	0	0	0	669	0	-985	-316	5,586	0	669	741	R	G
EE1.2 Expenditure	600	0	-233	600	4,410	0	-46	4,364	4,632	0	4,845			
EE1.2 Income	0	0	0	0	-250	0	-82	-332	4,760	0	5,010			
EE2.1 Expenditure	600	0	0	600	4,160	0	-128	4,032	-12,807	0	4,760	-128	G	G
EE2.1 Income	0	0	0	0	-16,108	62	0	-16,046	-12,807	0	-16,046	0		
EE2.1 Net	-600	0	0	-600	-12,869	62	0	-12,807	17,713	0	22,130	0	G	G
EE1.3.1 Expenditure	-600	0	233	-367	22,730	0	-3,818	18,912	1,177	0	22,130	0		
EE1.3.1 Income	0	0	0	0	-1,108	0	276	-832	-1,177	0	-1,108	-3,309	G	R
EE1.3.1 Net	-600	0	233	-367	21,022	0	-3,542	18,080	0	0	21,022	0		
EE1.4 Expenditure	0	0	0	0	-6,154	0	0	-6,154	12,952	0	-6,154			
EE1.4 Income	0	0	0	0	4,977	0	0	4,977	-26,891	0	4,977	0		
EE1.4 Net	0	0	0	0	-1,177	0	0	-1,177	0	0	-1,177	0	G	G
EE1.4.1 Expenditure	0	0	0	0	18,973	0	1,952	20,925	0	0	18,973			
EE1.4.1 Income	0	0	0	0	-8,797	0	824	-7,973	0	0	-8,797	2,776	R	G
EE1.4.1 Net	0	0	0	0	10,176	0	2,776	12,952	12,952	0	10,176	2,776		
EE2.1 Expenditure	22	0	0	22	-28,161	0	0	-28,161	-26,891	0	-28,161	0		
EE2.1 Income	0	0	0	0	1,270	0	0	1,270	0	0	1,270	0		
EE2.1 Net	22	0	0	22	-26,891	0	0	-26,891	0	0	-26,891	0	G	G
EE2.2 Expenditure	0	0	0	0	-1	0	0	-1	0	0	0			
EE2.2 Income	0	0	0	0	0	0	0	0	21	0	0	21	G	G
EE2.2 Net	0	0	0	0	-6	0	0	-6	-6	0	0	-6		
EE2.3 Expenditure	0	0	0	0	-6	0	0	-6	0	0	0			
EE2.3 Income	0	0	0	0	-3	0	-80	-83	0	0	0			
EE2.3 Net	0	0	0	0	-3	0	-80	-83	-83	0	0	-83	G	G

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
EE2.4	0	0	0	0	-115	0	0	-115	0	0	0	0		
EE2.4	0	0	0	0	112	0	0	112	-3	0	0	-3	G	
	Net	0	0	0	-3	0	0	-3						
EE2.5	0	0	0	0	41	0	0	41		0	0			
EE2.5	0	0	0	0	-45	0	0	-45		0	0			
	Net	0	0	0	-4	0	0	-4		0	0			G
EE3.1	0	0	0	0	32	0	0	32		0	0			
EE3.1	0	0	0	0	0	0	0	0	32	0	0	32	G	
	Net	0	0	0	32	0	0	32						
EE3.1.1	83	0	0	0	3,068	-30	21	3,059		0	3,121			
EE3.1.1	0	0	0	0	0	0	0	0	3,142	0	0	21	G	
	Net	83	0	0	3,068	-30	21	3,059		0	3,121			
EE3.2	0	0	0	0	-743	0	0	-743		0	-743			
EE3.2	0	0	0	0	0	0	0	0		0	0			
	Net	0	0	0	-743	0	0	-743						G
EE3.1.3	0	0	0	0	-415	-234	236	-413		0	-649			
EE3.1.3	0	0	0	0	0	0	-40	-40		0	0			
	Net	0	0	0	-415	-234	196	-453		0	-649			G
EE3.1.4	0	0	0	0	-3	0	0	-3		0	0			
EE3.1.4	0	0	0	0	0	0	0	0		0	0			
	Net	0	0	0	-3	0	0	-3						G
EE3.1.5	0	0	0	0	-1	0	0	-1		0	0			
EE3.1.5	0	0	0	0	0	0	0	0		0	0			
	Net	0	0	0	-1	0	0	-1		0	0			G
EE3.1.6	0	0	0	0	-1	0	0	-1		0	0			
EE3.1.6	0	0	0	0	0	0	0	0		0	0			
	Net	0	0	0	-1	0	0	-1		0	0			G
EE4.1	54	0	0	0	-202	0	-67	-269		0	0			
EE4.1	0	0	0	0	0	0	0	0		0	0			
	Net	54	0	0	-202	0	-67	-269		0	0			G
	Net	54	0	0	-202	0	-67	-269		0	0			G

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Cumulative Virements to Date

Budget Book Ref	Total Temporary Virements Previously Approved (on SAP)	Temporary Virements Approved in Last Report (not on SAP)	Temporary Virements Requested this Report	Cumulative Total of Temporary Virements Approved and Requested	Total Permanent Virements Previously Approved (on SAP)	Permanent Virements Approved in Last Report (not on SAP)	Permanent Virements Requested this Report	Cumulative Total of Permanent Virements Approved and Requested	Total virements	Virements already approved by council	Virements not deemed to be policy changes	Reset total	Traffic Light Indicator - positive	Traffic light indicator - negative
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
Total EE	233	0	0	233	1,443	-202	157	1,398	1,631	0	1,657	£000		
	0	0	0	0	67	0	-7	60	60	0	0			
	233	0	0	233	1,510	-202	150	1,458	2,836	0	1,657	1,179		
Community Safety & Shared Services														
CS1.1 Expenditure	0	0	-138	-138	-3	0	-24,452	-24,455		0	0			
CS1.1 Income	0	0	16	16	0	0	421	421		0	0		G	R
CS1.1 Net	0	0	-122	-122	-3	0	-24,031	-24,034	-24,156	0	0	-24,156		
CS1.2 Expenditure	0	0	0	0	0	-25	0	-25		0	0			
CS1.2 Income	0	0	0	0	0	25	0	25		0	0			
CS1.2 Net	0	0	0	0	0	0	0	0		0	0	0	G	G
CS1.3 Expenditure	0	0	0	0	-1	0	0	-1		0	0			
CS1.3 Income	0	0	0	0	0	0	0	0		0	0			
CS1.3 Net	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	G
CS1.4 Expenditure	0	0	0	0	-25	0	0	-25		0	0			
CS1.4 Income	0	0	0	0	0	0	0	0		0	0			
CS1.4 Net	0	0	0	0	-25	0	0	-25	-25	0	0	-25	G	G
CS1.5 Expenditure	21	0	0	21	-212	0	0	-212		0	0			
CS1.5 Income	-16	0	0	-16	197	0	0	197		0	0			
CS1.5 Net	5	0	0	5	-15	0	0	-15	-10	0	0	-10	G	G
CS2 Expenditure	0	0	-35	-35	-1	0	-368	-369		0	0			
CS2 Income	0	0	0	0	0	0	0	0		0	0			
CS2 Net	0	0	-35	-35	-1	0	-368	-369	-404	0	0	-404	G	A
CS3 Expenditure	0	0	-7	-7	-1	0	-883	-884		0	0			
CS3 Income	0	0	0	0	0	0	0	0		0	0			
CS3 Net	0	0	-7	-7	-1	0	-883	-884	-891	0	0	-891	G	R
CS4 Expenditure	0	0	0	0	70	0	-963	-893		0	0			
CS4 Income	0	0	0	0	-71	0	869	798		0	0			
CS4 Net	0	0	0	0	-1	0	-94	-95	-95	0	0	-95	G	G
CS5 Expenditure	0	0	-19	-19	2	0	-2,554	-2,552		0	0			
CS5 Income	0	0	0	0	-12	0	303	291		0	0			
CS5 Net	0	0	-19	-19	-10	0	-2,251	-2,261	-2,280	0	0	-2,280	G	R

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Cumulative Virements to Date

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CS6.1.1	Expenditure	0	0	0	75	0	0	75	0	0	0	0		
CS6.1.1	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	75	0	0	75	75	0	0	75	G	
CS6.1.2	Expenditure	0	0	0	-25	25	0	0	0	0	0	0		
CS6.1.2	Income	0	0	0	0	-25	0	-25	-25	0	0	-25		
	Net	0	0	0	-25	0	0	-25	-25	0	0	-25	G	
CS6.1.3	Expenditure	0	0	0	229	0	0	229	0	0	0	0		
CS6.1.3	Income	0	0	0	-250	0	0	-250	-250	0	0	-250		
	Net	-409	0	0	-21	0	0	-21	-21	0	0	-21	G	
CS6.1.4	Expenditure	57	0	0	11	0	0	11	0	0	0	0		
CS6.1.4	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	-352	0	0	-8	0	0	-8	-360	0	0	-360	G	
CS6.1.6	Expenditure	0	0	0	0	0	4,826	4,826	0	0	0	0		
CS6.1.6	Income	0	0	0	0	0	-4,702	-4,702	0	0	0	0		
	Net	0	0	0	0	0	124	124	-109	0	0	-109	G	
CS6.1.7	Expenditure	0	0	0	0	0	4,344	4,344	0	0	0	0		
CS6.1.7	Income	0	0	0	0	0	-1,347	-1,347	0	0	0	0		
	Net	0	0	0	0	0	2,997	2,997	2,603	0	0	2,603	R	
CS6.1.8	Expenditure	0	0	0	0	0	668	668	0	0	0	0		
CS6.1.8	Income	0	0	0	0	0	-671	-671	0	0	0	0		
	Net	0	0	0	0	0	-3	-3	32	0	0	32	G	
CS6.1.9	Expenditure	0	0	0	0	0	19,477	19,477	0	0	0	0		
CS6.1.9	Income	0	0	0	0	0	-21,666	-21,666	0	0	0	0		
	Net	0	0	0	0	0	-2,189	-2,189	-2,146	0	0	-2,146	G	
Total CS&SS	Expenditure	-388	0	-776	-1,164	89	95	184	0	0	0	0		
	Income	41	0	44	85	-125	-26,793	-26,918	0	0	0	0		
	Net	-347	0	-732	-1,079	-36	-26,698	-26,734	-27,813	0	0	-27,813	G	R
Corporate Core														
CC1.1	Expenditure	197	0	0	0	0	0	0	0	0	0	0		
CC1.1	Income	0	0	0	0	0	0	0	0	0	0	0		
	Net	197	0	0	197	-53	0	-53	144	0	0	144	G	

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Cumulative Virements to Date

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC2.1	0	0	-43	-43	-31	0	-19,477	-19,508	0	0	0	0		
CC2.1	0	0	0	0	0	0	21,666	21,666	0	0	0	0	R	
	Net	0	-43	-43	-31	0	2,189	2,158	2,115	0	0	2,115		G
CC2.1.1	0	0	0	0	0	159	0	-159	0	0	0	0		
CC2.1.1	Income	0	0	46	0	0	0	0	0	0	0	0		
	Net	0	0	46	46	159	0	159	205	0	0	205	G	G
CC2.2	Expenditure	0	0	0	0	16	0	203	0	0	0	0		
CC2.1.2	Income	0	0	-532	-532	0	0	0	-329	0	0	-329	G	G
	Net	0	0	-532	-532	16	0	203	-329	0	0	-329		
CC2.1.3	Expenditure	0	0	0	0	218	-430	-212	0	0	0	0		
CC2.1.3	Income	0	0	58	58	0	0	0	-154	0	0	-154	G	G
	Net	0	0	58	58	218	-430	-212	-154	0	0	-154		
CC2.1.4	Expenditure	0	0	0	0	168	0	168	0	0	0	0		
CC2.1.4	Income	0	0	34	34	0	0	0	202	0	0	202	G	G
	Net	0	0	34	34	168	0	168	202	0	0	202		
CC2.1.5	Expenditure	0	0	0	0	-126	0	-126	0	0	0	0		
CC2.1.5	Income	0	0	10	10	0	0	0	-116	0	0	-116	G	G
	Net	0	0	10	10	-126	0	-126	-116	0	0	-116		
CC2.1.6	Expenditure	0	0	0	0	-73	0	-73	0	0	0	0		
CC2.1.6	Income	0	0	25	25	0	0	0	-48	0	0	-48	G	G
	Net	0	0	25	25	-73	0	-73	-48	0	0	-48		
CC2.1.7	Expenditure	0	0	0	0	-562	430	-132	0	0	-562	0		
CC2.1.7	Income	0	0	6	6	0	0	0	-126	0	0	0	A	G
	Net	0	0	6	6	-562	430	-132	-126	0	-562	436		
CC2.1.9	Expenditure	0	0	0	0	0	0	0	0	0	0	0		
CC2.1.9	Income	0	0	30	30	0	0	0	30	0	0	30	G	G
	Net	0	0	30	30	0	0	0	30	0	0	30		
CC2.1.10	Expenditure	0	0	0	0	-187	0	-199	0	0	0	0		
CC2.1.10	Income	0	0	0	0	0	0	0	-199	0	0	-199	G	G
	Net	0	0	0	0	-187	0	-199	-199	0	0	-199		

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC2.1.11	0	0	0	0	0	196	0	196	0	0	0	0		
CC2.1.11	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	196	0	196	196	0	0	196	G	G
CC2.1.12	0	0	0	0	0	192	0	192	0	0	0	0		
CC2.1.12	0	0	76	76	0	0	0	0	268	0	0	268	G	G
	Net	0	76	76	0	192	0	192	268	0	0	268	G	G
CC2.1.13	0	84	0	84	17	-174	0	-157	0	0	0	0		
CC2.1.13	0	0	0	0	0	0	0	0	-73	0	0	-73	G	G
	Net	0	84	84	17	-174	0	-157	-73	0	0	-73	G	G
CC2.1.14	-29	0	0	-29	-68	-199	-4	-271	0	0	0	0		
CC2.1.14	0	0	247	247	0	0	0	0	-53	0	0	-53	G	G
	Net	-29	247	218	-68	-199	-4	-271	-53	0	0	-53	G	G
CC2.2	0	0	0	0	-2	-62	0	-64	0	0	0	0		
CC2.2	0	0	0	0	0	0	0	0	-64	0	0	-64	G	G
	Net	0	0	0	-2	-62	0	-64	-64	0	0	-64	G	G
CC2.3	40	0	0	40	0	0	0	0	40	0	0	40	G	G
CC2.3	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	40	0	40	0	0	0	0	40	0	0	40	G	G
CC2.4	0	0	0	0	65	0	0	65	0	0	0	0		
CC2.4	0	0	0	0	0	0	0	0	65	0	0	65	G	G
	Net	0	0	0	65	0	0	65	65	0	0	65	G	G
CC2.5	0	0	0	0	-1	29	0	28	0	0	0	0		
CC2.5	0	0	0	0	0	0	0	0	28	0	0	28	G	G
	Net	0	0	0	-1	29	0	28	28	0	0	28	G	G
CC2.6	0	0	0	0	0	0	0	0	0	0	0	0		
CC2.6	0	0	0	0	0	234	0	234	0	0	0	0		
	Net	0	0	0	0	234	0	234	234	0	0	234	G	G
CC2.7	0	0	0	0	-2,000	0	0	-2,000	0	0	-2,000	0		
CC2.7	0	0	0	0	0	0	0	0	234	0	0	234	G	G
	Net	0	0	0	-2,000	0	0	-2,000	-2,000	0	-2,000	0	G	G
	Net	0	0	0	-2,000	0	0	-2,000	-2,000	0	-2,000	0	G	G

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	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC2.8	0	0	0	0	0	-263	0	-263	0	0	0	0		
CC2.8	0	0	0	0	0	325	0	325	0	0	0	0	G	
	Net	0	0	0	0	62	0	62	62	0	0	62	G	
CC3.1	0	0	0	0	-9	0	0	-9	0	0	0	0		
CC3.1	0	0	0	0	0	0	0	0	0	0	0	0	G	
	Net	0	0	0	-9	0	0	-9	-9	0	0	-9	G	
CC3.2	0	0	0	0	-1	0	0	-1	0	0	0	0		
CC3.2	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	-1	0	0	-1	-1	0	0	-1	G	
CC3.3	229	0	0	229	-3	0	0	-3	0	0	0	0		
CC3.3	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	229	0	229	-3	0	0	-3	226	0	0	226	G	
CC3.4	0	-420	422	2	2,812	198	-4,328	-1,318	0	2,590	0	0		
CC3.4	0	28	-28	0	0	0	1,347	1,347	0	28	0	0		
	Net	0	-392	394	2,812	198	-2,981	29	31	2,618	0	-2,587	G	R
CC3.5	-2	0	0	-2	19	0	0	19	0	0	0	0		
CC3.5	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	-2	0	-2	19	0	0	19	17	0	0	17	G	
CC4.1	0	0	0	0	-74	0	0	-74	0	0	0	0		
CC4.1	0	0	0	0	-74	0	0	-74	-74	0	0	-74	G	
	Net	0	0	0	-74	0	0	-74	-74	0	0	-74	G	
CC4.2	0	0	0	0	76	0	0	76	0	0	0	0		
CC4.2	0	0	0	0	76	0	0	76	76	0	0	76	G	
	Net	0	0	0	76	0	0	76	76	0	0	76	G	
CC4.3	0	0	-35	-35	-3	0	-668	-671	0	0	0	0		
CC4.3	0	0	0	0	0	0	671	671	0	0	0	0		
	Net	0	0	-35	-3	0	3	0	-35	0	0	-35	G	
CC4.4	9	0	0	9	-3	0	0	-3	0	0	0	0		
CC4.4	0	0	0	0	-3	0	0	-3	0	0	0	0		
	Net	9	0	9	-3	0	0	-3	6	0	0	6	G	

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		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
CC5.1	Expenditure	0	0	0	0	-8	0	0	-8	0	0	0	0		
CC5.1	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	-8	0	0	-8	-8	0	0	-8	G	
CC5.2	Expenditure	0	0	0	0	22	0	1,571	1,593	0	0	0	0		
CC5.2	Income	0	0	0	0	0	0	-1,088	-1,088	0	0	0	0		
	Net	0	0	0	0	22	0	483	505	505	0	0	505	R	G
CC5.6	Expenditure	0	0	0	0	-1	0	0	-1	0	0	0	0		
CC5.6	Income	0	0	0	0	0	0	0	0	0	0	0	0		
	Net	0	0	0	0	-1	0	0	-1	-1	0	0	-1	G	
CC6.1	Expenditure	14	0	0	14	-80	0	0	-80	0	0	0	0		
CC6.1	Income	0	0	0	0	-80	0	0	-80	-66	0	0	-66	G	
	Net	14	0	0	14	-80	0	0	-80	-66	0	0	-66	G	
CC6.2	Expenditure	0	0	0	0	0	0	-125	-125	0	0	0	0		
CC6.2	Income	0	0	0	0	0	0	0	0	-125	0	0	-125	G	
	Net	0	0	0	0	0	0	-125	-125	-125	0	0	-125	G	
CC6.3	Expenditure	0	0	0	0	0	0	125	125	0	0	0	0		
CC6.3	Income	0	0	0	0	0	0	0	0	125	0	0	125	G	
	Net	0	0	0	0	0	0	125	125	125	0	0	125	G	
CC7.1	Expenditure	9	0	0	9	42	0	0	42	0	0	0	0		
CC7.1	Income	0	0	0	0	0	0	0	0	51	0	0	51	G	
	Net	9	0	0	9	42	0	0	42	51	0	0	51	G	
CC7.2	Expenditure	41	0	0	41	0	0	0	0	0	0	0	0		
CC7.2	Income	0	0	0	0	0	0	0	0	41	0	0	41	G	
	Net	41	0	0	41	0	0	0	0	41	0	0	41	G	
CC7.3	Expenditure	-5	0	0	-5	-1	0	0	-1	0	0	0	0		
CC7.3	Income	0	0	0	0	0	0	0	0	-6	0	0	-6	G	
	Net	-5	0	0	-5	-1	0	0	-1	-6	0	0	-6	G	
CC7.4	Expenditure	-4	0	0	-4	-1	0	0	-1	0	0	0	0		
CC7.4	Income	0	0	0	0	-1	0	0	-1	-5	0	0	-5	G	
	Net	-4	0	0	-4	-1	0	0	-1	-5	0	0	-5	G	

Report Paragraph Reference	Cabinet Date	Budget Book Ref	Service Area	Details	£000	Repayable/ Non-repayable
	Jul-10 Jul-10	CYPF4-4 CYPF4-8	SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED Business Improvement Play and Participation	Replace reduction in Contactpoint grant Full reduction in Play Pathfinder grant not passed on to service area	70 71	Non repayable Non repayable
				TOTAL SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED	141	
	Sep-10 Sep-10	CYPF1-31 CYPF4-4	SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT Psychological Service Business Improvement	Pay Arrears :: Replacement funding for Contactpoint Grant not required	21 -70	Non repayable Non repayable
				TOTAL SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT	-49	
				TOTAL SUPPLEMENTARY ESTIMATES ANNEX 1 (Col 6)	92	
Page 5	Sep-10	CC5.1	SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT Legal Services	2 legal cases costing over £25,000	119	Non-repayable
83				TOTAL SUPPLEMENTARY ESTIMATES THIS REPORT	119	
MEMORANDUM						
SUPPLEMENTARY ESTIMATES PREVIOUSLY APPROVED BUT NOT ACTIONED DUE TO TIMING OF DECISION AND MONTH END						
	Oct-10 Oct-10 Oct-10 Oct-10 Oct-10 Oct-10 Oct-10	CYPF4-8 CYPF2-2 CYPF1-42 SC2_11 CS3 CC6.2 CC7.1 EE2.4 EE2.3 EE2.3.1	Play and Participation Residential Youth Offending Service One Off Funded Projects Safer Communities - (5) Community safety partnerships Grant pot for Voluntary & Community Groups LAA Management Waste Management Economy, Spatial Planning & Climate Change Oxfordshire Economic Partnership	Reverse reduction in Play Pathfinder grant PRG Allocations: PRG Allocations Performance Reward Grant - Telehealth	-71 56 421 170 20 125 10 78 165 205 1179	Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non-repayable Non-repayable Non-repayable
7						
7						
9						
9						
9						
					1,179	

September Financial Monitoring Report
CABINET - 16 November 2010
Specific Grants Monitoring 2010/11

Annex 3a

Ringfenced	Notification	Unused Grant Income carried forward from 2009/10	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Grant Income per budget book	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010	Balance that can be carried forward (subject to approval from grant body) £'000
		£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Children, Young People & Families											
R	Dedicated Schools Grant (DSG)	1,417	333,376	2,475		337,268	3,892	168,634	168,634	50%	337,268	0
R	Standards Fund	5,569	27,122	4,398	345	37,434	10,312	18,717	18,717	50%	37,434	0
R	School Standards		18,196		35	18,231	35	9,116	9,116	50%	18,231	0
R	Sure Start General	26	14,845			14,871	26	7,436	7,436	50%	14,871	0
OS	Learning & Skills Council	330	41,327		-27,070	14,587	-26,740	7,294	7,294	50%	14,587	0
R	Asylum Seekers		1,604		50	1,654	50	827	827	50%	1,654	0
F	Parenting Strategy Support Grant	3	238			241	3	89	152	63%	241	0
F	Contact Point	180	140	-82		238	98	113	125	53%	238	0
F	Youth Opportunity Fund	17	347			364	17	182	182	50%	364	0
F	Youth Justice Board		1,129			1,129	0	779	350	31%	1,129	0
FC	DCSF - Family Intervention project		246	80		326	80	93	233	71%	326	0
PC	Leaving Care, Unaccompanied Asylum Seekers		429		-40	389	-40	195	195	50%	389	0
	Diploma Development Fund		15	-15		0	-15	0	0	0%	0	0
	Diploma Formula Grant		0		600	600	600	300	300	50%	600	0
	14-19 Local Delivery Support Grant		0		346	346	346	173	173	50%	346	0
	14-19 Prospectus and CAP		0		11	11	11	6	6	50%	11	0
	Oxfordshire PCT Partnership Funding (Youth)		15		38	38	38	19	19	50%	38	0
R	Thames Valley Police (Youth)		145			145	0	15	0	0%	15	0
R	Huntercombe Young Offenders Institution (Youth)		150	-95		55	-95	145	0	0%	145	0
R	Probation (Youth)		99			99	0	55	0	0%	55	0
R	Aiming High for Disabled Children		2,037	25		2,062	25	1,471	591	29%	2,062	0
R	Two Year Old Offer Early Learning and Childcare		329			329	0	165	165	50%	329	0
R	Disabled Childrens Access to Childcare - Pathfinder		902			902	0	451	451	50%	902	0
	Oxfordshire Education Business Partnership		322			322	0	161	161	50%	322	0
	School Workforce		92	32		124	32	62	62	50%	124	0
	School Support Staff Training and Qualifications	36	105	-105		36	-69	18	18	50%	36	0
R	Play Pathfinder		192	-96		96	-96	54	42	44%	96	0
OS	Young People's Learning Agency		28,796			28,796	0	14,398	14,398	50%	28,796	0
OS	Young People's Learning Agency - Apprentice FUND		0		50	50	50	25	25	50%	50	0
OS	Young People's Learning Agency - Apprentice FUND		0	175		175	175	0	175	100%	175	0
	Learning through Landscapes	118	118			118	118	59	59	50%	118	0
	Internal Projects	7	7			7	7	4	4	50%	7	0
	International Development Awareness	26	26			26	26	13	13	50%	26	0

**September Financial Monitoring Report
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Specific Grants Monitoring 2010/11**

Ringfenced	Notification	Unused Grant Income carried forward from 2009/10	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Grant Income per budget book	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010	Balance that can be carried forward (subject to approval from grant body)
		£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		107				107	107	54	54	50%	107	0
	Children, Young People & Families (cont)	28				28	28	14	14	50%	28	0
	Hamessing Technology Grant	11				11	11	6	6	50%	11	0
	Oxfordshire Safeguarding Childrens Board	289				289	289	145	145	50%	289	0
	DCSF - National College for Leadership of Schools	11				11	11	6	6	50%	11	0
	DCSF - MTFC-P	11				11	11	6	6	50%	11	0
	Targeted Mental Health in Schools	15			15	15	15	8	8	50%	15	0
	Children & Young People Grant - Pension Top-Up											
		97	187			284	97	187	97	34%	284	0
	Social & Community Services	221	3,652			3,873	221	1,937	1,936	50%	3,873	0
	AIDS & HIV Training	1,148	2,295			3,443	1,148	766	2,677	78%	3,443	0
	Learning & Skills Council - Adult Education		-5	5		0	5	0	0	0%	0	0
	Social Care Reform Grant		667			667	0	334	333	50%	667	0
	General Registrars Office	5	72			77	5	39	38	49%	77	0
	Standards Fund (Music Service)		276			276	0	106	170	62%	276	0
	Standards Fund (Adult Learning)		47			47	0	24	23	49%	47	0
	Workstep		12			6	-6	6	0	0%	6	0
	LD Campus Closure		213	-6	-102	184	-29	39	145	79%	184	0
	Information Advice Guidance	73	185			293	108	98	195	67%	293	0
	Adult Stroke Services	108	39		33	88	49	68	20	23%	88	0
	Minor Repairs and Adaptions	16	0			837	837	419	418	50%	837	0
	National Dementia Strategy	837	0			16	16	8	8	50%	16	0
	Supporting People											
	Development of Performance Indicators											
		60	116	17		193	77	97	96	50%	193	0
	Environment & Economy											
	Environment & Economy		235		73	308	73	154	154	50%	308	0
	Countryside Agency				25	25	25	0	25	100%	25	0
	Preliminary Flood Risk Assessment work											
	Community Safety & Shared Services											
	Community Safety & Shared Services											
	New Burdens Grant	60	116	17		193	77	97	96	50%	193	0

**September Financial Monitoring Report
CABINET - 16 November 2010
Specific Grants Monitoring 2010/11**

Notification	Unused Grant Income carried forward from 2009/10	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR	Current Grant Amount Revised Estimate	Current Variation to Grant Income per budget book	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2010	Balance that can be carried forward (subject to approval from grant body) £'000
Ringfenced	£000	£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	0
	46		25		71	71	52	19	27%	71	0
TOTAL SPECIFIC GRANTS	10,802	480,189	6,833	-25,591	472,233	-7,956	235,729	236,504	50%	472,233	0

Ringfenced

R

U

OS

Notification

F

C

Ringfenced
Un-ringfenced
Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Provisional Notification Received
Final Notification Received
Claim Required

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Jun-10	R	F	CYPF1-42	Children, Young People & Families Youth Offending Team	Think Family grant increased following successful bids in relation to Women Offenders & Housing Challenge Fund		80		-80
Jun-10	R	F	CYPF1-42	Youth Offending Team	FIP funding increased following successful bids in relation to Housing Challenge Fund rounds 1 & 2		175		-175
Jun-10	U	F	CYPF1-23	Services for Disabled	Additional grant funding for Aiming High for Disabled Children - Short Break Services		25		-25
Jul-10	U	F	CYPF3-22	Oxfordshire Education Business Partnership	Development Fund not received	-15		15	
Jul-10	U	F	CYPF4-4	Business Improvement	Reduction in Contactpoint grant	-70		70	
Jul-10	U	F	CYPF4-8	Play and Participation	Reduction in Play Pathfinder grant	-96		96	
Aug-10	U	F			NB: reduction in expenditure may be taken from an alternative service area.				
Sep-10			CYPF5-2	Devolved Schools Costs	Final DSG allocation		2,475		-2,475
Sep-10			CYPF4-5	Human Resources & Children's Workforce	Final notification of School Workforce		32		-32
Sep-10			CYPF4-5	Human Resources & Children's Workforce	School Support Staff Training & Qualifications (Flying Colours) grant ceasing .	-105		105	
Oct-10			CYPF1-42	Youth Offending Team	Huntercombe YOI has been reclassified as an adult facility. Therefore the grant from Huntercombe ceased w.e.f. 31/7/10	-95		95	
Oct-10			CYPF4-4	Business Improvement	Original reduction to Contactpoint grant was incorrectly calculated by CF	-12		12	
Oct-10		P	CYPF3-32	Educational Achievement & Service Monitor	Further grant notification		639		-639
Oct-10		P	CYPF3-35	Secondary School Improvement	Further grant notification		23		-23
Oct-10		P	CYPF3-1	RAS Management	Further grant notification		3,970		-3,970
Oct-10		P	CYPF2-31	EL&C Countywide	Notification of actual grant value	-234		234	

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Nov-10		F	CYPF3-35	Children, Young People & Families (cont) Secondary School Improvement	New KS4 Foundation Learning Grant - Standards Fund		165		-165
Nov-10		F	CYPF3-1	RAS Management	National Challenge - Standards Fund		121		-121
Nov-10		F	CYPF3-34	Partnership Developmnet & Extended Learning	Aimhigher - Standards Fund		59		-59
Nov-10	R	F	CYPF3-35	Secondary School Improvement	Diploma Formula Grant		600		-600
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Local Delivery Support Grant		346		-346
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Prospectus and CAP		11		-11
Nov-10	R	F	CYPF3-35	Secondary School Improvement	14-19 Transport and Access Coordinator		38		-38
Nov-10	R	F	CYPF3-35	Secondary School Improvement	Young People's Learning Agency - Apprentice Fund		50		-50
Nov-10	R	F	CYPF5-1	Delegated Budgets	School Standards		39		-39
Nov-10	R	F	CYPF1-33	Alternative Education	School Standards	-4		4	
Nov-10	R	C	CYPF2-24	Children Looked After	UASC's Under 18's grant		50		-50
Nov-10	R	C	CYPF2-24	Children Looked After	UASC's Post 18 grant	-40		40	
Nov-10	R	C	CYPF3-4	14-19 Team	Children & Young People - Top-Up		15		-15
Nov-10	R	C	CYPF3-4	14-19 Team	YPLA function ceased	-27,070		27,070	
Jun-10	R	F	SC1_6	Social & Community Services Registration	Grant has now ceased.		5		-5
		F	SC2_1i	One Off Funding Projects	Stroke Grant carry forward budget adjustment	-102		102	
		F	SC2_1i SC2_1D	Dementia Employment Service	Additional dementia grant allocation received Information Advice Guidance Grant will cease in August.	-6	33	6	-33

**September Financial Monitoring Report
CABINET - 16 November 2010**

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

Cabinet Date	Ringfenced	Notification	Budget Book Ref	Service Area	Details	Expenditure		Income	
						From / Decrease (-) £000	To / Increase (+) £000	From / Decrease (+) £000	To / Increase (-) £000
Jul-10			CS1.3	Community Safety & Shared Services					
Oct-10			CS1.3	Special Projects Special Projects	New Burdens Grant - will be £140k New Burdens Grant - will be £133k		24		
Nov-10	OS	PC	EE2.5.1	Environment & Economy Countryside Services	Countryside Agency		73		-24
Nov-10	OS	F	EE1.3	Highways Transport	Preliminary Flood Risk Assessment work		25		-73
Dec-10				Corporate Core MKOB Improvement Grant		-7			-25
Total					TOTAL CHANGES TO SPECIFIC GRANTS	-27,856	9,098	27,856	-9,098

Ringfenced

R Ringfenced

U Un-ringfenced

OS Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Notification

P Provisional Notification Received

F Final Notification Received

C Claim Required

September Financial Monitoring Report
 CABINET - 16 November 2010
 Area Based Grant Monitoring 2010/11

CA6

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants this MMR no yet on SAP	Revised Grant Allocation as per Govt. Announcements	Agreed Change to Spend by Council on 27 July	Revised Spend in this Area	Difference	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011
			£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Children, Young People & Families											
U	F	Child & Adolescent Mental Health Grant	778			778	-160	778	0	0	778	100%	778
U	F	Carers Grant (Children)	481			481	-320	481	0	351	130	27%	481
U	F	Children's Fund	869	-208		661		844	183	240	604	91%	844
U	F	Connexions	4,658	-1116		3,542		3,958	416	1775	2,183	62%	3,958
U	F	Positive Activities for Young People	397	-95		302		319	17	160	160	53%	319
U	F	Young People Substance Mis-Use	187	-28		159		187	28	50	137	86%	187
		Former Standards Fund:											
U	F	School Development Grant - LA element	1,835	-440		1,395		1,675	280	838	838	60%	1,675
U	F	Extended Schools Start Up costs	655	-157		498		335	-163	168	168	34%	335
U	F	School Improvement Partners	289	-69	7	227		289	62	145	145	64%	289
U	F	Education Health Partnerships	120	-29		91		70	-21	35	35	38%	70
U	F	Choice Advisers	37	-9		28		31	3	20	11	39%	31
U	F	School Intervention	188	-45		143		188	45	94	94	66%	188
U	F	Flexible 14-19 Partnership Funding	160	-38		122		120	-2	60	60	49%	120
U	F	Extended Rights to Free Travel	479	-115		364		59	-305	30	30	8%	59
U	F	Sustainable Travel	52	-13		39		2	-37	1	1	3%	2
U	F	Secondary National Strategy - Behaviour & Att	183	-44		139		183	44	92	92	66%	183
U	F	Secondary National Strategy - Central Co-ordination	267	-64		203		267	64	134	134	66%	267
U	F	Primary National Strategy - Central Co-ordination	320	-77		243		320	77	160	160	66%	320
U	F	Teenage Pregnancy	160	-38		122		135	13	34	101	89%	135
U	F	Care Matters White Paper	403	-96		307		403	96	202	202	66%	403
U	F	Child Death Review Processes	58	-14		44		58	14	29	29	66%	58
U	F	Child Trust Fund	7	-2		5		7	2	4	4	70%	7
U	F	Designated Teacher Funding	44	-10		34		44	10	22	22	65%	44
U	F	Learning & Skills Council - Special Purpose Grant	404	-97		307		404	97	202	202	66%	404
U	F	January Guarantee - Connexions	0	49		49		64	15	32	32	65%	64
U	F	Child Poverty Local Duties	0	0	62	62		62	0	31	31	50%	62

September Financial Monitoring Report
 CABINET - 16 November 2010
 Area Based Grant Monitoring 2010/11

CA6

Annex 3c

Ringfenced	Notification	Directorate	Grant Income per Budget Book Original Estimate	Previously Reported	New Grants/ Changes to Existing Grants to this MMR no yet on SAP	Revised Grant Allocation as per Govt. Announcements	Agreed Change to Spend by Council on 27 July	Revised Spend in this Area	Difference	Grant Expenditure to Date	Balance Remaining	% Remaining	Forecast Expenditure to 31 March 2011
			£000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
		Social & Community Services											
U	F	Carers Grant	1,922			1,922		1,922	0	595	1,327	69%	1,922
U	F	Mental Health Grant	1,296			1,296		1,296	0	648	648	50%	1,296
U	F	Mental Health Advocacy Service	273			273		273	0	137	136	50%	273
U	F	Preserved Rights	2,693			2,693		2,693	0	1347	1,346	50%	2,693
		Social & Community Services (cont)											
U	F	Supporting People Administration	320	-320		0	-320	0	0	0	0	0%	0
U	F	Learning Disabilities Development Fund	368			368		368	0	184	184	50%	368
U	F	Local Involvement Networks	223			223		223	0	112	111	50%	223
U	F	Supporting People	16,167			16,167		16,167	0	8800	7,367	46%	16,167
U	F	Personal Care at Home	2,481	-2,481		0	0	0	0	0	0	0%	0
		Environment & Economy											
U	F	Rural Bus Services Grant	1,676			1,676		1,676	0	838	838	50%	1,676
U	F	School Travel Advisers Grant	92	-22		70	-47	45	-25	23	23	32%	45
U	F	Detrunking of Non-Core Routes	1,746			1,746		1,746	0	873	873	50%	1,746
U	F	Road Safety Partnerships	1,145	-304		841	-600	545	-296	273	273	32%	545
		Economic Assessment Duty	65			65		65	0	33	33	50%	65
		Community Safety & Shared Services											
U	F	Stronger Safer Communities Fund	652	-51		601	-138	652	51	163	489	81%	652
U	F	Children's Social Care Workforce	138	-33		105		0	-105	0	0	0%	0
U	F	Human Resources Development Strategy	1,356			1,356		1,356	0	678	678	50%	1,356
		Corporate Core											
U	F	Petitions			22	22		0	-22	0	0	0%	0
U	F	Community Call for Action/Overview Scrutiny Committee	12	-1		11		0	-11	0	0	0%	0
		Total Area Based Grants	45,656	-5,967	91	39,780	-2,991	40,310	530	19,607	20,703	52%	40,310

Ringfenced

R Ringfenced
 U Un-ringfenced

OS Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Notification

P Provisional Notification Received
 F Final Notification Received
 C Claim Required

**September Financial Monitoring Report
CABINET - 16 November 2010
Earmarked Reserves Forecast**

	2010/11				Change in closing balance forecast	Commentary
	Balance at 1 April 2010	Forecast Movement		Forecast Balance at 31 March 2011		
		Contributions from Reserve	Contributions to Reserve			
£000	£000	£000	£000	£000		
Children Young People & Families						
Schools						
Primary	8,050			8,050	0	
Secondary	4,099			4,099	0	
Special	1,163			1,163	0	
Sub-total schools' revenue reserves	13,312	0	0	13,312	0	
School Loans	-1,168			-1,168	0	
Total schools' reserves	12,144	0	0	12,144	0	
Schools Contingency	-24			-24	0	
Schools Partnerships	974			974	0	
Schools Insurance	265			265	0	
Youth Management Committee	410			410	0	
Supply Cover	3,784			3,784	0	
Maternity Leave	-3,442			-3,442	0	
CYPF General Reserve	0			0	0	
Building Schools for the Future	42		-627	0	-627	
Oxfordshire Rural Childrens Centres	8		585	8	0	
Safeguarding Board	75			75	0	
Children & Families Reserve	0			0	0	
Youth Support Service - computer system	75		15	90	15	
Residential Centres	16			16	0	
Youth Offending Service	0		147	147	65	
Directorate Total	14,327	-627	747	14,447	-547	

September Financial Monitoring Report
CABINET - 16 November 2010
Earmarked Reserves Forecast

	Balance at 1 April 2010		2010/11		Forecast Balance at 31 March 2011	August 2010 Forecast Balance at 31 March 2011	Change in closing balance forecast	Commentary	
	£000		£000						£000
	£000	£000	Contributions from Reserve	Contributions to Reserve					
Social & Community Services									
Registration Service	180				180	180	0		
Cultural Services General	93			62	155	155	0		
ICT/Digitisation projects	727			132	859	859	0		
Vehicle Renewals	107				107	107	0		
Donations	25				25	25	0		
Adult Learning (CECs accumulated Surplus)	0				0	0	0		
Materials Development Reserve	76		-76		0	0	0		
Older People Pooled Budget and Learning	101		-101		0	0	0		
Disabilities Pooled Budget Reserve									
Quality Client Income Reserve	64				64	64	0		
Personal Budgets	48				48	48	0		
S117 Reserve	273				273	273	0		
Directorate Total	1,694		-177	194	1,711	1,711	0		
Environment & Economy									
Countryside Ascot Park	17				17	17	0		
Carbon Reduction	60				60	60	0		
SALIX Repayments	123				123	123	0		
Highways Winter Maintenance	18				18	18	0		
Dix Pit WRC Development	13				13	13	0		
Oxfordshire Waste Partnership Joint Reserve	167				167	167	0		
Transport	250				250	250	0		
Tourism Signs	89				89	89	0		
On Street Car Parking	1,577		-800		777	777	0		
Dix Pit Engineering Works	699			167	866	866	0		
Waste Management	2,516		-384		2,132	2,132	0		
Landfill Allowance Trading Scheme	0				0	0	0		
Vehicle Renewals	61				61	61	0		
Better Working Initiatives	26				26	26	0		
Directorate Total	5,616		-1,210	167	4,573	4,573	0	Known drawdown in MTFP	

September Financial Monitoring Report
CABINET - 16 November 2010
Earmarked Reserves Forecast

	2010/11				Change in closing balance forecast	Commentary
	Balance at 1 April 2010	Forecast Movement		Forecast Balance at 31 March 2011		
		Contributions from Reserve	Contributions to Reserve			
£000	£000	£000	£000	£000		
Community Safety & Shared Services						
Fire & Rescue	27			27	0	
Securing Water Supplies	39			39	0	
Protective Clothing	95		12	107	0	
Breathing Apparatus Equipment	19			19	0	
Communications Fund	443	-909	911	445	0	
Vehicles	131	-120		11	0	
IT	26			26	0	
Rescue Equipment	367			367	0	
Fire Control	139			139	0	
Fire Link					0	
Emergency Planning					0	
Vehicle Renewals	32	-12		20	0	
Trading Standards					0	
Vehicles Replacement Reserve	7			7	0	
Trading Standards Reserve	12			12	0	
Gypsy & Traveller Services - Site Refurbishment	198			198	0	
Shared Services					0	
Shared Services Funding Reserve	1,255	-1,224		31	0	£1.224m repayment to the capital programme
Money Management Reserve	40			40	0	
Development Reserve	142	-142		0	0	This reserve is expected to be used in full for the development of IT systems
Food with Thought / QCS Cleaning	1,061	-500		561	0	£0.4m to be used to replace kitchen equipment (para 12)
Directorate Total	4,033	-2,907	923	2,049	0	

**September Financial Monitoring Report
CABINET - 16 November 2010
Earmarked Reserves Forecast**

	2010/11				Change in closing balance forecast	Commentary
	Balance at 1 April 2010	Forecast Movement		Forecast Balance at 31 March 2011		
		Contributions from Reserve	Contributions to Reserve			
£000	£000	£000	£000	£000		
Corporate Core						
Change Fund	1,259	-1,362	508	405	0	
SAP for Schools	172	-172		0	0	See Annex 4b
CIPFA Trainees	13		120	13	0	
Council Elections	95			215	0	
FMSIS Audit	39	-39		0	0	
Schools ICT	1,429	-1,429		0	0	
Sims Support Service	122	-60	1,550	62	0	
Customer Service Reserve	0			1,550	0	New reserve approved by Cabinet 21 September 2010. See report, table CC3.
Directorate Total	3,129	-3,062	2,178	2,245	1,550	
Corporate						
Insurance Reserve	6,027			6,027	0	
Carry Forward Reserve	1,153	-1,153	13	13	432	
Capital Reserve	13,909	-300	1,524	15,133	0	
Other Reserves	-6			-6	0	
LABGI Reserve	791	-618		173	0	
Budget Reserve - Agreed 2007	0			0	0	
Budget Reserve - Agreed 2009	5,931	-5,931	6,107	6,107	0	
Efficiency Reserve	1,519	-246	6,559	7,832	1,626	Additional Contribution of £1m not required for ESS/MSS and transfer of ICT redundancy costs
Prudential Borrowing Reserve	2,641		1,350	3,991	0	
Corporate Total	31,965	-8,248	15,553	39,270	2,058	
Total	60,764	-16,231	19,762	64,295	3,061	

Date	Forecast 2010/11		Budget 2010/11
	£m	£m	£m
Provisional outturn 2009/10 net of City Schools	11.145		10.578
Local Area Agreement (LAA) Performance Reward Grant	1.009		
City Schools Reorganisation brought forward from 2009/10	0.775		0.775
County Fund Balance		12.929	11.353
Planned Contribution to Balances		3.344	3.344
Less City Schools Reorganisation to be carried forward		-0.178	-0.169
Original forecast outturn position 2010/11		16.095	14.528
Additions			
		0.000	0.000
Calls on balances deducted			
Jul-10 Reduction in Contactpoint grant - will be removed in next report	-0.070		
Jul-10 Full reduction in Play Pathfinder grant not passed on to service area	-0.071		
Jul-10 Shortfall in Grant Reductions to be identified	-0.266		
Sep-10 Psychological Service Pay Arrears	-0.021		
Sep-10 Reverse Reduction in Contactpoint	0.070		
Total In-year Grant Reduction Shortfall to be identified		-0.358	-2.000
Net forecast		15.737	12.528
Total budget requirement		389.870	389.870
Provisional balances as a % of budget requirement		4.04%	3.21%

Net Forecast	15.737
Calls on balances agreed but not actioned	
Oct-10 Reverse reduction in Play Pathfinder grant	0.071
Oct-10 PRG Allocations	-0.056
Oct-10 PRG Allocations	-0.421
Oct-10 Performance Reward Grant - Telehealth	-0.170
Oct-10 Safer Communities - (5) Community safety partnerships	-0.020
Oct-10 Grant pot for Voluntary & Community Groups	-0.125
Oct-10 LAA Management	-0.010
Oct-10 Performance Reward Grant - Recycling Targets (OWP)	-0.078
Oct-10 Performance Reward Grant - Low carbon Communities	-0.165
Oct-10 Performance Reward Grant - World Class Economy	-0.205
Jul-10 Transfer of Landsbanki impairment	-1.361
	-2.540
Calls on balances requested in this report	
Oct-10 2 legal cases costing over £25,000	-0.119
	-0.119
Revised forecast position	13.078

MONITORING OF ACTIVITY & UNIT COST VARIATIONS AS AT 30 SEPTEMBER 2010

Ref	Service Area	Activity	Activity Level (Year End Forecast)			Unit Costs (Year End Forecast)		
			1 April 2010	31 March 2011 (Projected)	Variation	1 April 2010	30 Sept 2010	Variation
	Children, Young People & Families							
	Home to School & College Transport							
CYPF4-6B1	Mainstream Transport	No. of pupils travelling	12,874	12,917	43	641	634	-7
CYPF4-6B2	SEN Transport	No. of pupils travelling	1,148	1,094	-54	4,512	4,404	-108
CYPF4-6B3	Transport to Colleges	No. of pupils travelling	518	376	-142	1,197	1,716	519
CYPF2-2	Children Looked After							
CYPF2-22	Mainstream Residential	No. looked after children		28				
		No. of support days		10,026				
CYPF2-22	Secure - Welfare	No. looked after children		1				
		No. of support days		317				
CYPF2-22	Independent Foster Agencies	No. looked after children		49				
		No. of support days		19,119				
CYPF2-22	In House Fostering	No. looked after children		225				
		No. of support days		81,044				
CYPF2-22	Parent & Baby Fostering	No. looked after children		2				
		No. of support days		261				
CYPF2-22	Adoption	No. looked after children		93				
		No. of support days		33,404				
CYPF2-22	Special Guardianships	No. looked after children		60				
		No. of support days		21,098				
	Social & Community Services							
SC1	Community Services							
SC1.1	Library Service	Books issued	4,105,193	4,193,154	87,961			
SC2	Social Care for Adults							
SC2.2c	Older People - External Home Support	No. of clients receiving home care from	1,782	1,607	-175	23.20	21.05	-2.15

MONITORING OF ACTIVITY & UNIT COST VARIATIONS AS AT 30 SEPTEMBER 2010

Ref	Service Area	Activity	Activity Level (Year End Forecast)			Unit	Unit Costs (Year End Forecast)		
			1 April 2010	31 March 2011 (Projected)	Variation		1 April 2010	30 Sept 2010	Variation
SC2.2d	Social Care for Adults Continued Older People - Internal Home Support	No. of clients receiving home care from	546	515	-31	Average weekly cost per client	£ 218.89	£ 214.02	-4.87
SC2.2e	Older People - Fairer Charging Income	No. of full cost clients	736	880	144	Average weekly charge per full cost client	£ 113.65	£ 105.86	-7.79
		No. of non-full cost clients	2,537	2,498	-39	Average weekly charge per non full cost client	£ 16.07	£ 18.87	2.80
SC2.4d	Learning Disabilities - Supported Living	No. of clients in Supported Living	101	101	0	Per Client per Week	£ 785.31	£ 713.51	-71.80
	Pooled Budgets								
	<u>Older People</u>								
	Care beds with nursing	No. of beds	873	881	8	Average cost per bed per week	£ 516.16	£ 550.48	34.32
	Other residential beds	No. of beds	858	812	-46	Average cost per bed per week	£ 573.70	£ 558.68	-15.02
	<u>Physical Disabilities</u>								
	Residential & Nursing	No. of beds	77	76	-1	Average cost per bed per week	£ 668.46	£ 817.28	148.82
	<u>External Home Support</u>								
	Internal Home Support	Average hours per week	2,688	2,890	192	Average cost per hour	£ 29.58	£ 29.06	-0.52
		Average hours per week	750	719	-31	Average cost per hour	£ 19.78	£ 22.59	2.81
	<u>Equipment</u>								
	<u>Learning Disabilities</u>								
	External Residential Care	No. of clients	296	314	18	Total spend	£ 1,481,000	£ 1,787,544	306,544
						Average weekly cost	£ 1,162.54	£ 1,049.86	-112.68
	<u>External Home Support</u>								
	External Supported Living	Average hours per week	1,338	1,425	87	Average cost per hour	£ 24.91	£ 22.00	-2.91
		No. of clients	483	525	42	Average weekly cost	£ 1,016.01	£ 940.33	-75.68
	Community Safety & Shared Services								
CS6	Shared Services								
CS6.1.5	Food with Thought	Average no. of daily meals	12,000	11,359	-641				

MONITORING OF ACTIVITY & UNIT COST VARIATIONS AS AT 30 SEPTEMBER 2010

Ref	Service Area	Activity	Activity Level (Year End Forecast)			Unit	Unit Costs (Year End Forecast)			
			1 April 2010	31 March 2011 (Projected)	Variation		1 April 2010	30 Sept 2010	Variation	
Environment & Economy EE2.4	Waste Management	Total landfilled tonnes	143,135	138,984	-4,151					
		Total recycled/reused/composting tonnes	152,100	143,900	-8,200					
		Recycling Credits (tonnes)	70,000	71,700	1,700		41.82	41.82	0.00	
		Dry Recycling (tonnes)	5,600	11,800	6,200		34.98	32.42	-2.56	
		Composting (tonnes)	39,000	28,600	-10,400		25.51	25.14	-0.37	
		Food	14,000	12,000	-2,000		35.83	35.83	0.00	
		Mixed food/green	23,500	19,800	-3,700		40.84	40.33	-0.51	
		Household incl landfill tax (tonnes)	131,000	126,000	-5,000		72.00	70.99	-1.01	
		Non-household incl landfill tax (tonnes)	12,000	12,900	900		26.50	22.25	-4.25	
		Clinical	135	84	-51		128.34	128.34	0.00	

Comments	

Comments
<p data-bbox="826 936 895 1326">Increased average cost, reflects the number of high cost packages. 31% of clients now cost more than £1,000 per week.</p> <p data-bbox="1043 936 1128 1326">The average cost has reduced due the the increased number of spot purchased Adult Placements (Shared Lives) which are lower than full residential packages.</p>

Comments	

CAPITAL PROGRAMME: 2010 / 11 TO 2015 / 16
SUMMARY PAGE - September 2010 Monitoring (Cabinet November 2010)

Directorate	Latest Capital Programme			Latest Forecast			Variance			Current Year Expenditure Monitoring			
	Current Year	Future Years	Total	Current Year	Future Years	Total	Current Year	Future Years	Total	Actual expenditure to date	Commitments	Expenditure Realisation Rate %	Actuals & Commitments %
CYP&F Capital Programme-1 (OCC)	59,415	180,356	239,771	59,415	180,356	239,771	0	0	0	18,524	26,954	31%	77%
Social & Community Services Capital Programme	11,658	31,373	43,031	11,658	31,373	43,031	0	0	0	2,439	1,373	21%	33%
Economy & Environment 1- Transport Capital Programme	22,583	83,282	105,865	22,583	83,282	105,865	0	0	0	4,127	5,370	18%	42%
Economy & Environment 2- Other Property Development Programmes	5,602	12,577	18,179	5,602	12,577	18,179	0	0	0	1,985	1,263	35%	58%
Community Safety & Shared Services Capital Programme	372	3,262	3,634	372	3,262	3,634	0	0	0	120	0	32%	32%
Corporate Core Capital Programme	766	766	1,532	766	766	1,532	0	0	0	0	0	0%	0%
Total Directorate Programmes	100,396	311,616	412,012	100,396	311,616	412,012	0	0	0	27,226	34,992	27%	62%
CYP&F Schools Capital	2,897	1,520	4,417	2,897	1,520	4,417	0	0	0	0	0	0%	0%
Devolved Formula Fund	9,000	33,946	42,946	9,000	33,946	42,946	0	0	0	2,928	0	33%	33%
Total Schools & Partners	11,897	35,466	47,363	11,897	35,466	47,363	0	0	0	2,928	0	25%	25%
Earmarked Reserves	146	12,775	12,921	146	12,775	12,921	0	0	0				
OVERALL TOTAL	112,439	359,857	472,296	112,439	359,857	472,296	0	0	0	30,154	34,992	27%	58%

Capital Monitoring Report
Grant bids and allocations not yet included in the Capital Programme
Sep 2010

Ref.	Scheme/Programme Area	Status	Description	Amount £000	Year
(1)	<u>Children, Young People & Families</u> Bicester Performance Reward Grant	1	LSC application Individual Service Target Areas	3,000 38	2010/11 & 2011/12
(2)		3			
	Sub-Total CYP&F			3,038	
	<u>Social & Community Services</u>				
	Sub-Total Community Safety			0	
(3)	<u>Environmental & Economy</u> Access to Oxford - Improvements to Oxford Rail Station	1	Indicative allocation by Regional Transport Board. Business case to be submitted.	5,000	2010/11
(4)		1			
(5)	Bicester Eco Town	2	Public transport improvements will include a pedestrian-only route from Bicester North station to the town centre with enhanced railway crossing facilities for walkers and cyclists and extended bus routes with the provision of real time travel information.	900	TBC
(6)	Banbury Connect 2	2	BIG Lottery funding secured by Sustrans for a cycle/pedestrian link over the Oxford Canal to connect the Bankside area of Banbury with Bridge Street. Also £100k developer funding. (British Waterways are carrying out a linked £150k scheme including £50k lottery funding.)	150	TBC
	Sub-Total Environmental & Economy			63,050	
	<u>Community Safety</u>				
	Sub-Total Community Safety			0	

Capital Monitoring Report
Grant bids and allocations not yet included in the Capital Programme
Sep 2010

Ref.	Scheme/Programme Area	Status	Description	Amount £000	Year
(7)	LAA Performance Reward Grant	2	Revised allocations approved by the Public Service Board: Oxfordshire Waste Partnership Social Care for Adults - Health & Well Being projects Partnerships - Grant pot for Voluntary & Community Groups	182 211 125	2010/11
Total				66,088	

Key:

- 1 Grant bids waiting approval from funding authorities
- 2 Secured new resources waiting programme of work approval
- 3 Funding to be allocated against viable projects

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**Oxfordshire County Council's Treasury Management Lending List
September 2010**

Counterparty Name	Lending Limits			
	Standard Limit £	Overnight Limit £	Group Limit £	Period Limit
PENSION FUND Call Accounts / Money Market Funds				
Santander UK plc - PF A/c	50% Pension Fund Portfolio			6 mths
Clydesdale Bank OCC Pension Fund A/c - 15 day notice A/c	50% Pension Fund Portfolio		50% Pension Fund Portfolio	3 mths
Clydesdale Bank OCC Pension Fund A/c - 30 day notice A/c	50% Pension Fund Portfolio		50% Pension Fund Portfolio	3 mths
Lloyds TSB Bank plc - Callable Deposit A/c (OXFORDCCPEN)	50% Pension Fund Portfolio			6 mths
Royal Bank of Scotland Liquidity Select A/c	50% Pension Fund Portfolio			3 mths
Ignis Sterling Liquidity Fund - (Pension Fund)	50% Pension Fund Portfolio			3 years
Call Accounts / Money Market Funds				
Santander UK plc - Capital A/c	22,000,000	0	22,000,000	6 mths
Santander UK plc - Main A/c	22,000,000	0	22,000,000	6 mths
Bank of Scotland Plc - Base Plus A/c	10,000,000	0	10,000,000	6 mths
Bank of Scotland Plc - Business Current A/c	10,000,000	0	10,000,000	6 mths
Clydesdale Bank 15 day notice A/c	10,000,000	0	27,000,000	3 mths
Clydesdale Bank 30 day notice A/c	10,000,000	0	27,000,000	3 mths
Lloyds TSB Bank plc - Callable Deposit A/c	10,000,000	0	10,000,000	6 mths
Royal Bank of Scotland - Call A/c	15,000,000	5,000,000	20,000,000	3 mths
Goldman Sachs Sterling Liquid Reserves Fund	30,000,000	0	0	3 years
Hendersons Liquid Assets Fund	30,000,000	0	0	3 years
Ignis Sterling Liquidity Fund - (County Council)	30,000,000	0	0	3 years

**Oxfordshire County Council's Treasury Management Lending List
September 2010**

Counterparty Name	Lending Limits			
	Standard Limit £	Overnight Limit £	Group Limit £	Period Limit
Money Market Deposits				
Santander UK plc Time Deposit Facility	22,000,000	0	22,000,000	6 mths
Bank Nederlandse Gemeenten N.V.	30,000,000	5,000,000	0	3 years
Bank of New York Mellon	22,000,000	5,000,000	0	2 years
Bank of Nova Scotia	22,000,000	5,000,000	0	2 years
Bank of Scotland Plc	10,000,000	0	10,000,000	6 mths
Bank of Scotland Plc (Through Broker)	10,000,000	0	10,000,000	6 mths
Barclays Bank Plc (Through Broker)	22,000,000	5,000,000	27,000,000	2 years
Barclays Bank Plc (Direct)	22,000,000	5,000,000	27,000,000	2 years
Clydesdale Bank	10,000,000	0	27,000,000	3 mths
Commonwealth Bank of Australia	30,000,000	5,000,000		3 years
Credit Industriel et Commercial (CIC)	15,000,000	0	0	364 days
Crown Agents Bank Ltd	10,000,000	0	0	3 mths
Debt Management Account Deposit Facility	100% Portfolio	0	0	6 mths
DnB NOR Bank	10,000,000	0	0	3 mths
DZ Bank AG Deutsche Zentral-Genossenschaftsbank English, Welsh and Scottish Local Authorities	10,000,000	0	0	3 mths
HSBC Bank plc	30,000,000	5,000,000		3 years
JP Morgan Chase Bank	22,000,000	5,000,000	0	3 years
Lloyds TSB Bank plc	22,000,000	5,000,000	0	2 years
National Australia Bank (Through Broker)	10,000,000	0	10,000,000	6 mths
National Australia Bank (Direct)	22,000,000	5,000,000	27,000,000	3 years
National Bank of Canada	22,000,000	5,000,000	27,000,000	3 years
Rabobank Group (Through Broker)	10,000,000	0	0	3 mths
Rabobank Group (Direct)	30,000,000	5,000,000	35,000,000	3 years
Royal Bank of Canada	30,000,000	5,000,000	0	3 years
Royal Bank of Scotland	15,000,000	5,000,000	20,000,000	3 mths
Toronto-Dominion Bank	22,000,000	5,000,000	0	2 years

Division(s): N/A

CABINET – 16 NOVEMBER 2010

TREASURY MANAGEMENT MID TERM REVIEW 2010/11

Report by Assistant Chief Executive & Chief Finance Officer

Introduction

1. The Chartered Institute of Public Finance and Accountancy's (CIPFA's) 'Code of Practice on Treasury Management (Revised) 2009' requires that Council receives an updated report on Treasury Management activities at least twice per year. This is the first report to fulfil the requirement for 2010/11 and sets out the position as at 30 September 2010.
2. The following annexes are attached
 - Annex 1 Lending List Changes
 - Annex 2 Debt Financing 2010/11
 - Annex 3 PWLB interest rate graph
 - Annex 4 PWLB debt Raised and Maturing
 - Annex 5 Prudential Indicator Update.

Strategy 2010/11

3. The approved Treasury Management Strategy for 2010/11 was based on an average base rate forecast of 0.63% (0.50% for April to December rising to 1.00% in January 2011).
4. The Strategy for Long Term Borrowing was to use a combination of external borrowing and internal balances.
5. The Strategy included the continued use of the services of external fund managers, Scottish Widows Investment Partnership (SWIP) and Investec.

Market Background

6. The UK continued to emerge from recession in the first two quarters of the financial year, but the level of activity remained below pre-crisis levels. GDP registered 0.3% growth in the first calendar quarter of 2010 and 1.2% in the second.
7. The Bank of England's Monetary Policy Committee (MPC) has maintained the Bank Rate at 0.5% and Quantitative Easing at £200bn. However, the minutes of Bank of England's September meeting contained the possibility of further Quantitative Easing to keep the economy and inflation on track in the medium term.
8. Inflation continued to decline although the annual CPI to August 2010 remained at 3.1% (above the Government's target of 2%). This has resulted in two open explanatory letters from the Bank of England's Governor to the

Chancellor. In the coming months higher food and fuel prices raise the risk that inflation may not fall before 2011, at which point it is likely to rise again when VAT is increased to 20%.

9. The Bank of England's August Quarterly Inflation Report showed inflation remaining above the 2% target for longer than previously projected. Although the recovery in economic activity was expected to continue, the overall outlook for growth was weaker than presented in the May report.
10. The successful formation of a coalition government dispelled uncertainty surrounding a hung parliament result in May's General Election. The new government's Emergency Budget in June 2010 laid out action to address the UK's budget deficit, aiming to eliminate the structural deficit by 2014/15. This is to be achieved through austerity measures – £32bn of spending cuts and £8bn of net tax increases. Market perception of the deficit reduction plan resulted in a drop in Gilt yields. The expected level of spending cuts and tax rises appears to have extinguished the recent concern about inflation expectations.
11. The US Federal Reserve (the Fed) kept rates on hold at 0.25% following signs of a slowdown in American growth. At its meeting in September the Fed sent a strong signal that it is prepared to do more, and is moving closer to a second wave of unconventional monetary easing. The European Central Bank maintained rates at 1%. The major ongoing worries in Europe extended from sovereign weakness in Portugal, Italy, Ireland, Greece and Spain, the exposure of the continent's banking sector to the sovereign and corporate debt of these nations and the risk of spreading to other countries. The sovereign ratings of Greece, Ireland, Portugal and Spain were downgraded by the rating agencies.
12. The results from the EU Bank Stress Tests, co-ordinated by the Committee of European Banking Supervisors, highlighted that only 7 (2 Greek, 1 German and 4 Spanish "caja" banks) of the 91 institutions that made up the scope of the analysis were classed to have failed the adverse scenario tests. The tests are a helpful step forward, but there were doubts if they were far-reaching or demanding enough. The main UK Banks' (Barclays, HSBC, Lloyds and RBS) Tier 1 ratios all remained above the levels deemed as safe under both the 'benchmark scenario' and the 'adverse scenario' stress tests.
13. Gilts rallied as the growth momentum faded and the UK seemed to offer a safe harbour from Euroland's turbulence. 5- and 10-year gilt yields fell to lows of 1.57% and 2.83% respectively, which in turn reduced new borrowing rates available to Local Authorities.

Treasury Management Activity

Debt Financing

14. Oxfordshire County Council's (the Council) debt financing to date for 2010/11 is analysed in Annex 2.

15. The original 2010/11 borrowing strategy was to use a combination of external borrowing and internal balances. This was intended to reduce the cost of carry (the difference between borrowing rates and investment returns), and also partly retain the ability to borrow internally in the future if borrowing rates were prohibitively expensive.
16. In July 2010 in light of uncertainty over the cost of financing, and the future ability of Local Authorities to finance, capital expenditure through borrowing, the Treasury Management Strategy Team (TMST) took the view that retaining the ability to borrow internally in future years was necessary. Therefore borrowing was arranged for the Capital Financing Requirement for the year.
17. The Council's cumulative total external debt has increased from £412.09m on 1 April 2010 to £441.75m by 30 September 2010, a net increase of £29.66m. The purpose of the increase in borrowing was to finance capital expenditure. Gross 'new' borrowing amounted to £30m all of which was borrowed from the PWLB¹. No new money market debt has been arranged during the year. The total forecast external debt for 31 March, after repayment of loans maturing during the year is £434.41m. The forecast debt financing position for 31 March 2011, is shown in Annex 2.
18. Following the Spending Review (SR) in October 2010, borrowing rates from the PWLB included an increased premium of 0.87% across all loans. Therefore, officers concerns over the cost of borrowing were warranted and the decision to borrow £30m before the SR has avoided additional interest payments of £0.261m per annum.
19. At 30 September 2010, the authority had 78 PWLB loans totalling £391.75m and 10 LOBO² loans totalling £50m. The combined weighted average interest rate for debt as at 30th September 2010 was 4.63%. Details of new loans arranged during 2010/11 are shown in Annex 3.

Maturing Debt

20. The Council repaid £0.338m of maturing PWLB loans during the first half of the year. The weighted average interest rate payable on the matured loans was 1.12%. The details are set out in Annex 4. This relates to Prudential Borrowing relating the early repayment of a lease relating to SAP and its associated licences.

Debt Restructuring

21. There has been no restructuring of Long Term Debt during the year.

¹ The Public Works Loan Board is a Government agency operating within the United Kingdom Debt Management Office and is responsible for lending money to Local Authorities.

² LOBO (Lender's Option/Borrower's Option) Loans are long-term loans which include a re-pricing option for the bank at predetermined intervals.

Investment Strategy

22. Security and liquidity of cash was prioritised above the requirement to maximise returns. The Council continued to adopt a cautious approach to lending to financial institutions and continuously monitored credit quality information relating to counterparties.
23. The majority of deposits were limited to 3 months in duration throughout the first half of the financial year. A programme of 6 month deposits has been tailored with 4 counterparties deemed to be of higher credit quality. This has had the effect of increasing the yield whilst maintaining relatively low average maturity profile. The weighted average maturity of all deposits during the first half of 2010/11 was 97.17 days. This compared to an average of 94 days during 2009/10.
24. The Council used fixed and structured deposits, as well as call accounts to deposit its in-house temporary cash surpluses during the first half of 2010/11.

The Council's Lending List

25. The Council's in-house cash balances were deposited with institutions that meet the Council's approved credit rating criteria. The approved Lending List was regularly updated during the period to reflect changes in bank and building society credit ratings. Changes were reported to Cabinet each month. Annex 1 shows the amendments incorporated into the Lending List during the first half of 2010/11, in accordance with the approved credit rating criteria and additional temporary restrictions.
26. In April 2010 a 4 day maturity loan was arranged with Rabobank taking the total deposits with Rabobank to £22.25m. The absolute lending limit with Rabobank was £30m, subject to a maximum of 10% of the total investment portfolio. At the time of the deposit 10% of the investment portfolio was £20.08m. The 10% single counterparty limit was therefore breached by £2.17m for 4 days. There was no financial loss to the Council as a result of this breach, and further measures have been put in place to minimise the risk of further breaches of the 10% limit.

Investment Outturn

27. The average daily balance of temporary surplus cash invested in-house in the six months to 30th September was £208m. The Council achieved an average in-house return for that period of 0.80%, producing gross interest receivable of £0.833million (excluding interest accrued on Landsbanki deposits). Temporary surplus cash includes; developer contributions; school balances; council reserves and balances; trust fund balances; and various other funds to which the Council pays interest at each financial year end, based on the average earned on all balances.
28. The Council uses the seven-day inter-bank sterling rate as its benchmark to measure its own in-house investment performance. During the first half of 2010/11 the average seven-day interbank sterling rate was 0.42%. The

Council's average in-house return (0.80%) thus exceeded the benchmark by 0.38%. The Council operates a number of call accounts and instant access (call) Money Market Funds to deposit short-term cash surpluses. The average balance held on call in the 6 months to 30 September was £61.5million.

External Fund Managers

29. The Council has continued to use the services of two external fund managers: Investec Asset Management Limited and Scottish Widows Investment Partnership Limited (SWIP). Each fund manager manages £10m of the Council's cash, plus their accumulated returns. Investec began managing the fund on 13 April 2006 and SWIP on 13 July 2006. The fund managers were given slightly different investment targets and performance is measured against different benchmarks.
30. SWIP's annualised return for the first 6 months of the year was 0.92% (net of management charges) compared to their annualised benchmark of 0.50%. Investec's return for the year (net of management charges) was 0.84%, compared with a benchmark of 2.00%.
31. In September 2010 the Council agreed changes to the Treasury Management Strategy to allow a change in the investment mandate of Investec in response to changes in the economic environment.

Prudential Indicators for Treasury Management

32. During the financial year the Council operated within the treasury limits and Prudential Indicators set out in the Council's Treasury Management Strategy Report. The outturn for the Prudential Indicators is shown in Annex 5.

External Performance Indicators and Statistics

33. The County Council has taken part in the inaugural CIPFA Treasury Management Risk Benchmarking study, the results of the risk management benchmarking exercise are not yet available. The County Council is also a member of the CIPFA Treasury and Debt Management benchmarking club and receives annual reports comparing returns and interest payable against other authorities. The benchmarking results for 2009/10 showed that Oxfordshire County Council had achieved an average return of 1.4% compared with an average of 1.5% for their comparative group of County Councils and an average of 1.9% for all 136 members. The lower average interest received was mainly due to higher than average balances in short-term deposits and lower balances in longer-term and structured products. Oxfordshire County Council also had higher than average balances placed with the Debt Management Deposit Account Facility during May - July 2009, due to the strategy to minimise credit risk. This resulted in a lower than average rate of interest received.
34. The average interest rate paid for all debt during 2009/10 was 4.7% in line with the comparative group of 19 County Councils and compared favourably with the all member average of 5.2%. Oxfordshire County Council had a

higher than average proportion of its debt portfolio in PWLB loans. Oxfordshire County council had 12% of its debt in LOBO loans at 31/3/2010 compared with an all member average of 20% and a comparative group average of 19%.

35. Arlingclose will also benchmark the Council's investment performance against its other clients. The results of this benchmarking are not yet available.

Training

36. As stated in the Treasury Management Strategy, key Treasury Management officers will be encouraged to study towards the new CIPFA and ACT³ joint Certificate on International Treasury Management – Public Finance. In April 2010, two members of the Treasury Management Team successfully completed and passed the Certificate.

Financial and Legal Implications

37. Interest payable and receivable in relation to Treasury Management activities are only two parts of the overall Strategic Measures budget.
38. The 2010/11 budget for interest receivable is £1.624m. The forecast outturn for interest receivable is £1.688m giving net forecast excess income of £0.064m. The increase is mainly due to higher cash balances due in part to the moratorium on the capital programme.
39. The 2010/11 budget for interest payable is £19.973m. The forecast outturn for interest payable is £20.194m giving a net forecast overspend of £0.221m. The increase is due to the change in borrowing strategy as detailed in paragraphs 14 – 18.

RECOMMENDATION

40. **The Cabinet is RECOMMENDED to note the report, and to RECOMMEND Council to note the Council's Mid Term Treasury Management Review 2010/11.**

SUE SCANE
Assistant Chief Executive & Chief Finance Officer

Background papers: Nil

Contact officer: Tim Chapple, Financial Manager – Treasury & Pension
Fund Investments – Corporate Core Tel: (01865) 323978

October 2010

³ Association of Corporate Treasurers

Lending List Changes during 2010/11**Counterparties added/reinstated**

Goldman Sachs Sterling Liquid Reserves Fund
 Hendersons Liquid Asset Fund
 Santander UK Plc
 Ignis Sterling Liquidity Fund

Counterparties removed/suspended

Santander UK Plc
 Alliance & Leicester Plc
 Bilbao Bizkaia Kutxa

Lending limits & Maturity limits decreased

	New Lending limit	Maximum Maturity
Lloyds TSB Bank Plc	£10m	6 months
Bank of Scotland Plc	£10m	6 months

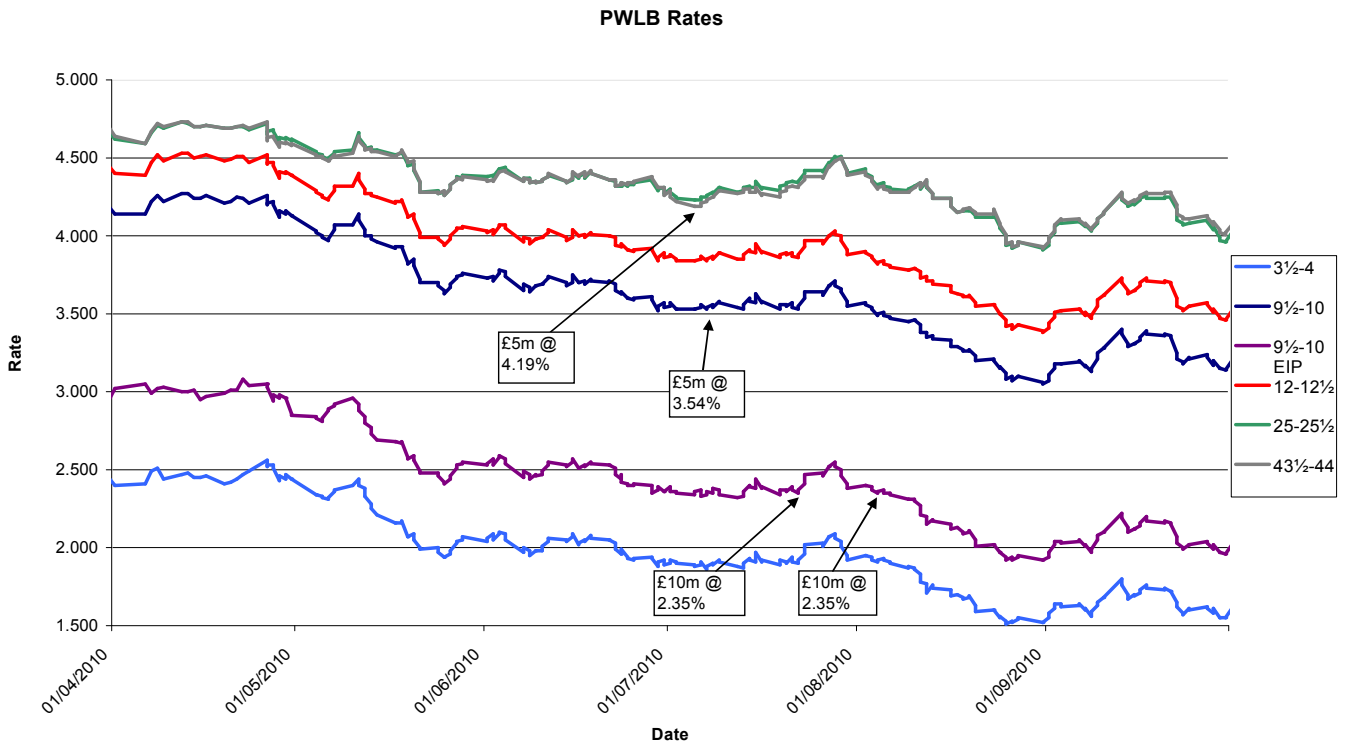
OXFORDSHIRE COUNTY COUNCIL DEBT FINANCING 2010/11

<u>Debt Profile</u>		£m
1. PWLB	85%	362.09
2. Money Market LOBO loans	12%	<u>50.00</u>
3. Sub-total External Debt		412.09
4. Internal Balances	3%	<u>14.17</u>
5. Actual Debt at 31 March 2010	100%	426.26
6. Government Supported Borrowing		26.06
7. Unsupported Borrowing		12.65
8. Borrowing in Advance		0.00
9. Minimum Revenue Provision		<u>-17.05</u>
10. Forecast Debt at 31 March 2011		447.92
<u>Maturing Debt</u>		
11. PWLB loans maturing during the year		7.68
12. PWLB loans repaid prematurely in the course of debt restructuring		<u>0.00</u>
13. Total Maturing Debt		7.68
<u>New External Borrowing</u>		
14. PWLB Normal		30.00
15. PWLB loans raised in the course of debt restructuring		0.00
16. Money Market LOBO loans		<u>0.00</u>
17. Total New External Borrowing		30.00
<u>Debt Profile Year End</u>		
18. PWLB	86%	384.41
19. Money Market LOBO loans	11%	<u>50.00</u>
20. Sub-total External Debt		434.41
21. Internal Balances	3%	<u>13.51</u>
22. Forecast Debt at 31 March 2011	100%	447.92

Line

- 1 – 5 This is a breakdown of the Council's debt at the beginning of the financial year (1 April 2010). The PWLB is a government agency operating within the Debt Management Office. LOBO (Lender's Option/ Borrower's Option) loans are long-term loans, with a maturity of up to 60 years, which includes a re-pricing option for the bank at predetermined time intervals. Internal balances include provisions, reserves, revenue balances, capital receipts unapplied, and excess of creditors over debtors.
- 6 'Government Supported Borrowing' is the amount that the Council can borrow in any one year to finance the capital programme. This is determined by Central Government, and in theory supported through the Revenue Support Grant (RSG) system.
- 7 'Unsupported Borrowing' reflects Prudential Borrowing taken by the authority whereby the associated borrowing costs are met by savings in the revenue budget.
- 8 'Borrowing in Advance' is the amount the Council borrowed in advance during 2010/11 to fund future capital finance costs.
- 9 The amount of debt to be repaid from revenue. The sum to be repaid annually is laid down in the Local Government and Housing Act 1989, which stipulates that the repayments must equate to at least 4% of the debt outstanding at 1 April each year.
- 10 The Council's forecast total debt by the end of the financial year at 31 March 2011, after taking into account new borrowing, debt repayment and movement in funding by internal balances.
- 11 The Council's normal maturing PWLB debt.
- 12 PWLB debt repaid early during the year.
- 13 Total debt repayable during the year.
- 14 The normal PWLB borrowing undertaken by the Council during 2010/11.
- 15 New PWLB loans to replace debt repaid early.
- 16 The Money Market borrowing undertaken by the Council during 2010/11.
- 17 The total external borrowing undertaken.
- 18-22 The Council's forecast debt profile at the end of the year.

PWLB Interest Rates 2010/11



New borrowing undertaken during 2010/11

Long-term debt Raised and Maturing 2010/11**Normal Debt Financing PWLB: Loans Raised**

Date	Amount £m	Interest Rate%	Termination Date
08/07/2010	5	4.19	14/06/2054
09/07/2010	5	3.54	01/06/2020
26/07/2010	10	2.35	13/07/2020
06/08/2010	10	2.35	31/07/2020
Total	30		

Public Works Loan Board: Loans Matured during first half of 2010/11

Date	Amount £m	Rate %
31/08/2010	0.338	1.120
Total	0.338	

Public Works Loan Board: Loans Due to Mature during second half of 2010/11

Date	Amount £m	Rate %
21/12/2010	1	6.375
13/01/2011	4	4.750
13/01/2011	0.500	2.350
31/01/2011	1	6.375
31/03/2011	0.500	2.350
28/02/2011	0.340	1.120
Total	7.340	

Prudential Indicators Position 30th September 2010**Authorised and Operational Limit for External Debt**

External Debt	Operational Limit £m	Authorised Limit £m	Actual 30/09/10 £m	Forecast 31/03/11 £m
Borrowing	541	551	442	434
Other Long-Term Liabilities	49	49	4	4
TOTAL External Debt	590	600	446	438

Capital Financing Requirement for year £483,990,000

The Borrowing limits include Pension Fund Cash invested in-house. However, Pension Fund cash is now invested separately from County Council cash and is no longer treated as County Council borrowing. Pension Fund cash is therefore not included within Actual or Forecast Borrowing figures..

Fixed Interest Rate Exposure

Fixed Interest Net Borrowing limit	150%
Actual at 30 September 2010	125.24%

Variable Interest Rate Exposure

Variable Interest Net Borrowing limit	25%
Actual at 30 September 2010	-25.24%

Sums Invested over 365 days

Total sums invested for more than 364 days limit	£100,000,000
Actual sums invested for more than 364 days	£ 10,000,000

Maturity Structure of Borrowing

	Limit %	Actual %
Under 12 months	0 - 20	5.06
12 – 24 months	0 - 25	5.36
24 months – 5 years	0 - 35	9.36
5 years to 10 years	5 - 40	5.39
10 years +	50 - 95	64.83

Division(s): N/A

CABINET – 16 NOVEMBER 2010

BUSINESS STRATEGY AND SERVICE & RESOURCE PLANNING 2011/12 TO 2015/16

**Report by the Chief Executive, Assistant Chief Executive & Chief Finance
Officer and Assistant Chief Executive (Strategy)**

Introduction

1. This is the third report pertaining to the Business and Service & Resource Planning for 2011/12 – 2015/16 following on from reports to Cabinet in July and September 2010.
2. The Council has been planning for some time for significant reductions in government funding, on the basis that the current levels of public expenditure were not supportable. Planning assumptions of a 10% per annum reduction in grant were being used, on the basis that schools would be protected to some extent. Those reductions were spread evenly across the four year period.
3. On 20 October 2010, the Chancellor of the Exchequer published the Spending Review 2010. The review sets out how the Coalition Government will address the country's national structural budget deficit over the period of the government up to 2014/15 and provides more certainty on the reductions in funding over the medium term.
4. This reports sets out a synopsis of what is contained in the Spending Review along with subsequent announcements and the potential impact of the these on Oxfordshire, highlighting where there are uncertainties and the level of risk those uncertainties form.

The following annexes are attached:

Annex 1: Spending Review 2010 Summary

Annex 2: Specific Grants transferring into Formula Grant

Annex 3: Specific Grants schedule

The Council's Business Strategy

5. The Business Strategy is the programme that will enable the Council to deliver its required savings and will facilitate the cultural shift to a more dynamic and empowered organisation. The Strategy pulls together a series of strands of work and ensures that, with such high levels of change being managed, there is a single focussed overview. The key elements of the Strategy are:
 - Changing the Way We Work
 - Reshaping Management

- Future of Shared Services and creation of Customer Service Centre
 - A comprehensive Asset Management strategy
 - A new Strategy for dealing with our customers, including managing our reputation
 - Streamlined Service & Resource Planning processes and delivery of savings within Directorates
 - Engagement and Consultation (Including Oxfordshire's Big Debate and staff suggestions for change)
 - Community self-help
6. There has been progress in many of the areas of the Strategy. Following on from agreement of the Customer Service Strategy and Customer Service Standards by Cabinet, the Customer Standards have now been communicated to all staff, and will be supported by an ongoing communications programme to ensure we are putting our customers at the heart of what we do.
7. A business case for changing the Way We Work linking asset management to new ways of working to enable more flexible and efficient use of property is being developed. Discussions with partners and voluntary organisations are underway to determine how we can mitigate likely impacts of service changes on local communities and how to join up plans for changes to Voluntary Sector funding. Additionally, the next steps for receiving and responding to staff suggestions for savings are being also currently being considered.
8. Through the Oxfordshire Big Debate we have been asking people across Oxfordshire which services they value most, which ones they think we could save money on and how we could do things differently. Over a thousand people have taken part in the Oxfordshire Debate through:
- 5 Public meetings
 - Special events such as the Children and Young People's Debate
 - Stakeholders meetings
 - Completing the online form
 - Submitting letters and emails
 - Speaking with Council representatives
9. The report of all the feedback from the Big Debate is currently being finalised and will be shared with all councillors in due course.
10. The budget consultation exercise with the public this year has been through the citizens' panel, Oxfordshire Voice. During August a questionnaire was circulated to test views on service provision, and what areas the public most value and which they would be prepared to see reductions in services. The results of this survey are now available and have been sent to all Councillors for their consideration.

Spending Review 2010

11. The key announcement since the last report has been the Spending Review (SR10), which was delivered by the Chancellor to the House of Commons on 20 October 2010. A report summarising the impacts of SR10 was made available to all Councillors on 25 October 2010, and is attached at Annex 1 along with Specific Grants transferring into Formula Grant at Annex 2 and Oxfordshire's Specific Grants schedule at Annex 3.
12. Initial analysis of the Spending Review suggests that there is a substantial reduction in Specific Grants in 2011/12 and a 7.25% per annum reduction in Formula Grant, a total of almost 30% by 2014/15, although this could be more due to the impact of the grant floor¹ (see paragraphs 19 and 20 for more details). This compares to a 10% reduction per year, or 40% by 2014/15, based on the planning assumption set prior to the Spending Review.
13. Schools have been protected with a 0.1% real terms increase over the review period, although funding for the Pupil Premium is included in their total. The grants system is being simplified, which is welcomed in general terms because the numbers and different natures of grants had made the position unnecessarily complex. However, we do have concerns about how that simplification will impact on Oxfordshire as a grant floor authority.
14. There are a number of key concerns for Oxfordshire from the initial analysis of the Spending Review which the Cabinet have already raised with the Oxfordshire Members of Parliament. These concerns are:
 - (a) urgent clarification is needed on Specific Grants which appear to cease in 2010/11 from analysis of the Spending Review 2010 documentation;
 - (b) the methodology to be used for the transfer of Specific Grants into Formula Grant; and
 - (c) the level and impact of the Formula Grant floor could have a significant effect on all floor authorities².

Specific Grants

15. The key issue is that there is a simplification in the number of grants, reducing from more than 90 to less than ten with £4bn transferring nationally from Specific Grant into Formula Grant. A subsequent letter from the Secretary of State for Local Government, Eric Pickles, provided a list of those grants which will be transferred into Formula Grant and the remaining Specific Grants (see Annex 1).

¹ The Formula Grant formula applies a system of 'floors' and 'ceilings'. This prevents 'losing' authorities falling below a floor or minimum level and is funded by a ceiling that prevents 'gaining' authorities receiving all of their grant entitlement.

² There are six Counties, including Oxfordshire on the 'floor'

16. For Oxfordshire, those grants transferring into Formula Grant total £30.8m, excluding concessionary fares for which the allocation methodology is still to be determined following the specific consultation which closed in October 2010. The concern for this group of grants, of which the largest is £16.1m for Supporting People, is that Oxfordshire would usually receive around 1.1% of the national total for specific grants but only 0.345% of the national total for Formula Grant and there is no reference in the documentation on how those grants will be allocated. If the transfer is not made at the existing levels then the level of Supporting People grant, for example, could fall to £5.5m which would require swingeing cuts in an area the Government has said would be protected.
17. We would wish to see specific grants transferred into the Formula at their existing levels and for this funding to clearly continue in the future years.

Unidentified Grants

18. Taking into account those grants transferring into Formula Grant and those nine remaining Specific Grants, there remains some uncertainty over a number of other Specific Grants and Area Based Grants, which for Oxfordshire total £20.4m. Whilst this overall level of grant reduction had been anticipated the impact of their coming out in 2011/12 means that it will be difficult to put in place the necessary service adjustments as speedily as April 2011.
19. The Local Government Association is pressing the government for clarification on the grants position. It would be helpful to have the position explained to ensure that planning assumptions are on the correct basis. Even if the position is clarified, the impact for individual authorities will still not be known until the Provisional Local Government Finance Settlement in early December. This will not give much time for planning and consultation ahead of setting the budget on 15 February 2011.

Revenue Support Grant and Impact of 'Grant Floor'

20. In addition to the question of which grants continue and the distribution of those grants transferring into Formula Grant, there are further uncertainties on what impact the 'Grant Floor' will have on Oxfordshire's grant settlement. Oxfordshire is currently below the grant floor, which means we receive a 'Damping Grant' to bring us up to the minimum level of grant as determined by Government. It is assumed that the current system of Grants Floors and Ceilings will remain to manage against significant grant variations. However, it is unlikely that this will be known until the Provisional Local Government Finance Settlement is issued in early December.
21. If the floor remains unchanged, then Oxfordshire will not see the benefit from any of the additional grant the Government has put in to support Social Care – or the extra funding may be added, but then undermined by the reductions in formula grant generally. We may also lose some of the transferring Specific Grant. If the floor is carefully calculated to allow for these changes we would

be protected against some of those losses. However if the floor is decreased, we would lose out even further. Again, it would be helpful to have some indication of the level at which the grant floor is likely to be set before the settlement and reassurance that the floors will allow for, and sustain, the new and transferred funding streams.

Council Tax Freeze

22. Following the Spending Review, the Secretary of State has confirmed that the Government will help local authorities to deliver a council tax freeze in 2011/12 by providing a specific grant equivalent to a 2.5% increase. The grant will be based on the 2010/11 council tax multiplied by the taxbase for 2011/12. The Spending Review concluded that funding can only be provided to support a freeze for one year. However, the Government intends to provide supplementary funding to local authorities in subsequent years of the Spending Review period to compensate them for the council tax income foregone during the period of the freeze.
23. The assumption built into the current Medium Term Financial Plan (MTFP) was that there would be a grant provided to deliver a two year freeze in council tax in 2011/12 and 2012/13 following which the grant would fall out in 2013/14. To reflect this, a pressure of £14.8m was built into the MTFP in 2013/14 replacing the lost grant. As set out above, on-going funding (for the Spending Review period at least) has been confirmed. This means that the funding built into the MTFP is no longer required.

Estimated Impact of Spending Review on Savings Target

24. The initial analysis indicates that we are able to lower the previous estimate as to how much the authority will have to cut from the budget up to 2014/15 although a far greater proportion of the cuts than originally anticipated will have to be made in 2011/12. It should be reiterated that this is an estimate and is still a significant sum. The actual grant position for 2011/12 for both Formula Grant and Specific Grants will not be known until the Draft Local Government Finance Settlement is announced in early December 2010.
25. For planning purposes, a series of scenarios have been modelled which provide a range of possible grant reductions based on information in the Spending Review which range from £56m to £85m. These would replace the £100m new target that was added to the previous £102m target already built into the Medium Term financial Plan (MTFP).
26. It is proposed that a central case is taken for planning purposes of £67.2m, which is calculated on the basis that the changes in grants will be overridden by the Formula Grant Floor. The grant floor, or minimum decrease is assumed at 8.5%, as on average traditionally the floor has been set at 1.25% below the average grant level.

27. As set out in paragraph 22 above, in addition to the reduced additional savings target, the funding in the MTFP for fallout of the Council Tax freeze grant is no longer required.
28. The table below sets out the changes to the savings targets for the period 2010/11 to 2014/15 based on the estimated impact of the Spending Review; overall this shows a £47.6m reduction in the target to £154.8m.

	£m
Original Target 2010/11 – 2014/15 (Current MTFP & Additional)	202.4
2010/11 Savings planned to be achieved	-35.5
Original Target 2011/12 – 2014/15	166.9
Reduce Additional Target of £100m to £67.2m	-32.8
	128.8
Council Tax grant doesn't drop out	-14.8
Revised Target 2011/12 – 2014/15	119.3

Revised Target 2010/11 – 2014/15	154.8
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29. The timing of the estimated reductions needs to be considered. The new target of £100m which was added in June was assumed to be evenly spread across the four years. However, if the £20.4m grants are being reduced immediately this will mean that the savings will need to be front loaded, with around an additional £9m savings being required in the first year. The table below sets out the latest assumption in the phasing and the change in targets in each of the years.

	2011/12 £m	2012/13 £m	2013/14 £m	2014/15 £m	TOTAL £m
Original Target (Current MTFP & Additional)	-49.86	-47.45	-42.51	-27.08	-166.91
Revised Target	-58.65	-34.82	-13.92	-11.86	-119.25
Change in target	-8.79	12.64	28.60	15.22	47.67

Government Consultations

30. On 28 October 2010, the Government issued a white paper, 'Local growth: realising every place's potential'. This sets out the Government's plans to create the conditions that will help business and get the economy growing. They wish to foster prosperity in all parts of the country. Key elements announced include:
- Creating Local Enterprise Partnerships (LEP) - 24 were announced and one is for the Oxfordshire City Region;
 - Creating more directly elected mayors;
 - Investing in a £1.4 billion Regional Growth fund;

- Reducing national insurance contributions for new businesses in areas outside the South East (as announced in the June budget);
 - Changing arrangements for spatial planning; and
 - Introducing a series of incentives and funding changes for local authorities involving council tax (the New Homes Bonus) and business rates.
31. The New Homes Bonus (NHB) will start in 2011/12. It will provide a grant that matches the additional council tax raised from each new home (or property brought back into use), for each of the six years after that home becomes available. The government will help to establish the scheme with £196m in 2011/12, rising to £250m in each of the following three years. The MTFP currently assumes a 0.25% increase in Taxbase (a proxy for new properties) in 2011/12. It is estimated that, on this assumption, the NHB will be around £0.9m for the whole County, rising to £2.6m when house building rates increase back to trend levels. It is not yet clear how the resulting NHB grant would be divided between districts and counties although the expectation is that it could be 80% to districts and 20% to counties. Thus we might get around £0.180m in a year when growth is slow, or around £0.520m when growth reverts to more usual rates. Also, as the government funding plateaus at £250m, it is not clear how additional growth from 2013/14 would be funded.
32. There are a range of different proposals for business rates, all of which may have effects on Oxfordshire County Council, as follows:
- The Business Increase Bonus (BIB);
 - The possibility that business rates may be retained locally;
 - Tax Increment Financing (TIF);
 - A mini consultation on these issues;
 - Incentives for renewable energy projects; and
 - A Local Government Resources Review.
33. The Business Increase Bonus (BIB) would reward authorities where the growth in business rates yield exceeded a threshold level. Authorities would be allowed to keep the increase, up to a certain level, for a period of six years. Where there is additional growth in future years, the authority would also retain that growth. This would be a clear incentive to seek long term sustainable growth in the business rate base. It is difficult to estimate the benefits without more knowledge of the 'threshold' and of the 'certain level'. In the past though, the Local Authority Business Growth Incentive scheme has provided Oxfordshire with grants of between £0.3m and £0.9m.
34. The White Paper also considers the more radical option of allowing authorities to retain locally raised business rates. It is currently estimated that in 2009/10, £273m of business rates were considered collectable in Oxfordshire. £159m is repaid via Formula Grant to the County Council, districts and our share of the Thames Valley Police Authority (TVPA) funding. Thus currently Oxfordshire pays £114m more into the national business rates pool than it gets back. Also, the County, districts and our share of the TVPA receive just

£23m of funding from Revenue Support Grant (RSG)³. Thus if Oxfordshire could retain all the business rates collected locally, we would get £91m more funding. We would not need to rely on RSG. Whilst Oxfordshire would gain, this would also mean that other authorities would lose. Some sort of negative grant would be needed to remove our surplus business rates to support other areas. Issues raised by this would be considered by the forthcoming 'Review of Local Government Resources'.

35. Tax Increment Financing (TIF) would introduce new borrowing powers for councils that would be funded by anticipated increases in business rates. Legislation is needed to introduce this scheme, so it will take some time to arrive. At least initially, TIF would be introduced through a bid-based process. Lessons from the first schemes would then inform the future use of this power.
36. Incentives to support renewable energy schemes will also be provided, by allowing communities that hosted renewable energy projects to keep the business rates that these schemes generate. Again, it is not clear how this source of income would be divided between county, district, town or parish councils.
37. A Review of Local Government Resources will start in January 2011, after a period of consultation on the proposals in the White Paper. It will consider the issues raised by the proposed BIB, local retention of business rates and the incentives to support renewable energy schemes. It is not clear if this is the 'Review of Local Government Finance' promised by the Coalition's programme for government.

Capital Programme Planning

38. Ahead of the Spending Review, there had been a widespread expectation that capital expenditure would fall by 50% and this has been built into the council's planning process. The Spending Review set out that capital funding from all departments will fall by around 45% over the review period, although reductions vary across government departments. Whilst the longer term infrastructure in roads, rail and transport have been prioritised at a national level, capital funding for some departments appears to have been cut by 100%.
39. Along with revenue, the actual levels of capital expenditure will not be known until the Draft Local Government Finance Settlement in early December. The assumptions on what the latest information may mean for the capital programme have been revised; the result of this analysis is presented in the table below.

³ Revenue Support grant (RSG) is part of Formula Grant and it is funded by the government from VAT, Income tax and so forth.

	£m	£m
Current Programme		126.1
Original Assumption: 50% cuts	-64.1	
Add two more years at reduced levels	47.1	-17.0
Programme Planning Assumption		109.1
<u>Changes in assumptions following Spending Review</u>		
Supported Borrowing	14.2	
Formulaic Grants	-4.1	10.1
Revised Programme Assumption		119.2

40. Whilst the Spending Review has provided some more information, there are still a number of unknowns, which include:
- the impact of the Local Transport funding consultation on the level of allocation for each local authority (in particular the proposals to merge the Primary Route Network and Capital Detrunking Grants into the Highways Maintenance Block and possible formula change in distributing transport capital resources across local authorities etc.)
 - the split between grant and supported borrowing;
 - the revenue implications of taking up the full formulaic capital allocation (which is explained in detail below).
41. Whilst there may be a smaller reduction in resources than currently planned, this does not necessarily imply a corresponding increase in funding available for additional schemes. The amount available will depend on, for example, the amount of funding in the settlement that relates to schools and changes in the cost of schemes already in the programme.
42. Should the final supported borrowing allocations differ from the original planning assumptions; a decision will need to be made on whether or not to take up the additional capital allocations with a cost to revenue. Based on the latest assumption an additional £14.2m in supported borrowing would cost an additional £1.1m in revenue by 2014/15 if fully utilised.
43. Irrespective of any changes to the planning assumptions, as part of the Spending Review, the PWLB⁴ have been instructed to increase the average interest rate on all new loans to an average of 1.00% above the Government's cost of borrowing. This is an increase of 0.87% from existing loans and will increase the cost of all new borrowing. It is estimated that this will cost an additional £0.5m per year by 2014/15 based on the original capital programme planning assumptions of a 50% cut.

⁴ The Public Works Loan Board (PWLB) is a Government agency responsible for lending money to Local Authorities.

44. Following the Spending Review, on 27 October the Department for Transport (DfT) announced that they will no longer be funding the Access to Oxford project (£62m) from their Major Scheme funding pot. Although the full scheme was not included in the Capital Programme, £6.2m for project development has been. However, the DfT have created a Local Sustainable Transport Fund for smaller scale schemes that support economic growth, reduce carbon as well as improve safety. Details about the new Fund, including the resources available and how it will operate, are expected to be announced later in the year.

Service & Resource Planning Process

45. The next stage of the process will be to bring forward the Directorate Business Strategies, including savings proposals to Scrutiny Committees. It was agreed at the September meeting that this year all Scrutiny Committees would meet to consider detailed budget proposals on a single day; 20 December 2010. Each committee will meet in turn, although all Members will be able to observe. Briefing sessions will be held prior to this date in December to provide Members with an overview of the latest financial position and the progress to date in relation to the Service & Resource Planning process.
46. The Cabinet will also consider the Business Strategies at their meeting on 21 December 2010. Budget proposals will then be presented to the meeting on 25 January 2011 with the Council budget setting meeting on 15 February 2011.

Equality and Inclusion Implications

47. Equality and Inclusion implications along with the likely impacts of service changes on the community are being considered as part of the Council's Business Strategy. Services are assessing the impact of all their proposals and any requirements to consult on them. Service based assessments will be analysed to produce an overarching assessment of how all communities in the county will be affected and the need for mitigating action considered. Initial assessments are expected during November 2010 to develop the overarching assessment for the Scrutiny Committee meetings on 20 December 2010.

Financial and Legal Implications

48. This report sets out the Service and Resource Planning process for 2011/12, although it is mostly concerned with finance and the implications are set out in the main body of the report. The Council is required under the Local Government Finance Act 1992 to set a budget requirement for the authority and an amount of Council Tax. This report provides information which when taken together with the future reports up to January 2011 will lead to the budget requirement and Council Tax being agreed in February 2011.

RECOMMENDATION

49. **The Cabinet is RECOMMENDED to:**

- (a) note the outcome of the Spending Review, and the potential impacts on both revenue and capital;**
- (b) note that clarity has been sought from Members of Parliament on the uncertainties which remain as a result of the Spending Review;**
- (c) agree the proposed revision to the total savings targets in paragraph 27.**

JOANNA SIMONS
Chief Executive

STEPHEN CAPALDI
Assistant Chief Executive - Strategy

SUE SCANE
Assistant Chief Executive & Chief Finance Officer

Background papers: Service & Resource Planning 2011/12 to 2015/16 and the Council's Business Strategy – Cabinet 20 July 2010; and 21 September 2010.

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November 2010

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Spending Review 2010 Summary

Introduction

The paper below sets out a synopsis of what was in the Spending Review, and then adds (in blue) some commentary about the impacts of those statements on Oxfordshire. Those comments include highlighting where there are uncertainties and the level of risk those uncertainties form for the authority.

Overview

The Chancellor set out his proposals for funding changes, based on the three principles of Reform; Fairness; and Growth. He indicated an intention to protect healthcare; security; and infrastructure for growth by cutting back the “welfare state”, major benefit reform and reducing debt (“the largest structural deficit in Europe, with £43bn a year in debt interest”).

National spending announcements

- Capital spending will reduce to £47bn in 2014/15. However, this is £2bn higher than proposed in the June budget.
- Overall spending will rise to £740bn by 2014/15.
- It is estimated that there will be a reduction of 490,000 in the public sector headcount over four years.
- Over the course of the next month, each Govt department will set out a business plan for reform.
- The average departmental saving is 19% over the period to 2014/15.

Department for Communities & Local Government

Overall, revenue funding from Government will reduce by 26% in real terms between 2010-11 and 2014-15 – excluding schools, fire and police. That means, on average, a grant reduction of 7.25% a year. However the impact on individual authorities is as yet unclear, particularly with regard to ring fencing and the effect of the grant floor system (see below).

The Department for Communities & Local Government overall budget will be cut by 33%, also including major social housing reforms, giving housing authorities more control over finances but with the capital budget for new affordable homes significantly reduced.

Specific announcements affecting Oxfordshire County Council:

- Ring fencing of local government revenue Specific grants will end by April 2011 (excluding simplified schools grants and a public health grant). The total number of grants will reduce from over 90 to fewer than 10. This gives councils more flexibility to move funding around to reflect local priorities.

The "less than" 10 grants appear to be:

Non ringfenced

- Early Intervention Grant (including Sure Start)
- Learning Disabilities
- New Homes Bonus (not clear whether going to County and/or Districts although Eric Pickles has indicated a likely split of 80% to districts and 20% to counties – the reverse of infrastructure need!) It seems likely this Bonus will be funded by a top-slice of the formula funding which represents a transfer of resources from counties to districts in two-tier areas.
- Council Tax Freeze Grant (specific grant)

Ring Fenced

- Public Health Grant (from 2013-14)
- Dedicated Schools Grant

Not Applicable to OCC

- Housing Benefit & Council Tax Benefit Admin Grant (district only)
- Preventing Homelessness (district only)
- PFI Grant

Although there is also Formula Grant - so still 10 in total! This raises a number of uncertainties about other grants, which appear no longer to exist and for which any service provision will be expected to be picked up under the reducing level of Formula grant. However, under the education press release there are also reported to be what is being defined as a Schools Baseline, which includes a number of school related grants but which it isn't clear how they are to be paid.

School Baseline grants are listed as:

- Funds allocated for one to one tuition
- Funds allocated for 'every child programmes' such as Every Child a Reader
- Extended schools
- School lunch grant
- School Standards Grant
- School Development Grant
- Specialist schools grant
- Ethnic Minority Achievement grant
- The National Strategies' budgets that were allocated to schools
- Dedicated Schools Grant
- Academies running costs

The above School Baseline Grants appear to be in addition to the Dedicated Schools Grant (DSG) which is the only one to appear in the list of 10 Specific Grants which have been saved. All of the grants on the list above are currently specific grants which get passported directly to schools. Major grants, such as Connexions (£4.5m) are not included here or on the list of

grants transferring to Formula Grant and, therefore, must be assumed to be part of the mechanism for the reduction and any service expenditure will need to come from the lower level of Formula Grant or Council Tax. A schedule of grants is attached which shows where they are or are not accounted for (Annex 1). £20.4m is not accounted for.

The remaining grants will then be subject to the 7.25% year on year reduction, which amounts to a grant loss of a further £40.7m over the four years if the reduction is applied to all grants. This creates a near minimum £61.1m reduction in grant. This minimum would actually occur if the Early Intervention (EI) Grants were also protected, because it was announced that Sure Start (which forms part of EI) will be protected in cash terms, i.e. not get inflationary increases but not be decreased. This would give a grant reduction of £56.0m.

It should be noted that this should be compared to the target of £100m less the element passported to schools of £17m, giving £83m and not the £200m which included the previous years MTFP savings which offset pressures. However, it is by no means certain that the reduction would be limited to that level, given the distributional and floor impacts.

There are a range of options about how the transfer of Specific Grants will be made and the subsequent distribution through the formula grant. At best, the existing allocations will transfer across and the only amendment would relate to those authorities below or above the floor/ceiling. These could result in a further loss of around £6.1m, if the floor is set 1.25% below the average decrease. This gives an overall £67.2m reduction in grant. However, the level of the floor could well be adjusted as part of the process and this figure could increase.

- However, the effect of £4bn specific grant transferring into formula grant could reduce grant to OCC because of the distributional and 'floor' effects. This has a potentially significant negative impact. We are unlikely to know the full extend of this until the settlement in December.

A letter to Leaders from the Minister was received on the 20th October which set out which grants formed the £4bn transferring to Formula Grant. These are listed in Annex 2, along with the totals received by OCC in 2010/11 for these grants.

At worst the transfer could reflect the national distribution of the formula grant. We current receive about 1.1% of specific grants but only 0.345% of formula grant. This would result in a further potential reduction in grants, although the impact of the floor could actually protect against that degree of loss, hence a range of total reductions up to around £81.2m

We will not know how this will impact OCC until further details are released, possibly not until the Local Government Finance Settlement in late November or Early December.

There is also, however, a broader mitigation and this is that the reduction needs to be offset against our current target. We have been planning on a

figure of 10% per year reduction in grant. It appears that the 7.25% per year reduction PLUS the impact of the transfer of specific to formula will be lower in total, however, the timing will be substantially different, with more loading in year 1 due to the £20.4m grants which have been removed completely.

Dependant on the option chosen, the reduction in year 1 ranges from 54% to 66% of the total reduction, with reductions between 10% and 18% in subsequent years. This is a considerable change from the even spread in our original targets. We will therefore be bringing forward a new set of target proposals based on the front loading, although there remains a high degree of uncertainty in any option.

- Capital funding from all departments will fall by around 45% over the review period.

There had been a widespread expectation that capital expenditure would fall by 50% and this has been built into the county council's planning process. If this level of expenditure is not reduced as much there will be a revenue cost of increasing the borrowing. This will be on top of the additional borrowing costs related to the 1% increase in borrowing rates.

The details of the programmes cuts are

- As announced earlier by Eric Pickles, councils will no longer need to report on LAA targets.
- We offered to pilot place-based budgets (now described as Community Budgets) but have not been selected. The 16 selected areas including Kent, Essex, Swindon and various authorities in the north and the midlands.
- Tax Incremental Financing to be introduced to allow borrowing against assets and future income (to be detailed in the Growth White Paper).
- The Government will allocate additional grant funding for Personal Social Care of £1bn per year by 2014/15 alongside a further £1bn from the NHS.

This is included within the £4bn funding which is going into Formula Grant, and is taken into account in the calculation of the targets above. However, we will not know how much Oxfordshire is likely to receive until the distribution is announced, and any adjustments to the floor.

- £6bn funding for the Supporting People programme over the review period. It appears that Supporting People funding is being largely protected, however this is to transfer into formula grant, meaning a potentially large reduction in funding for OCC. This message needs careful handling.

The £6bn announcement on Supporting People in fact comprises £1.6bn per annum nationally, but is also part of the Formula Grant £4bn above. The amount Oxfordshire will receive is therefore totally reliant on the distribution basis and the floor effect, but it is unlikely that we would maintain the same level of funding as previously.

- Formula grant funding for Fire & Rescue Services over the period will reduce by 25%, weighted to the second half of the review period

The reductions in the Fire specific grant has been included within formula grant reductions. It will be for the Authority to determine how the expenditure is saved.

- Personal budgets will be extended to include special educational needs, support for children with disabilities, long term health conditions and adult social care.
- The Concessionary Fares Scheme will continue but whether funding will cover costs remains uncertain.

There has been a consultation on the distribution of Concessionary Fares grant within Formula grant. There were over 40 options and most disadvantaged both the County Council but also the District Councils to varying degrees. We await notification of the methodology to be used.

- Public sector pensions will be reformed once the Hutton Review of Pensions is published next spring, however the Chancellor has already indicated that the lower paid and those in the armed forces will be protected. The reforms will, however, seek to deliver £1.8bn pa cost reductions by 2014/15. The current MPs' pension scheme will end.

Other Departmental announcements with an impact on OCC

Department for Education

- Overall Department budget to reduce by 1% per year.
- Schools budgets will see a real-term increase every year, from £35bn to £39bn per year; cash funding for individual pupils will not fall; and the £2.5bn pupil premium will go ahead.
- Capital funding of £15.9bn will be allocated to rebuild and refurbish 600 schools, although no details on which authorities will benefit.
- The Government will fund an increase in 16-19 places.
- The Education Maintenance Allowance (EMA) will be withdrawn in place of more targeted support, although there is no clue about the impact on OCC.
- The SureStart scheme will be protected in cash terms.
- There is a guarantee of 15 hours a week of free education and care for 2 year olds from disadvantaged backgrounds, but the impact on OCC isn't clear.

Department for Transport

- The Government confirmed £30bn of capital investment in transport (said to be an increase on spending in the last 4 years). Projects, including £14bn in rail, however there was no reference to South East schemes (projects in all other regions were mentioned).
- More detail will be published next week

Department for Business, Innovation & Skills

- Overall Departmental budget to reduce by 7.1% per year, but the Science budget of £4.6bn per year will be protected.
- The Government will invest in: the Diamond Synchrotron (£69m); up to £1bn in carbon capture & storage; £200m in Portsmouth; and £1bn in funding for the Green Investment Bank.
- 40% cut in Higher Education.
- Train to Gain will be abolished and learners will be expected to contribute more to their learning.

Adult Learning – there is notice given that the Train to Gain grant will be abolished, but there is other funding for Adult apprentices without any clarity about how it is to be delivered, nor through which organisations

- There will be an increase of 50% in adult apprenticeships, with 75,000 new schemes.
- Four broadband pilots were announced in the Scottish Highlands and Islands, North Yorkshire, Cumbria and Hereford.
- An additional £500m was added to the announced £1bn Regional Growth Fund.

Department of Health

- Health spending will rise every year over and above inflation to £114bn by 2014/15. This means a real-terms increase in health spending by 1.3% over the review period.
- The department is expected to save £20bn in efficiency but this will be reinvested.
- Spending on medical research will be protected.

Others

- DEFRA faces cuts of 8% per year but with more money for flood and coastal defences.
- The Disability Living Allowance will be reduced.
- 16% cut to Police spending, with priority being given to counter terrorism services, potentially affecting levels of local policing.
- In addition there was an announcement on Carbon Reduction Energy Efficiency Scheme. We had originally believed that there would be a recycled allowance but this has now become simply a tax.

This means an additional pressure for OCC, rising to £2.6m because we were planning for the previous system which enabled a trading scheme

- Interest on loans from the Public Works Loans Board will increase by 1%, increasing the costs of our prudential borrowing.

This will increase the revenue cost of capital, (the Strategic Measures Budget) and also increase the cost of Prudential Borrowing schemes, which will reduce the revenue savings available through those schemes

Other areas which remain unclear

Reform Grant capitalisation for redundancy costs – there is a £200m pot but the criteria for access haven't been announced.

Other Function changes which might not be properly funded - Blue Badge reform, Floods, Trading standards closure of Consumer Focus and OFT

New Homes Bonus – it is not clear how this will work or whether the funding will go to counties and/or districts although it seems likely the lion's share will go to districts as an incentive to grant planning permissions which will result in pressure on our schools and transport capital spending!

Key links

BBC at-a-glance summary of announcements and departmental cuts:
<http://www.bbc.co.uk/news/uk-politics-11569160>

Chancellor's statement in full:
http://www.hm-treasury.gov.uk/spend_sr2010_speech.htm

Full HM Treasury Spending Review document:
http://cdn.hm-treasury.gov.uk/sr2010_completereport.pdf

Opposition response (BBC report):
<http://www.bbc.co.uk/news/uk-politics-11585241>

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Grants transferring into Formula Grant

£million	Baseline	2011/12	2012/13	2013/14	2014/15
Communities and Local Government					
Supporting People	1636.00	1625.00	1620.00	1620.00	1590.21
Housing strategy for older people	20.00	15.50	13.50	11.50	10.50
Race equality	0.17	0.03	0.03	0.03	0.03
Economic assessment duty	11.03	1.50	1.50	3.00	3.00
Open source planning				15.00	20.00
Fire				49.82	50.28
Total CLG	1667.20	1642.03	1635.03	1699.35	1674.02
Department for Transport					
Concessionary travel	223.00	224.00	204.00	208.00	212.00
Other transport revenue	112.00	79.00	72.00	80.00	83.00
Total DfT	335.00	303.00	276.00	288.00	295.00
Department for Environment, Food and Rural Affairs					
Animal Health Enforcement	8.50	4.80	4.00	3.20	2.40
Department for Education					
<i>Previously formed from:</i>					
LSC Staff Transfer	51.47	47.44	43.17	38.91	34.64
Services for Children in Care	54.88	58.40	36.50	28.10	28.20
Child Death Review Processes	7.70	3.50	3.50	3.50	3.50
Total DfE	114.05	109.34	83.17	70.51	66.34
Department of Health					
AIDS Support	25.50	27.70	30.30	33.10	36.20
Preserved Rights	235.40	228.84	221.68	215.11	209.80
Ongoing Personal Social Services	752.34	767.02	784.43	804.98	826.31
<i>Previously formed from:</i>					
<i>Mental Health</i>					
<i>Child and Adolescent Mental Health Services</i>					
<i>Learning Disability Development Fund</i>					
<i>Mental Capacity Act and Independent Mental Capacity Advocate Service</i>					
<i>Carers</i>					
<i>Adult Social Care Workforce</i>					
<i>LINKs</i>					
Re-cycled Personal Social Services (including safeguarding and Autism)	303.00	318.15	335.75	354.91	373.11
<i>Previously formed from:</i>					
<i>Social care reform</i>					
<i>Learning Disability Campus Closure Programme</i>					
<i>Stroke Strategy</i>					
New Personal Social Services Funding	New	530.00	930.00	1000.00	1000.00
Total DoH	1316.24	1871.71	2302.16	2408.10	2445.42
TOTAL	3440.99	3930.88	4300.36	4469.16	4483.18

Source: Letter from Mr Pickles to LA Leaders, 20 October 2010

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Ring-fenced	Directorate	Issued by	2010/11 £000	2010/11 £000	2011/12 £000	Comments
	<u>Children, Young People & Families</u>					
	<u>Dedicated Schools Grant (DSG)</u>					
R	Dedicated Schools Grant (DSG)	DFE	333,376	333,376	333,376	
R	School Standards Standards Fund	DFE	18,196	18,196	18,196	
R	One to One Tuition		2,750	2,750	0	Ends in 2010/11
R	Targeted Support for Primary and Secondary Strategy		3,026	3,026	0	Ends in 2010/11
R	Extended Schools - Subsidy		1,288	1,288	1,288	
R	Extended Schools - Sustainability		1,981	1,981	1,981	
R	School Development Grant		13,147	13,147	13,147	
R	Ethnic Minority Achievement		640	640	640	
			374,404	374,404	368,628	
	<u>Early Intervention Grant</u>					
R	Sure Start General	DFE	14,845	14,845	14,845	
R	Two Year old Offer Early Learning and Childcare	DFE	329	329	329	
R	Early Years - Flexibility of Free Entitlement for 3-4 Year Olds		4,290	4,290	4,290	
			19,464	19,464	19,464	
OS	Young People's Learning Agency	YPLA	70,123	28,796	28,796	
	<u>Grants transferred into RSG</u>					
	Area Based Grant:					
U	Child & Adolescent Mental Health Grant	DoH	778	778	778	Into RSG
U	Carers Grant (Children)	DoH	481	481	481	Into RSG
U	Care Matters White Paper	DCSF	403	306	306	Reduced by 24% in 2010/11
U	Child Death Review Processes	DCSF	58	44	44	Reduced by 24% in 2010/11
	Learning & Skills Council - Special Purpose Grant	DCSF	404	307	307	Reduced by 24% in 2010/11
			2,124	1,916	1,916	
	<u>Other Grants - Assumed to Stop</u>					
	Standards Fund	DFE				
R	Mental Health in Schools		150	150	150	
R	Playing for Success		80	80	80	
R	Disabled Children's Access to Childcare - Pathfinder	CLG	902	902	902	
R	Aiming High for Disabled Children - Short Break Services	DFE	2,037	2,037	2,037	
	Diploma Development Fund	DFE	15	15	15	
R	Asylum Seekers	HO	1,604	1,604	1,604	
	Oxfordshire Education Business Partnership	-	322	322	0	
	Workforce Modernisation & Development	HO	92	92	92	
R	School Support Staff training and qualifications	DFE	105	105	105	
	Parenting Strategy Support Grant (Think Family)	DFE	238	238	238	
	Contact Point	DFE	140	70	0	Cut in 2010/11
	Youth Opportunity Fund	DFE	347	347	347	
	Youth Justice Board	DFE	1,129	1,129	1,129	
R	DCSF - Family Intervention project	DFE	246	246	246	
R	Leaving Care, Unaccompanied Asylum Seekers	HO	429	429	429	
R	Probation (Home Office)	HO	99	99	99	
R	Huntercombe Young Offenders Institution	HO	150	150	150	
R	Thames Valley Police	TVP	145	145	145	
R	Oxford PCT Partnership Funding	PCT	15	15	15	
	DCSF - Play Pathfinder	DFE	192	0	0	
			8,437	8,175	7,783	
	<u>Area Based Grant - Assumed to Stop</u>					
U	Children's Fund	DCSF	869	660	660	Reduced by 24% in 2010/11
U	Connexions	DCSF	4,658	3,540	3,540	Reduced by 24% in 2010/11
U	Positive Activities for Young People	DCSF	397	302	302	Reduced by 24% in 2010/11
U	Young People Substance Mis-Use & Partnership Grant	HO	187	160	160	Reduced by 24% in 2010/11
	Former Standards Fund:					
U	School Development Grant - LA element	DCSF	1,835	1,395	1,395	Reduced by 24% in 2010/11
U	Extended Schools Start Up costs	DCSF	655	498	498	Reduced by 24% in 2010/11
U	School Improvement Partners	DCSF	289	220	220	Reduced by 24% in 2010/11
U	Education Health Partnerships	DCSF	120	91	91	Reduced by 24% in 2010/11
U	Choice Advisers	DCSF	37	28	28	Reduced by 24% in 2010/11
U	School Intervention	DCSF	188	143	143	Reduced by 24% in 2010/11
U	Flexible 14-19 Partnership Funding	DCSF	160	122	122	Reduced by 24% in 2010/11
U	Extended Rights to Free Travel	DCSF	479	364	364	Reduced by 24% in 2010/11
U	Sustainable Travel	DCSF	52	40	40	Reduced by 24% in 2010/11
U	Secondary National Strategy - Behaviour & Att	DCSF	183	139		Ends in 2010/11
U	Secondary National Strategy - Central Co-ordination	DCSF	267	203		Ends in 2010/11
U	Primary National Strategy - Central Co-ordination	DCSF	320	243		Ends in 2010/11
U	Teenage Pregnancy	DCSF	160	122	122	Reduced by 24% in 2010/11
U	Child Trust Fund	DCSF	7	5	5	Reduced by 24% in 2010/11
U	Designated Teacher Funding	DCSF	44	33	33	Reduced by 24% in 2010/11
			10,907	8,307	7,722	
	Total CYPF		485,459	441,062	434,309	

Ring-fenced	Directorate	Issued by	2010/11 £000	2010/11 £000	2011/12 £000	Comments
	Social & Community Services					
	Grants transferred into RSG					
R	AIDS & HIV Training	DoH	187	187	187	Into RSG
	Social Care Reform Grant	DOH	2,295	2,295	2,295	Cut but Into RSG
U	LD Campus Closure	DoH	47	47	47	Cut but Into RSG
	Adult Stroke Services	DoH	213	213	213	Cut but into RSG
	Area Based Grant:					
U	Carers Grant	DoH	1,922	1,922	1,922	Into RSG
U	Mental Capacity Advocacy Service	DoH	273	273	273	Into RSG
U	Mental Health Grant	DoH	1,296	1,296	1,296	Into RSG
U	Preserved Rights	DoH	2,693	2,693	2,693	Into RSG
U	Learning Disabilities Development Fund	DoH	368	368	368	Into RSG
	Supporting People	CLG	16,167	16,167	16,167	Into RSG
	Local Involvement Networks	DoH	223	223	223	Into RSG
			25,684	25,684	25,684	
OS	Skills Funding Agency - Adult Education	SFA	3,652	3,652	3,652	
	Other Grants- Assumed to Stop					
R	Standards Fund (Music Service)	DFE	739	739	739	
OS	Workstep	DWP	276	276	276	
U	Information Advice Guidance	DoH	12	12	12	
	Minor Repairs and Adaptations "Handyperson" Funding	DoH	185	185	185	
	National Dementia Strategy	DoH	39	39	39	
			1,251	1,251	1,251	
U	Area Based Grant - Assumed to Stop					
	Supporting People Adminisatration	CLG	320	0	0	Cut in 2010/11
	Personal Care at Home	DoH	0	0	0	
			320	0	0	
	Total S&CS		30,907	30,587	30,587	
	Environment & Economy					
	Grants transferred into RSG					
	Area Based Grant:					
U	Detrunking of Non-Core Routes	DfT	1,746	1,746	1,746	Into RSG
	Economic Assessment Duty	CLG	65	65	65	Into RSG
			1,811	1,811	1,811	
	Other Grants- Assumed to Stop					
OS	Countryside Agency	DEFRA	235	235	235	
	Area Based Grant - Assumed to Stop					
U	Rural Bus Services Grant	DfT	1,676	1,676	1,676	??
U	School Travel Advisers Grant	DfT	92	70	70	Reduced by 24% in 2010/11
U	Road Safety Partnerships	DfT	1,145	836	836	Reduced by 27% in 2010/11
			2,913	2,582	2,582	
	Total E&E		4,959	4,628	4,628	
	Community Safety					
	Grants transferred into RSG					
	Area Based Grant:					
U	Adult Social Care Workforce (transferred from S&CS to Shared Services)	DoH	1,356	1,356	1,356	Into RSG
	Other Grants- Assumed to Stop					
OS	New Burdens Grant	CLG	116	116	116	
	Area Based Grant - Assumed to Stop					
U	Stronger Safer Communities Fund	HO	652	600	600	Reduced by 8% in 2010/11
U	Children's Social Care Workforce	DfT	138	105	105	Reduced by 24% in 2010/11
			790	705	705	
	Total Community Safety		2,262	2,177	2,177	
	Corporate Core					
	Area Based Grant - Assumed to Stop					
	Community Call for Action	HO	12	11	11	Reduced by 8% in 2010/11
	Total Corporate Core		12	11	11	
	Total All Grants		523,599	478,465	471,712	

Total grants transferring into RSG	30,975	30,767	30,767
Remaining Specific Grants (assumes YPLA funding is specific grant)	467,643	426,316	420,540
Remaining ABG	14,942	11,605	11,019
All other grants	10,039	9,777	9,385
	523,599	478,465	471,712

Division(s):

CABINET – 16 NOVEMBER 2010

DAY OPPORTUNITIES FOR OLDER PEOPLE IN OXFORDSHIRE

Report by, Director for Social & Community Services

Purpose of this Report

1. This report sets out a proposed new strategic direction to move away from traditional day services for older people to a concept of offering a range of support and services on different days of the week in different venues that maximise independence and offer activities tailored to meet individuals' needs.
2. The report seeks Cabinet approval to proceed with the implementation and development of a move away from day services to day opportunities. The proposed changes are outlined in this report, with additional details available on request, and are supported by a detailed financial appraisal.
3. These proposals are designed to ensure that we continue to have high quality day opportunities available for older people across Oxfordshire. Most users attend day services provided by the voluntary and community sector. The proposals maintain the level of resources spent on those services but will ensure that they reflect local needs. Resource and Well Being Centres have been very successful at meeting the needs of those with higher care needs. The proposals are designed to ensure that the Centres have the best possible chance of attracting service users to use their personal budget to pay for services provided by those centres. The proposals also encourage the development of imaginative community based proposals within individual communities.

Context and Background

4. Social & Community Services currently funds a range of day services for older people that are building based. These services are either delivered by internal staff or through directly provided services, or commissioned from voluntary and community, or part funded through grants. A much wider range of occupational commissioned from the voluntary and community sector or part funded through grants.
5. The future of day services for older people is one of a number of key issues that has arisen from the roll out of self-directed support as part of the transformation of adult social care.
6. There is evidence both nationally and locally that new service users may decide to spend their budgets in other ways. The evaluation of the learning exercise in North Oxfordshire found that: "Previously people would have

visited a day centre but people are now using their budget to pay for a personal assistant to take them out or using their budget to pay for a taxi to take them to and from hair appointments rather than visiting traditional day centres.” More than half the older people who have a personal budget in Oxfordshire have opted to have it in the form of a direct payment.

7. The implementation of personal budgets creates a financial risk for all providers of day services because they may not generate sufficient income to meet their running costs. This is already causing concerns for providers in Oxfordshire. All of them (apart from the County Council run services) are run by voluntary sector organisations.

Strategic Overview

8. The proposed changes are detailed in the *Strategic Commissioning Framework: Day Opportunities for Older People* document and summarised below. Developments should help older people to become better integrated within their communities. Reducing social isolation and the maintenance of independence is primary. Universal services should become predominant. Older people must have information about what is available locally to meet their particular needs. The model is based on three tiers reflecting the range of universal services, specific support, and specialist social and health care provided to individuals and their carers.
9. **Tier 1: Community Engagement:** The proposed approach enhances community based options. There are two elements: a fund which will support small one-off bids and the development and consolidation of good neighbourhood schemes. The fund would resource one-off bids for small amounts (no more than £750) to support older people in their communities. In addition, we will develop clear arrangements for neighbourhood schemes that deliver low level support to help people to carry on living in their own homes and access services.
10. **Tier 2: Community and low level support:** There are currently approximately 50 contracted services, all run by small and medium sized voluntary sector organisations that have the potential to move to a more preventative-based service which offers higher level support and/or acts as a bridge to Tier 1 support. Tier 2 services will be determined locally. People who use these services tend not be eligible for social care support. Tier 2 services are likely to be used by carers who are seeking respite from caring those people who are frail or vulnerable but do not have higher levels of need. The 14 locality ‘Closer to Communities’ boundary areas will be the focus for Tier 2 services (Please see Appendix 3). Decisions will be taken locally to decide how the resources available in an area should be used to meet local needs. Those decisions will need to take account of the availability of universal services and other community activities. The support should have the potential to be delivered in a range of venues (including support in an individual’s own home).

11. **Tier 3: Specialist Health & Wellbeing Resource Centres:** Tier 3 will have two key elements. The first is building based Health and Wellbeing Resource centres that will be available in Oxford and the major market towns of Banbury, Bicester, Witney, Abingdon, Didcot and Wantage. These will be complemented by mobile services that will deliver a very similar approach but will be there to specifically meet the needs of older people living in rural Oxfordshire. Users of the Health and Wellbeing Resource Centres are likely to be those who are assessed as having high levels of needs and are allocated a personal budget. There will be others who wish to purchase care and support. All Health and Wellbeing Resource Centres will provide universal services, including information and advice. They will also encourage and support people who would like to attend the Centre but do not have a very high level of need. A joint approach with health means there is the potential to provide specialist support short or long term to meet the assessed needs of those with the highest level of physical and mental frailty. This will include physiotherapy, occupational therapy, respite care, community nursing, speech therapy, chiropody, any step up/step down primary care provision and care coordinators to assess and review changing needs. In delivering this model service providers will be encouraged to work in partnership with other organisations and join-up services to provide innovative solutions to local issues. There will also be a need to harness support from volunteers;
12. Building based services have their limitations as they tend to be more costly because of the necessary overheads, such as rent, building maintenance, heating and lighting costs. There may also be accessibility issues for people with a physical disability when a service is provided in an older rented building. The cost of transport is also a major challenge to the sustainability of these services. It is proposed that there is investment in an adult mobile centre that would provide and deliver a range of universal services in the form of information advice provide targeted support. This would be a proactive service that is targeted at older people in their own communities. The purpose of the mobile service would be to provide a range of information, advice and access to services to vulnerable, isolated older people in both rural and urban areas.

Transport

13. Access to transport is a key theme that emerges as a barrier to enable older people to participate in meaningful activities. There is separate project that is piloting transport needs of older people with high level support needs. To shape the options for this project a number of focus groups were conducted to gain a better insight into transport needs for older people.
14. Historically we have funded day services and transport options, as a package. However transport is not core social care business. One option for the way forward might be to support people to make their own transport arrangements rather than provide a service.
15. There are 87 known organisations that provide some form of volunteer driving service across the County. Of this estimated 35 are dedicated transport

services. A number of these are very small and are there to serve Parish Council areas and work well for the local communities. How some of these are funded is not clear. However Social & Community Services only support the West Oxfordshire scheme, based in Witney.

16. The existing transport arrangements have served us well and were the best 'fit' to achieve the most cost effective options. However, the down side of this model is the loss of flexibility. A number of initiatives and challenges that we face going forward mean that there is a need to re-examine these arrangements.
17. It is proposed that the investment in transport is considered within the framework of this strategy and wide ranging options are explored to provide choice for older people. Going forward older people who will meet the eligibility criteria will have a personal budget that they may chose to use on various transport options.

Governance and Evaluations

18. The aims of this strategy are framed within the Ageing Successfully strategy, which highlights the need for service provision to be joined up, community led and locally determined. This approach is in line with localism aspirations outlined in the recently published NHS White Paper "Equity and Excellence: Liberating the NHS".
19. One of the central features of tiers 1 and 2 of the service model is to devolve commissioning responsibilities and budgets as far as possible to those best placed to understand local needs. It is proposed that the 5 recently appointed locality Managers within Adult Social Care will be the accountable officers and lead the process in their area of responsibility. It is recognise that this is an area of significant change and therefore these officers will be supported by others who specialise in commissioning and contracting.
20. It is proposed that there should be a local Board for each locality area. This will bring together, Local County and District elected members, relevant District Council Officers, LINKS/ Health Watch members, the Locality Manager or their representative, representatives of GPs, Public Health Leads and representatives of older people in the area.
21. The primary aim of the local Board will be to ensure that the needs of the local population are met in fair and transparent manner. We anticipate that the Board will have a lead role in determining the local strategy and allocation of the budgets outlined in this paper as well as any other funding streams that are identified. It is further proposed that as these arrangements are established they would be well placed to determine and influence the allocation of place based budgets.
22. Choice, control and better information will be at the heart of delivering tiers 1 and 2; however these plans will be backed by older people and local voice.

Existing LINKs networks will provide a collective voice and will act as powerful consumer champion on the Board.

Strategic Outcomes

23. The aims of remodelled day opportunities are to ensure that the older people of Oxfordshire have::
- Access to local and personalised services that are efficient and cost effective;
 - Involve communities, individuals and partners in their development;
 - Access to support and services, which promote health and well being, allow real choices, based on wide availability of information;
 - Support focused on improving their independence, health and well-being; and enable engagement in civic life and feel a valued member of their communities;
 - Carers have access to short term breaks at times which suit them (including evenings and weekends).

Approach to Consultation

24. In shaping these proposals, officers have been keen to ensure the involvement of various stakeholders at key points in the development of the framework. Outlined below is an overview of their involvement.
25. Officers have been involved in preparing ideas and proposals for modernisation of day services. Initial thoughts were shared with Adult Social Care Scrutiny, Providers of services, Health and Social Care Panel of Older People. A summary of the outcomes of those meetings is attached as Appendix 1.
26. A detailed proposal was presented to the providers of day services on 29th September 2010 and a six week period of consultation commenced on 1st October 2010. The six week period will end on 12th November 2010. The approach to involve stakeholders is outlined below and a summary of the results are presented as Appendix 2. Any further views will be made available at the Cabinet meeting.
27. The following approach was put in place:
- The draft proposals and a series of questions were made available on the County Council's website. Comments were invited from all 50 contracted providers, staff from internal day services, 600 participants listed on the LINKs data base, Older people listed on the Age UK data base, UNISON, Care Management staff, Environment and Economy Directorate Staff;

- Meetings with existing day centre users held in at the Day Services. People using other services and members of the public were also invited;
- Two meetings with the County Council staff delivering day services.

Consequences If Proposed Action Not Approved

28. The strategic framework, to move our approach to day opportunities, recommends a balance of investment in services that will provide early support and intervention, and individualised support for those who have complex needs.
29. There is evidence to suggest that very few older people with personal budgets are choosing to attend traditional building based day services. Failure to modernise and implement the suggested strategic framework will result in an inefficient use of resources and the likely decline in use of those services.
30. Services that provide early support and targeted intervention for older people is a key priority by the County Council since this helps to limit the need for more high cost services.

Financial and Staff Implications

31. There is currently **£4,810,000** invested in a range of day services for older people. The investment includes **£1,596,000** for transport to access day services.
32. The breakdown of the existing financial resources and the revised intentions for the delivery of the strategic intentions are outlined below:

<u>Service Type</u>	<u>Existing</u>	<u>Future</u>
<u>Community Engagement & Innovative Bids</u>	£0	£200,000
<u>Good Neighbour Schemes & Volunteers</u>	£80,000	£150,000
<u>Community & Low level Support</u>	£1,320,000	£1,209,000
<u>Health & Well-Being Centre</u>	£1,814,000	£350,000
<u>Mobile Adult Service Centre</u>	£0	£159,000
<u>Resource Allocation System</u>	£0	£964,000
<u>Future Developments</u>	£0	£182,000
<u>Day Opportunities (excluding Transport)</u>	£3,214,000	£3,214,000

33. The local Boards will manage the funding identified under the headings of Community Engagement & Innovative Bids, Good Neighbour Schemes & Volunteers and Community & Low level Support. Allocations will be based on

the 14 Closer to Communities' boundaries (Appendix 3). The sum available for voluntary and community sector schemes is slightly higher than the amount currently spent.

34. Although the figures may suggest a significant reduction in the funding available for resource and well being centres, this is not the case. Most of the individuals using these centres are likely to have a personal budget which they will use to pay for the costs of attending the Centre. This is reflected in the resources that have been included in the Resource Allocation System. The County Council wants to ensure that those running the Centres are in the best placed position to attract service users to the centres so that they can continue to provide high quality care which meets the needs of service users.
35. Each of the areas will have a budget apportioned on the basis of the population over the age of 75 in its area. This will then be adjusted by applying weightings to reflect the numbers of people on attendance allowance, deprivation in the area, the rural nature of an area and the presence of a Health & Wellbeing Centre.
36. These proposals do not include the potential impact on the transport budget. That matter is still subject to discussions within the County Council. Any proposals will be set out in the Directorate's service and resource proposals in December.
37. It should also be noted that the proposal going forward will result in each of the seven building based service managed as an individual business unit with a small element (£50,000 each) of coordination as the only guaranteed funding. The revised intentions recommend market testing of the seven building based Resource Centres that will continue in the major towns of Oxfordshire. The existing arrangements across the county are:
 - Seven centres are run by the County Council (Six of which will move to the revised Tier 3 model and one of the centres will move to a Tier 2 service);
 - One is contracted out to a not for profit organisation.
38. Market testing and revised services will impact on staff. Who ever ends up delivering future Health and Wellbeing services, will have to revise their service delivery structures and increase reliance on volunteers to ensure that they are able to deliver a cost effective and an affordable services.
39. Staff and UNISON have been consulted and informed of the revised proposals as part of the consultation of the detailed proposals.
40. Failure to restructure will have serious implications on the future sustainability of building based services. Further details will form part of the detailed implementation plant, but it is likely there will be some staff transfer, redundancy and redeployment of staff

RECOMMENDATION

41. **The Cabinet is RECOMMENDED to approve the implementation of the strategic commissioning framework to move to day opportunities for older people carers within Oxfordshire, as detailed in this report.**

JOHN JACKSON
Director for Social & Community Services

Background Papers (Hard copies of the Intentions Document available)

Contact Officers: Varsha Raja, Assistant Head Strategic Commissioning
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Tel: (01865) 323682

November 2010

APPENDIX 1

Stakeholders	Date	Key messages	Actions
Members Briefing	4 th May 2010	<ul style="list-style-type: none"> • Supportive of the overall direction • Good 'fit' supporting personalisation 	<ul style="list-style-type: none"> • Incorporated in the strategic commissioning paper
Day Service Providers (Banbury)	24 th May 2010	<ul style="list-style-type: none"> • Supportive of the overall direction • Require more detail • Anxieties about uncertainties this creates • Sustainability for some organisations if they were unable to secure funding 	<ul style="list-style-type: none"> • to Scrutiny Committee 8th June 2010 • Decisions taken for Officers to meet with Reported sample of providers • 'Preparing the provider' workshop arranged 20th September 2010
Day Service Providers (Drayton)	27 th May 2010	Same as above	<ul style="list-style-type: none"> • Same as above
Adult Social Care Scrutiny Committee	8 th June 2010	<ul style="list-style-type: none"> • Full sign up to the model • Please involve members in decision making for local determination (tier 2) • Concerns about sustainability of organisations if they were unable to attract sufficient business • A need for robust governance arrangements identified 	<p>All feeds back informed the development of Strategic Commissioning document</p> <ul style="list-style-type: none"> • Officers requested to attend Adult Social Care Scrutiny meeting on 7th September.
Internal Briefing Note To Staff	9 th June 2010	This is available on the County Council Intranet	<ul style="list-style-type: none"> • Staff aware of the proposals
Age Concern Health & Social Care Panel	17 th June 2010	<ul style="list-style-type: none"> • Support for the strategic direction • Involvement in the development of model and future monitoring 	<ul style="list-style-type: none"> • Presentation was given and Officers invited to return in July for a further discussion
Oxfordshire Health & Well-Being Panel	17 th June 2010	Report received by the panel	<ul style="list-style-type: none"> • Very little feed back received
Wychwoods Day Centre	24 th June 2010	Concerns that the needs of those people may not be met if funding was reduced	<ul style="list-style-type: none"> • Officer and Member attendance at the day centre
Annual Commissioning Conference	29 th June 2010	Same as provider days	

Headway (Oxford)	5 th July 2010	<ul style="list-style-type: none"> • Better understanding of the future of services for people with acquired brain injury • Concerns going forward if people choose not to use day services with their personal budgets 	<ul style="list-style-type: none"> • Officer discussion to explore benefits of offering further 'Preparing the provider' workshop • First workshop delivered 20th September 2010
Age Concern Health & Social Care Panel	8 th July 2010	<ul style="list-style-type: none"> • Concerns that services were available to all and not for eligible clients only • Access to transport • Encourage development of services • Encourage volunteering • Users to assess quality of services 	<ul style="list-style-type: none"> • Feed back used to inform the strategic commissioning paper
Chinese Community Centre	13 th July 2010	<ul style="list-style-type: none"> • Concerns that needs of BME communities were not over looked • Wanted to be involved in local determinations and ongoing development of services for BME groups 	<ul style="list-style-type: none"> • Officers took away comments on the impact of proposed changes and these were fed back into the strategic commissioning document
Trustees of Daybreak Oxfordshire	29 th July 2010	<ul style="list-style-type: none"> • Concerns that the needs of people with dementia were not part of the model 	<ul style="list-style-type: none"> • Same as above
Cluster Day Centre	17 th August 2010	<ul style="list-style-type: none"> • Concerns going forward if people choose not to use day services with their personal budgets 	<ul style="list-style-type: none"> • Same as above
Headway (Oxford)	24 th August 2010	<ul style="list-style-type: none"> • Discussion regarding how Personal Budgets might impact on the financial operating structure of the service. 	<ul style="list-style-type: none"> • Same as above
Individual user feed back and user petition		<ul style="list-style-type: none"> • Users liked the internally provided services and did not want these to be market tested • Query about the external service provision 	<ul style="list-style-type: none"> • Submitted the petition to the responsible County Council Officer • Informed the Cabinet member for Adult Social Care • Reported these actions to the Adult Social Care Scrutiny committee. • Individual responses sent to enquirers

CA9

Adult Scrutiny Committee	7 th September	<ul style="list-style-type: none"> • Agreement to the proposals • Clarification requested: <ul style="list-style-type: none"> ○ on Sustainability of services: ○ support from S&CS ○ encouraging intergenerational work, ○ insurance for volunteer drivers ○ Access to transport 	<ul style="list-style-type: none"> • Feed used to inform the development of strategic commissioning framework • Officers to attend future Adult Scrutiny Committee
Day Service Providers	29 th September 2010	To feedback our proposals to Day services Providers.	

Summary of the phase 2 consultation period 1st October to 12th November 2010

Approach for e consultation:

Document outlining the detailed proposal was made available.

- 77 people logged on to access and respond to the consultation.
- A total of 32 people responded to the questions see table 1 (reasons why 45 chose not to respond are not known)
- A breakdown of the category that people chose to identify themselves as.
- Average results of the response to the questions outlined in table 2 that were asked and the results are outlined below and the following. People were asked to indicate if they strongly agreed, agreed, neutral, disagreed or strongly disagreed. Average results fall into agreed or neutral.

(Table 1) Who responded

A member of the public over 65	31% (10)
A member of the public under 65	25% (8)
A Carer of someone over 65	6% (2)
Someone who uses existing day opportunities / centres	0% (0)
Someone who uses social care services	0% (0)
Service provider - management	13% (4)
Service provider - front line staff	0% (0)
County Council staff	9% (3)
Other (please specify)	16% (5)

(Table 2) Questions asked	S agree	agree	neutral	disagree	S disagree
Provide local choice in day opportunities closer to home	28%	34%	22%	8%	5%
Able to better target scarce resources and gain increased value for money	8%	41%	29%	11%	8%
Older citizens more able to participate and be a valued member of their local community	23%	26%	38%	8%	2%
Increased opportunities for local volunteering	22%	48%	20%	5%	2%
Reduce social isolation for older people, particularly in rural communities	26%	29%	20%	8%	14%
Make access to services more equal across the County	20%	17%	34%	20%	8%
More older people and local communities involved in local decision making	23%	41%	29%	2%	2%
Reaching out to many more older people with better information and more opportunities	17%	37%	28%	17%	0%
Communities able to influence the development of services that best suit local needs	14%	37%	28%	17%	2%
Provide flexible opportunities including at evenings and at weekends	17%	42%	25%	8%	5%

People were also provided a space for free text.

Examples of some responses:

- **We have to save money and a radical change is the only way.**
- **We must treat all services as businesses that thrive or fail by their success rate.**
- **I welcome the 7 days & evenings opening> dementia care, respite care, rehabilitation/re-enablement, joint working with NHS.**
- **Positive Activities. SU's Networking outside of RC**
- **the age and frailty of the older adult that I deal with would not like the days activities changed and evenings would certainly be a no go area, for the most**
- **yes agree with what you say but it is a bit of a wish list and it is HOW it is done that matters**
- **Yes, I agree more flexible and creative opportunities are needed.**
- **Limited info, but I'm not convinced. People like a familiar place to go. These activities could be coordinated by a centre anyway. If it was to work well, more money rather than less would be needed.**
- **Day opportunities need to be targeted at what people want and also at what is practically achievable I think this proposal will take away some valuable services from very vulnerable people**
- **Waste of experience that could be applied to the community to the benefit of all is regrettable**
- **Agree with the proposed model. You appear to be pressing the right buttons**

- I like the tone of the proposal, but need to see the details as implementation will be key. I don't think you can dodge the transport problem in that way.]
- I am yet to be convinced that those on low incomes and those without family living locally will be disadvantaged
- I think all of the community should be involved in how our services are provided
- The idea is good. To work it will have to be more complex than implied. Un-entitled individuals may lack cash to participate. Why are IT opportunities neglected?
- I think this model could prove to be very difficult and expensive to develop. I think it should start in a pilot area both rural and town. I would be most unhappy to lose our effective day centres
- I am worried for the carers that regular daycare will not enable the care to get as many regular breaks or enable them to take any regular employment as possible when day centre attendance is regular.
- This goes some way towards devolving services to more local levels, but these cannot be properly effective without the commensurate ability to influence how money is raised
- I agree with the proposed service model as it will make it possible for older people to access leisure activities of their choice any time of the day and thus giving them a better quality of life.
- Disagree. Vague outcomes, noble sentiments no substance. OCC has poor track record. People with dementia and their carers deserve extra resources, wellbeing centres too nondescript.
- Despite commitment to move away from day centres, there will inevitably be return to group activities because of cost. This will need to take account of individual differences.
- As long as the really elderly have support in choosing how to spend their budget it all sounds pretty good
- I agree with the proposals. I am concerned as to how the less assertive will be supported to meet their individual needs. I think as identified that transport is the key.
- Regarding the Health & Wellbeing Centre model, I do feel that transport issues to these centres of excellence could be a barrier to their future success.
- I do not think that gaining value for money has been explored properly, as there has been little dialogue with the "Private Sector". As a consequence I believe that there is a good chance that the proposals made will not deliver good value for money. In this I am referring particularly to the "Health and Well-being" centres.
- A phone line or web site that people could access if they want to volunteer could be very valuable.
- Parts of the proposed service model will streamline services and are forward thinking and parts need some realistic fine tuning.
- There is obviously a shortage of funding therefore the available funds should be used to provide care for those confined to their homes and carer respite.
- Too many funds are being squandered on surveys, websites and general admin jobs, instead of towards providing

real service to those that need it. Lets have more practical common sense and less of the flowery language such as 'pathways' and 'road maps'

- We think that the major risk of the proposals is for older people who have mobility problems, continence issues, dementia, and other limiting illnesses – and their carers – who fall just short of meeting the eligibility criteria for social care.
- If the emphasis in services moves too much to flexible, short term provision, in people's front rooms then the risk will be realised. If volunteer transport schemes falter, or do not have access to adapted vehicles then some older people with most to gain from the social contact afforded by day opportunities in their community will find themselves unable to access the one thing that was keeping them going.
- It is this scenario that must be avoided while still making space for development of more preventative and locally based services that will enable more people to be supported in lighter touch ways.

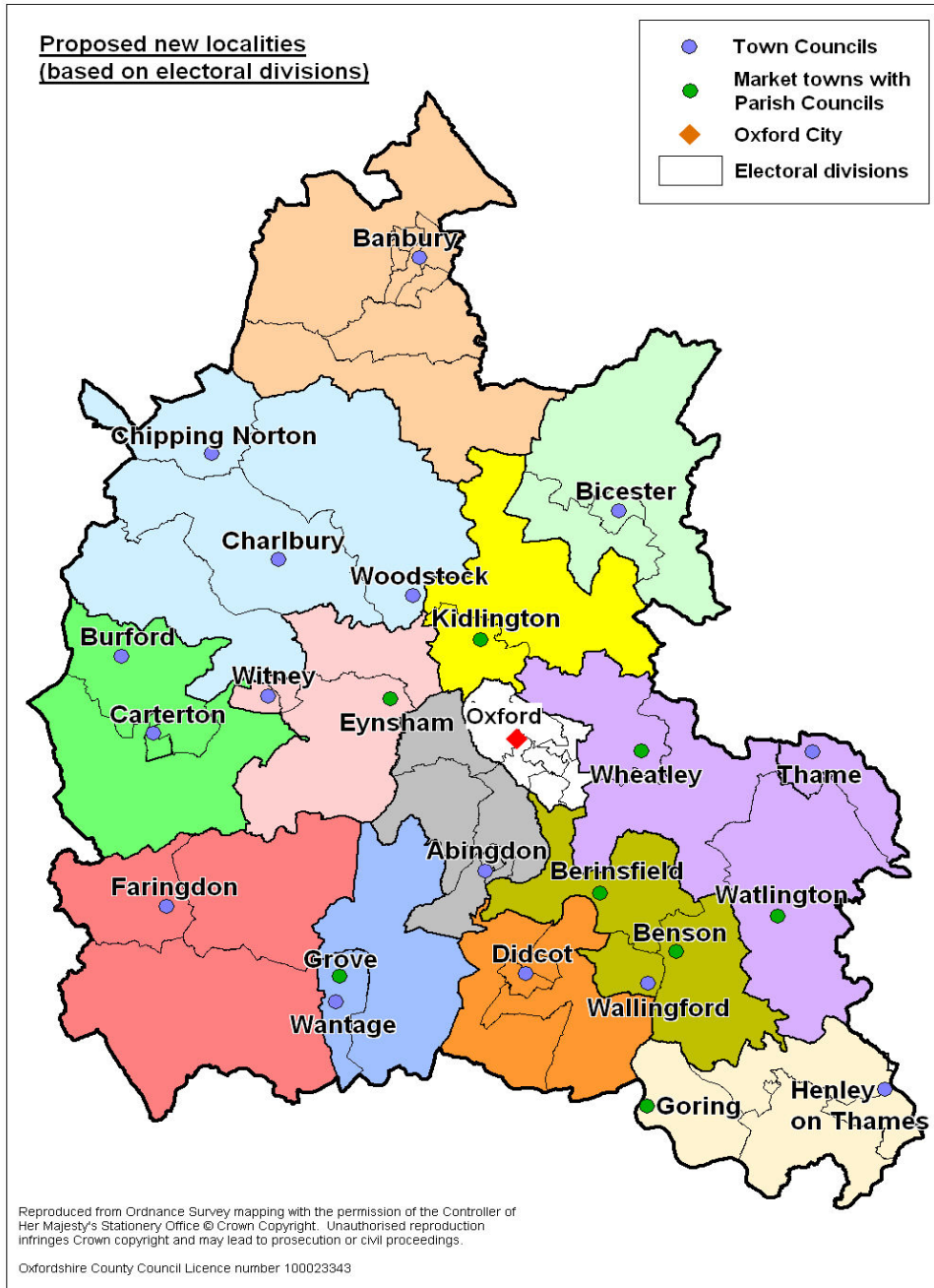
Date	Venue & Stakeholders for meeting	Key messages
29 th September 2010	Providers of day services	<ul style="list-style-type: none"> • Overall agree with the strategy • Concerns about transport • Pleased and relieved that tier 2 allocation was proposed £1,209,000 • Staff must be consulted and involved
18 th October 2010	Bicester Day Centre users and User group representatives from all building based day centres, Didcot, Wantage, Wallingford, Bicester, Witney, Oxford Options, Banbury, and Abingdon	<ul style="list-style-type: none"> • Social care is very complex and why? • People struggle to navigate their way through the system • Understand the need to save money • Anxious about losing services • Gained better understanding of Resource Allocation system • Agreed that current transport investment could be better used and also thought about creative options e.g. rental of mobility scooters to access services • Concerned about market testing

25 th October 2010	Oxford Options Health and Wellbeing Centre: Users and carers of day services	<ul style="list-style-type: none"> • Worried about costs • ISIS Carers group find it a god send as they use the centre to meet up • Increased charges but they feel they do not receive services (Head of service to visit) • Worried about increased costs • Existing transport not meeting the needs of people e.g. pick up route is not consistent, once people drop of due to hospitalisation etc, they have to go onto a waiting list
26 th October 2010	Adult Social Care Scrutiny	<ul style="list-style-type: none"> • Noted the proposal to increase investment in Community Transport • Noted that service user representatives would be on the Locality Boards • Noted the proposed future role for the Transport Advisor • Endorsed the final proposals • Asked that the provision of Podiatry Services be considered as part of the Mobile Service.
28 th October 2010	Abingdon Health and Wellbeing Centre	<ul style="list-style-type: none"> • Feel they are in receipt of all that is proposed by the day centre • Existing transport options are not flexible and are a barrier to their ability to access day services • Concerned about market testing • Would like to be involved in planning services • Concerned what would happen if enough people did not use the services • Saw the benefits of community integration but did not want too many people with dementia attending • Worried about costs

29 th October 2010	Bicester Health & Wellbeing Centre, members of the public and users from other day services	<ul style="list-style-type: none"> • Access to service and transport is a major issue. • Concerns about changes to transport, the use of volunteers and safety. • Concerned about lack of assisted transport • Concerned about cost of taxis if OCC transport unavailable. • Doesn't feel like consultation. Wanted their comments fed into Cabinet meeting. • Wanted there to be a transitional period • Valued the service the centre provides, worried about staff changes and market testing. • Concerns about ability to pay increased charges • If can't pay then can't attend – will the service survive and what will be the resulting costs of support if it does not? Has this been considered?
1 st November 2010	Elms Health & Wellbeing Centre (Witney)	<ul style="list-style-type: none"> • Concerns about changes to transport, the use of volunteers and safety. • Concerned about lack of assisted transport • How will people with Dementia manage if no transport is available? • Concerned about cost of taxis if OCC transport unavailable. • Question about withdrawal of bus pass and ability to get to Centre. • CRB's put off people from volunteering. How will you get volunteers? • Wanted to know if we had considered the needs of visually impaired people • Want to know how we will communicate the decisions once it is made.

1 st November 2010	Chinese Community Group	<ul style="list-style-type: none"> • Feel it would be difficult for their needs to be met at any of the Health and Wellbeing resource centres due to language barriers. • Happy to access their centres through volunteer drivers and public transport • Little awareness of what services are available for this community. • They liked the idea of health checks • Wanted to be more involved in the implementation of the strategy
2 nd November 2010	Wallingford Health and Wellbeing Centre	<ul style="list-style-type: none"> • Majority of attendees were carers • Really valued the respite care that the centre provided for them • Wanted an explanation why their centre was not on the Health and Well being service model • Loss of resource would lead to increased care needs • Wanted their centre and not precious about who delivered the services • Liked the idea of extended opening that would be really beneficial • What ever was provided needed to be of a similar standard • A number of people were in receipt of Direct Payments and understood the process well.
3 rd November 2010	Staff consultation .. (1)	<ul style="list-style-type: none"> • For Verbal Feedback at Cabinet meeting
11 th November 2010	Staff consultation .. (2)	<ul style="list-style-type: none"> • For Verbal Feedback at Cabinet meeting

Oxfordshire County Council Closer to communities' boundary areas



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Division(s): All

CABINET – 16 NOVEMBER 2010

OXFORDSHIRE CONCESSIONARY FARES SCHEME

Report by Deputy Director (Highways & Transport)

Introduction

1. Since 2001 it has been a statutory duty of local authorities to manage concessionary travel in their areas. Until now this duty has resided with district councils, but from 1 April 2011 it will pass to county councils. The duty is in two parts:
 - To issue smart card passes, to a standard national format, free of charge to every resident in the authority's area who is entitled by virtue of age or disability, according to entitlement standards laid down nationally.
 - To reimburse bus operators for all concessionary journeys starting in the authority's area, on the basis that operators must be 'no better and no worse off' than they would be if the concession did not exist.
2. Government has progressively increased the travel concession available to users, so that now they are entitled, by law, to travel free anywhere in England, on any local bus service, between 09.30 and 23.00 on Mondays to Fridays and all day on Saturdays and Sundays.
3. There are discretionary powers to provide enhanced concessions but in practice the vast majority of cost is incurred in meeting the statutory minimum. There are currently around 100,000 concessionary pass holders resident in Oxfordshire.
4. The County Council has a duty to start issuing passes, and reimbursing bus operators, from 1 April 2011. The County Council is also obliged to publish to bus operators, for formal consultation, the basis upon which they will be reimbursed for concessionary travel. This needs to happen by 30 November 2010, and is the purpose of this report. A further report to Cabinet on 25 January 2011 will be made on full details of the scheme to be introduced from 1 April 2011. Any major issues raised by operators, in response to the consultation to be published following this meeting, will also be reported on 25 January 2011.

Reimbursement to Bus Operators

5. The Department for Transport is currently undertaking a national consultation on reimbursement arrangements for bus companies. They propose to issue definitive guidance in time for inclusion in the reimbursement schemes to be issued by local authorities by 30 November 2010.

6. The Department for Transport consider that the revised guidance will result in large reductions in the reimbursement being paid to bus operators in most cases. This will mainly be because it is now considered that more than half of all journeys made using the free pass are being made only because it is free, and would not be made if the passenger had to pay full fare; thus the proportion of journeys for which bus operators are entitled to recompense for lost fares revenue is smaller.
7. Officers therefore propose, in the document to be published on 30 November, to say that reimbursement in Oxfordshire will be in line with Government guidance.

Differences between existing district schemes

8. There are many differences between the details of how the individual Oxfordshire districts currently manage concessionary fare schemes, which have a substantial impact upon the experience of some users. It is proposed that the County Council should offer a standard service throughout the county, and therefore it will be necessary to standardise these variations. It is suggested that, because of the impact upon users, this will require a formal decision by members. The council therefore has to decide, in each case, whether to 'level up' to the highest level of service offered by any one district, or to 'level down', resulting in a reduction in service to some users.
9. It is proposed that only those discretionary issues on which an urgent decision is required be considered at this Cabinet meeting. Officers are currently consulting on the following discretionary aspects of the schemes, which will be presented for consideration at the 25 January meeting of Cabinet:
 - Whether to offer tokens and/or a Senior Railcard as an alternative to a free pass;
 - Whether to allow free travel on dial-a-ride services by concessionary passholders;
 - What is users' preferred way of applying for passes - by post, in person, on the internet, or in some other way?
10. A decision is required now on two discretionary enhancements to the scheme, which directly affect the reimbursement to bus operators; these are the hours when free travel is available, and the availability of companion passes.
11. Hours of availability.
The statutory requirement is for free travel to be available from 09.30. Three Oxfordshire districts allow the passes to be used from 09.00; there is regular lobbying from residents of the other two districts to have the same facility. Officers believe that the extra cost of the half hour extension of availability of the concession is very small (estimated around £70,000 a year), since the vast majority of free journeys made between 09.00 and 09.30 will simply be deferred until after 09.30 if free travel is not available until later. It is therefore strongly recommended that, for the 2011/12 financial year, the hours of availability of the pass be 'levelled up' to 09.00 for all users. This can then be

reviewed in time for the reimbursement scheme for 2012/13.

12. Companion passes.

All Oxfordshire districts offer people who have disability which prevents them from travelling without assistance, a special pass which allows a companion to travel with them without paying a fare. Officers understand that less than 1% of passes issued are companion passes. The cost to the county council of this concession is thus likely to be very low, and there are likely to be significant benefits to the users of being able to travel with a companion. Officers therefore suggest that companion passes continue to be offered throughout the county.

13. However, terms of eligibility for these passes varies widely from district to district. The different terms are summarised in Annex 1. Officers recommend that the terms currently used by Oxford City Council be adopted. It should be noted that this will represent a reduction in availability in South Oxfordshire especially.

Exemption of special categories of service

14. There was a change to the concessionary fares regulations in April 2009, which allows certain types of bus services to be exempted from the scheme (i.e. free travel to be made unavailable on them, thereby saving the cost of reimbursing operators for journeys made on them). The consultation document to be issued at the end of November ought to state these. The categories which are of particular relevance in Oxfordshire are:
- Pre-bookable express coach services: such services are exempt anyway if there is more than 15 miles between successive stops, but for the avoidance of doubt it is recommended that such services be stated as exempt in Oxfordshire, on the basis that the scheme is intended for local, not long-distance, travel;
 - Services “primarily for the purposes of tourism”: the open top city tours in Oxford is the main relevant service here; it is recommended that these be stated as exempt on the basis that the scheme is intended to enable people to access facilities such as shops, not for tourism purposes.
 - Services where the fare includes “a special amenity element”: in some areas this is used to exempt park and ride buses (where the fare is deemed to include the cost of parking as well); this almost certainly does not apply in Oxfordshire, but for the avoidance of doubt it is recommended that park and ride services be stated as included in the scheme (i.e. free travel is available on them) because they are a core part of the local transport network.

Financial Implications/Risk

15. The total cost of concessionary travel within Oxfordshire was estimated at £8.2m a year at 2008/09 prices and rider-ship. Pass take up, and cost to district councils of the scheme, has increased rapidly in recent years, partly due to demographic change and partly due to increasing awareness of the scheme. To set against this, since April 2010 the minimum age of eligibility

has been increasing by one month every two months, reducing potential take-up in future.

16. In theory, the cost is reimbursed by central Government; in practice there are considerable doubts over whether this will be achieved because government are seeking to make overall savings against this budget.
17. The revised methodology for reimbursement of bus companies is expected to save significant sums. This saving carries a substantial risk of consequent bus service withdrawals leading to heavy pressure on the bus subsidy budget.

RECOMMENDATIONS

18. **The Cabinet is RECOMMENDED to:**
 - (a) **publish, for consultation with bus operators, a reimbursement scheme as outlined in the 'Reimbursement to Bus Operators' section above;**
 - (b) **allow free travel for concessionary passholders, throughout Oxfordshire, starting at 09.00 (instead of 09.30) on Mondays to Fridays, this to apply for the 2011/12 financial year and be reviewed for subsequent years;**
 - (c) **to offer companion passes to those residents who are in receipt of Carers Allowance; who can supply proof that they need assistance to use public transport; or are between the ages of 5 and 15;**
 - (d) **specify exemptions from and inclusions in the scheme as recommended in the section headed 'Exemption of special categories of service'; and**
 - (e) **ask officers to report on other aspects of the concessionary fare scheme, including the outcome of consultation with passholder representatives, and any major issues raised by bus operators in the consultation on the reimbursement scheme, to the 25 January 2011 Cabinet.**

STEVE HOWELL
Deputy Director (Highways & Transport)

Background papers: Nil

Contact Officer: Dick Helling, Tel 01865 815859

2 November 2010

Companion Passes

All five Oxfordshire district councils have offered the discretionary enhancement of a Companion Pass to support those of their residents who apply for a concessionary bus pass, but who are unable (by reason of disability or frailty) to travel unaccompanied. The Companion Pass enables a carer or companion also to travel free on local buses (albeit only within Oxfordshire) when accompanying the 'main' concessionary pass-holder.

The companion or carer does not receive a pass of their own – the 'main' holder's pass is endorsed with a mark on the front signifying that a companion may travel with them also. This mark is common to all five Oxfordshire districts – having been jointly agreed by all of them – but is not recognised beyond Oxfordshire.

However, each Oxfordshire district council offers slightly different criteria for the issue of a Companion Pass, and in developing a common Oxfordshire concessionary fares scheme it will be necessary to resolve these slight areas of difference between the current district council-administered schemes.

Cherwell District Council offers Companion Passes to those residents who are in receipt of Carers Allowance or who can supply proof of eligibility that they are so disabled that they need assistance to use public transport.

Oxford City Council offers Companion Passes on a similar basis to Cherwell District Council. However, Oxford City Council automatically offers a Companion Pass to any eligible disabled concessionary pass-holder who is aged between five and 15. Oxfordshire County Council may wish to consider 'levelling-up' to this standard of provision (i.e. offering the companion 'add-on' to all Oxfordshire disabled residents (aged 5-15) who apply for a concessionary bus pass).

West Oxfordshire District Council offers Companion Passes only to those who, "in the opinion of the Council" are so disabled as to be unable to use public transport unaccompanied. No mention is made in WODC's eligibility criteria of the receipt of Carers Allowance. In seeking a common eligibility standard across Oxfordshire, the County Council may wish to extend receipt of Carers Allowance as being a factor which would lead to the issue of a Companion Pass for West Oxfordshire residents.

South Oxfordshire District Council states that "If you are applying for a bus pass because of a disability you will **automatically** [my emphasis] receive a disabled pass which will allow you to travel with a companion". Unless the County Council wishes to extend such a facility to all disabled residents who apply for a bus pass (to which the bus operators might conceivably object) then any common scheme in Oxfordshire would involve a diminution in the level of provision in this district.

Vale of White Horse District Council offers Companion Passes only to registered blind people or those who use a wheelchair. This is a lower level of provision than in other Oxfordshire districts where, for example, a person with severe learning difficulties could apply for a Companion Pass if they were unable to travel by bus unaccompanied.

A common scheme based on that currently offered by Oxford City Council would extend the provision of Companion Passes to certain categories of disabled pass-holder in Vale of White Horse.

Division(s): All

CABINET – 16 NOVEMBER 2010

OXFORDSHIRE COUNTY COUNCIL PARKING STANDARDS FOR NEW RESIDENTIAL DEVELOPMENTS

Report by Head of Highways & Transport

Introduction

1. The current car parking standards for the County Council were approved by the Executive Committee in 2001. The parking standards of the District Councils are based on these standards. In recent years there continues to be feeling amongst the public and Local Authority Members of the various levels of local government that there is insufficient parking provided in new residential developments.
2. In response to these views the County Council and District Councils jointly commissioned consultants to look at the car ownership in new developments. This report showed distinctive habitual patterns of modern parking habits in residential developments. A draft proposal was created based on a matrix approach to parking provision.
3. This proposal was discussed with all of the District Councils in the County and refined into a form which was acceptable. The proposal is based on developing a series of parking provision regimes which is a mix of 'on-plot' and on street parking. It optimises the level of parking needed according to housing type and location within the built environment.
4. In the past year there has also been changes in the way new developments are assessed and designed from a Highway Authority point of view. Hence a review of the Councils Development Management design guidance and policies are needed. This document forms part of a future coherent suite of documents. Other documents within the suite of documents which are planned will deal with retail, commercial, and cycle parking.
5. The primary use of the document is to inform the shaping of new residential developments through the consultation process of planning applications. In its current form it has limited status within the wider planning process. The purpose of the County Council setting a car parking standard is to provide consistent advice to the Districts.
6. The document has been subjected to a consultation process with all of the District Councils. It requires to be adopted at a higher level within the Council.

The Current Situation

7. The current parking standards for the County Council were approved by Executive Committee in 2001 upon which the parking standards of the District

Councils are based. The standards are maximum standards in line with the Government guidance in Planning Policy Guidance 'Transport' 13 (PPG13).

8. The Oxfordshire Local Transport Plan 2001-2006 (LTP) contains the approved guideline car parking standards which were significantly different from the previous standards that had been formulated in the late 1980s. These standards were based on the draft Government Planning Policy Guidance, which was available at the time, in line with the concept of sustainable development.
9. The current draft Local Transport Plan (LTP), which is going through the consultation stage, does not include car parking standards. Now it sets out the main objectives and transport policy goals on a wider more holistic basis. The LTP tends to exist for longer periods of time in which changes in trends and other Central Government guidance cannot be easily responded to in terms of quickly changing local policies. Hence policies such as this one can be written and maintained under the general umbrella of the LTP.
10. Planning Policy Guidance 'Transport' (PPG13) was published in March 2001 and contains the Government guidance on car parking provision for new development. PPG 13 sets out maximum parking standards for various land uses and a threshold gross floor area of developments above which the standards are intended to apply. For smaller developments, PPG 13 suggests more rigorous standards with no minimum requirement. It also states that 'reducing the amount of parking in new developments is essential as part of a package of planning and transport measures to promote sustainable travel choices'.
11. The general thrust of Government guidance is that car parking should be restricted as part of the overall initiative to reduce private vehicle mileage to minimise greenhouse gases. However it is not made clear where the car parking needs to be reduced i.e. the residential end or the work/ school/ commercial end. The result of current trends which is shown in the research is clear in that the restriction of car parking in residential areas does not affect car use. However the affect of car parking does have a local impact where there is not enough parking. It is also known that Central Government does not want to influence car ownership but to encourage the use of alternative means of transport.

The Issues around Parking in New Residential Developments

12. The standards being considered in this report and the document to be endorsed looks at only part of the whole issue of parking.
13. Parking is also considered in terms of formal 'on street' and 'off-street' provision and control. Car Parking zones, on street parking controls and formal public car parks fall into this category. The Council has separate strategies and policies which deal with these aspects (e.g. Oxfordshire Parking Policy). This policy generally covers areas which already exist and inform other decisions on the location and level of car parking for public and non residential uses.

14. Tackling parking in new developments is not the only aspect of delivering effective, high quality and sustainable housing developments. This policy will sit alongside other policies and guidance which is used in development management in the planning process.
15. Moreover the level of off-street parking can have significant implications on on-street parking for which the County Council, as the Local Highway Authority, is likely to be responsible for, or at the least be expected to resolve.
16. The general assumption in the Government's advice on parking provision is that it is mainly related to the level of public transport available. However, the need for car parking, and hence car usage, not only depends on the level of public transport provision but also depends on what local facilities there are at a location. However, most probably, the largest effect comes from car ownership.

Purpose of the Parking Standards

17. District Councils are the planning authorities for the majority of planning applications and ultimately decide on the parking provision for new developments under their powers in the Town and Country Planning Act 1990. The County Council as the Local Highway Authority provides advice to the District Councils on planning applications through the formal statutory consultation process.
18. The purpose of the County Council setting a car parking standard is to provide consistent advice which is applicable across the whole of the County to all Districts alike.
19. Planning Policy Statement 12 (PPS12) allows District Councils to produce supplementary guidance of the content of this proposal in their respective core strategies. Hence through the process of delivering this document not only will it be a County wide document but it can then be used by District Councils for wider conformity by adding further to the strength of the policy in the planning process.
20. It is generally accepted that constraining parking provisions at journey destination does limit private vehicle trips, but it is not necessary the case at journey origins (residential properties). Residential will own cars and if necessary park on street where there are no parking controls. In doing so it often causes conflict and access problems. Central Government guidance does not explicitly seek to reduce car ownership.

The Research

21. In response to the emerging views and trends, the County Council and District Councils jointly commissioned consultants to look at the car ownership in new developments.

22. The starting point for the research into the car ownership levels was 2001 census data to establish how car ownership varied across the County depending on location, dwelling type, dwelling size and tenure. This was followed by a questionnaire survey of 23 recent (post 2000) developments and then later by a more comprehensive questionnaire survey. The car ownership data was extrapolated to 2026 using growth factors. This developed into to a matrix approach to parking provision. This follows a similar methodology used in national guidance published by the Department of Communities and Local Government in May 2007 as “Residential Parking Research.” It is also a similar approach adopted by some other Highway Authorities.
23. The research undertaken identified various levels of additional car parking which would be required if a development had a set number of allocated spaces per household. This recognises the fact that if each property is allocated two spaces (for example a garage and a space in front of the garage in the driveway) that those households with three cars will have to park the additional car on the street, but, those with two or less would be under using the spaces available. The parking provision may meet the total demand but those households with three and more cars cannot use the spare available spaces in households with one or no cars. The solution is to provide some unallocated car parking provision (on street or otherwise) which takes up this variation. These spaces could also be used by visitors.
24. This method of providing parking does optimise the parking levels to the demand but also uses less land. However this approach does bring some difficulties. It means that the parking which is occurs on the street needs to be carefully designed such that access for all other users specifically refuse trucks and emergency access is maintained.
25. The research also looked at the sizes of parking spaces, the location of and relationships of certain parking arrangements. As a result some changes and improvements were recommended. Also, it was noted that there was some tendencies for garages not to be used for parking. This has an effect of putting more cars on the street with the obvious effects being felt.
26. It was noticed in some circumstances that rear, remote parking courts and garage blocks were not used to full effect which thus pushed some cars back onto the street.

Sustainability

27. The policy has been developed to reflect current trends but also to comply with current Government guidance and policies. It is guided to optimise the need for parking whilst still not prejudicing the many other aspects of planning for the impact and mitigation of transport effects of new residential developments.
28. The parking standards meet the aims of sustainability which are set down in the Councils Corporate policies and the underlying aims of the emerging Local Transport Plan.

Application of the Parking Standards

29. The parking standards only apply to new residential developments.
30. The number of dwellings (and size) is known. A number of ranges are determined across the development according to the housing mix and the development's profile. For each of these ranges (blocks of small flats, larger houses, location to local facilities, ease of access to public transport etc) a primary need for parking is assessed. Where parking restraint is needed (e.g. centre of Oxford) or where public transport is excellent then the total number of spaces might be reduced a little. This is accounted for on the grounds of the tendency in lower car ownership in these sorts of situation. The number of 'on-plot' spaces is also determined. These are spaces which are within the curtilage of the dwelling and hence in private control. Then the number of additional spaces are determined which are needed. These spaces are placed either on the street or in groups in parking courts.
31. The street is then designed such that the parking can be accommodated whilst not prejudicing or causing dangers to other users (children, vehicle speed, service vehicles etc).
32. Where parking courts are being used which are not in highway, suitable checks must be applied. Whilst under the policy they are shared amongst several dwellings, the Council must try to ensure that they are accessible to those who use them, their use is understood, and suitable maintenance regimes are in place.
33. The opportunity has been taken to include provision for car parking for people with disabilities. Layouts will have to conform to appropriate requirements for those who require more space for mobility.
34. The policy includes requirements for the size of parking spaces and layouts. These are aimed at reducing conflict whilst optimising the overall developable space available. There is a need to encourage the use of cycles. Hence the minimum size of a garage is required both to encourage its actual use for a car but also to accommodate cycles.
35. There are some other aspects of the layout of new residential developments which dovetail into the application of these parking standards. The planning of the living environment and street design is covered by other guidance. However it is expected this policy will be sympathetically applied alongside the other elements e.g. road design, bus access, and housing layout.

Timetable

36.

Action	From	To
Determination to consult from Cabinet	November 2010	
Formal Consultation	January 2011	March 2011
Deliberation of result of consultation	April 2011	
Final Determination by Cabinet	June 2011	

Consultees

37. The following groups will be formally consulted:

District Councils
Parish Councils
Selected large developers in Oxfordshire
Police
Highways Agency
Emergency Services
Public availability on the Councils website

Equality and Inclusion

38. The content and application of the parking standards which is set out in the policy document has been screened with respect of all aspects of equality and inclusion. It does not favour or discriminate any group based on age, disability, gender, race, religion, belief, social inclusion, or sexual orientation.

RECOMMENDATION

39. **The Cabinet is RECOMMENDED to endorse the principle of applying parking standards for new residential developments as set out in the draft document, and to agree to a formal consultation period. Allowing for minor amendments according to the consultation, Cabinet will meet again to fully endorse the use of the policy. Cabinet is also asked to empower officers to start using the principle of this emerging policy where the Planning Authority and the developer are in agreement.**

STEVE HOWELL

Head of Highways & Transport

Background papers: Oxfordshire Design Partnership, Residential Parking Research and Draft Guidance, Final Report, by WSP, dated May 2008

Contact Officer: David Groves, Transport Development Control Manager
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November 2010

HIGHWAY DEVELOPMENT MANAGEMENT FOR NEW DEVELOPMENTS – RESIDENTIAL PARKING PROVISION POLICY

INTRODUCTION

The Highway Development Management for New Development documents are intended to be used by a range of people involved in the development process which include the provision of or the alteration of new roads. It is therefore aimed at developers, promoters, consultants, architects, highway engineers, planning officers, the general public and any other interested parties.

The documents take the user through the entire process from inception to delivery in the context of providing or altering highways as a result of processes associated with the planning process.

This is a policy document which sets out the parking space allocations for residential areas of new developments. It also contains details on sizes and location of parking spaces.

Throughout the guide some illustrations are used to help explain some of the important design principles but should not be interpreted literally.

1. HOW TO USE THIS DOCUMENT

- 1.1. The document is set out to follow the process in which parking spaces are calculated and provided for during the design period when the layout of the development is being developed.
- 1.2. The background and the basis in terms of research and evidence base are explained first.
- 1.3. The concept of clearly differentiating between allocated and unallocated spaces is set out but encompassed together within the total number of spaces expected to be provided within the development.
- 1.4. The parking provision in terms of number of spaces is set out together with covering the variances (District Councils and conurbations) throughout the County.
- 1.5. An example calculation is provided.
- 1.6. The sizes and location of parking spaces is covered including how parking for the mobility impaired is catered for.
- 1.7. Finally some advice is offered on other methods that should be employed to generally try to reduce car ownership.

2. BACKGROUND

- 2.1. The parking standards for the County Council were approved by committee in 2001 and published in the Residential Road Design Guide in 2003. The parking standards of the District Planning Authorities followed those of the County Council. The standards were maximum standards in line with maximum standards recommended for non-residential land uses in Planning Policy Guidance 13 (PPG13) for commercial developments. PPG13 endeavours to constrain private vehicle mileage in part by constraining car parking provision for commercial developments. It is now generally accepted that constraining parking provision at journey destination particularly town centres (commercial, retail, employment etc) does limit private vehicle trips but it is not necessarily the case at journey origins (residential properties). Residents will own cars and if necessary park on street where there are no parking controls. In doing so it often causes conflict and access problems.
- 2.2. In recent years there has been a growing feeling amongst the public and Local Authority Members of the various levels of local government that there is insufficient parking provided in new residential developments.
- 2.3. The County Council and District Councils jointly commissioned consultants to look at the car ownership in new developments. This can be referred to in the supporting documents to this guideline. The starting point for the research into the car ownership levels was 2001 census data to establish how car ownership varied across the County depending on location, dwelling type, dwelling size and tenure. This was

followed by a questionnaire survey of 23 recent (post 2000) developments and then later by a more comprehensive questionnaire survey. The car ownership data was extrapolated to 2026 using Temprow growth factors. This led to a matrix approach to parking provision which is used in this guide. This follows a similar methodology used in national guidance published by the Department of Communities and Local Government in May 2007 as “Residential Parking Research.”

- 2.4. The research identified the additional car parking which would be required if a development had a set number of allocated spaces per household. This recognises the fact that if for example each property is allocated two spaces there will be some households with three cars or more and others with one or no car. The parking provision may meet the total demand but those households with three and more cars cannot use the spare available spaces in households with one or no cars. This leads to the need for some unallocated car parking provision which could also be used by visitors.

3. RESEARCH

- 3.1. The amount, type and location of car parking in any development can have a major influence on how well the development works for residents and other users of the highway. It can also be a major influence on the visual appearance of the development. Where and how the car parking is located is as important as the amount of parking. Very careful consideration needs to be given to car parking in the design process and the following paragraphs outline some of the considerations that should be taken into account. In preparing this guide the following documents have been referred to: ‘Manual for Streets’ (MfS) published in 2007 by the Department of Transport Communities and Government; “Car parking What works where” (CPWW) published in March 2006 and ‘Urban Design Compendium’ published in August 2000 by the English Partnerships.
- 3.2. As a principle, car parking should be provided for both residents and visitors at an adequate level, located convenient for intended users, visually unobtrusive, and overlooked to minimise the risk of car-related crime.
- 3.3. It is acknowledged there may be a practical distinction between large residential developments and small infill developments where perhaps the site is more restricted. The Local Planning Authority and the Highway Authority will take a pragmatic approach in these circumstances but the onus is on the developer to provide evidence if a departure from the standard is sought. The new guidelines emphasise the advantages of unallocated parking spaces as they are more efficient in terms of land use than allocated spaces and generally some should be provided in new developments particularly those involving flats. However it is noted that security is important in that generally owners wish to have their car as close as possible to the front door of the home or overlooked from a window.
- 3.4. The guidance has been created from the research carried out for the County and District Authorities and is the basis for designing the parking provision. The research carried out for the County Council and the District Councils identified that dwelling

size and tenure were the most significant factor in car ownership. The Councils require the design of private, shared ownership and rented dwellings to be to the same standard with no identifiable distinction between the different tenures. Therefore the parking provision in this guideline treats all housing tenures as the same. This has the added advantage that should tenures change in time then there are unlikely to be any parking difficulties.

- 3.5. The research undertaken for the parking study was very detailed and looked at various locations within the County and different dwelling types. However the amount of data on flats was limited and therefore not as reliable as for houses. Therefore the guidance formulated from the research are to be used for both houses and flats.
- 3.6. The research indicates that there was a slight lower car ownership for the major urban areas of Cherwell shown below (and for outer Oxford) which can be referred to in the supporting documents to this guide This reduction in car ownership probably is related to the better public transport and accessibility to local facilities.
- 3.7. When parking is provided in individual allocated spaces (ie under specific private control) the usage and occupancy is restricted. When parking is unallocated the flexibility of occupation rises. Hence the total number of spaces used for the same number of dwellings is reduced.
- 3.8. However it has to be acknowledged that an optimum level of parking has to be achieved without either encouraging the ownership of more cars than necessary but to create a controlled environment in which to store them near to residential units.
- 3.9. Furthermore, there is emerging national statistics which indicate that car ownership is growing higher than predicted levels even though there is a trend of vehicle-kilometres travelled being lower than predicted.
- 3.10. The lower car ownership levels in the major urban areas within Cherwell probably reflect the better access to public transport and facilities in the area. However this was not reflected in other urban areas within the County.
- 3.11. The minimum size of an individual parking space has been increased from previous standard to 5.0m by 2.5m. This reflects the increasing number of larger vehicles.

4. ALLOCATED AND UNALLOCATED SPACES

- 4.1. Parking spaces can only be allocated to specific residents where the parking area is private (including under croft, open area or garage). This can be within the curtilage of a single house, a private area within a parking court conveyed specifically to a flat or house or a group of spaces owned by a third party where the spaces are leased to individuals.
- 4.2. Unallocated spaces could be provided off street in parking courts. However this is not recommended as they are not controlled or maintained particularly effectively. The

accepted exception would be where they are provided with groups of flats and under the overall control of a third party (eg management company).

- 4.3. Parking on the public highway can not be allocated to specific properties or residents. Some or all unallocated spaces could be on public highway (adopted).
- 4.4. It follows that both off street unallocated and allocated spaces are maintained by others (private individuals or by management companies) but only unallocated spaces can be on areas maintained by the Highway Authority.
- 4.5. If the road remains private then the concept remains the same as above however the Highway Authority would seek to ensure that suitable control and maintenance of the road was provided for.
- 4.6. On street parking (whether adopted or private) can be controlled by traffic regulation orders to restrict vehicle type and or length of time of use although this is not a preferred solution on new estates. If the surrounding area suffers parking problems then other means of controlling parking should be considered. The actual design of the road and housing layout can be used to provide an effective self controlling arrangement to reduce the need for traffic regulation orders.

5. PARKING PROVISION

- 5.1. The most significant change in the new requirements relate to the provision of unallocated spaces and no further provision for visitor parking is required. The table below has been created from the research carried out for the County and District Authorities and is the basis for designing the parking provision. The research carried out for the County Council and the District Councils identified that dwelling size and tenure were the most significant factor in car ownership. The Councils require the design of private, shared ownership and rented dwellings to be to the same standard with no identifiable distinction between the different tenures. Therefore the parking provision in this guideline treats all housing tenures as the same. This has the added advantage that should tenures change in time then there are unlikely to be any parking difficulties.
- 5.2. The research undertaken for the parking study was very detailed and looked at various locations within the County and different dwelling types. However the amount of data on flats was limited and therefore not as reliable as for houses. Therefore the tables below formulated from the research are to be used for both houses and flats.
- 5.3. The objective of the current guidelines is to provide a simple method of determining the parking provision required. The tables below are to be used for all locations.
- 5.4. The research indicates that there was a slight lower car ownership for the major urban areas of Cherwell shown below (and for outer Oxford) which can be referred to in the supporting documents to this guide This reduction in car ownership probably is related to the better public transport and accessibility to local facilities.

6. PARKING PROVISION CALCULATION

6.1. The following documents the information needed to calculate the parking provision for all new developments.

6.2. City of Oxford

6.2.1. Oxford City is different to the rest of the County, including its suburban areas. In urban parts of the city that have high accessibility by non-car modes, it is reasonable to design for car ownership levels that are below theoretical demand levels.

6.2.2. Car parking standards for the City of Oxford are currently set out in the saved policies of the Oxford Local Plan 2001-2016, with further detail contained in a Supplementary Planning Document "Parking Standards, Transport \Assessments and Travel Plans" (February 2007). This forms part of the current evolving Local Development Framework. Policies relating to parking will be reviewed in the emerging Sites and Policies Development Plan Document.

6.2.3. The City of Oxford encompasses a wide geographic area and covers a range of housing types and densities, differing degrees of access to local facilities and public transport. Car ownership is typically lower in the City centre than the outer areas of the City. It is recognised that many parts of Oxford provide opportunity for lower parking provision than the maximum standard.

6.2.4. Appendix B summarises the City of Oxford policy and also provides the research findings for outer Oxford, reflecting forecast residential parking demand, inclusive of shared off-plot provision. This forms the context in which the parking provision outside the Transport Central Area will be considered by the County Council as Highway Authority.

6.2.5. However, it is recognised that in Oxford these should be treated as maxima, reflecting good overall accessibility by non-car modes, and the need to use land efficiently. Also, shared off-plot parking, combined with on-plot parking where appropriate, will be encouraged.

6.3. Cherwell Major Urban Areas

6.3.1. Parking Provision in New Development for major areas in the Cherwell District Council area are set out in the following table:

Rooms	Bedrooms	number of unallocated spaces	number of additional unallocated spaces when one allocated space per dwelling is provided	number of additional unallocated spaces when two allocated space per dwelling is provided
	1	1.2*	0.4*	Not permitted
4	2	1.4	0.6	0.3
5	2/3	1.5	0.7	0.3
6	3	1.7	0.8	0.3
7	3/4	1.9	1.0	0.4
8	4+	2.2	1.3	0.5

* denotes estimated value based on research

6.3.2. Appendix A lists the parishes which define the major urban areas in the Cherwell District Council.

6.4. Rest of Oxfordshire

6.4.1. Parking Provision in New Development for all other areas of Oxfordshire (other than defined above) are set out in the following table:

Rooms	Bedrooms	number of unallocated spaces	number of additional unallocated spaces when one allocated space per dwelling is provided	number of additional unallocated spaces when two allocated space per dwelling is provided
	1	1.2	0.4	Not permitted
4	2	1.4	0.6	0.3
5	2/3	1.6	0.8	0.3
6	3	1.8	0.9	0.4
7	¾	2.1	1.1	0.5
8	4+	2.4	1.5	0.6

6.5. General Guidance

6.5.1. Some deviation from the parking standard may be allowed for small-scale developments involving domestic extensions, subdivision of a dwelling house into self-contained flats, and infill development where no new access road is created. Discussion with the planning authority should take place at an early stage to establish if a variation will be permitted.

6.5.2. Parking for visitors and operational needs are included in the figures.

6.6. Calculation Example

6.6.1. Refer to Appendix C to see an example of getting the parking allocation of a development proposal.

7. **PARKING SPACE DIMENSIONS**

7.1.1. The following tables show the minimum space sizes acceptable:

Perpendicular: On driveways and parking courts etc	Length (m)	Width (m)
Space for mobility impaired	5.5	2.9+1.0
Standard space (unobstructed)	5.0	2.5
Standard space (obstructed on one side)	5.0	2.7
Standard space (obstructed on both sides, includes car ports and undercrofts))	5.0	2.9
Inside garage	6.0	3.0

Parallel: adjacent to streets and driveways etc	Length (m)	Width (m)
Space for mobility impaired	6.5	2.9+1.0
Standard space	6.0	2.5

Echelon parking	Permitted overhang (m)	Length (m)	Width (m)
60°	0.1	5.6	As above
45°	0.2	5.3	As above
30°	0.1	4.7	As above

8. **PARKING FOR THE MOBILITY IMPAIRED (BLUE BADGE HOLDERS)**

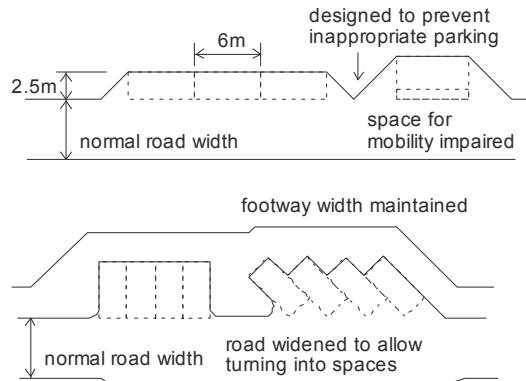
8.1. Consideration must be given in the design to the provision and location of spaces for drivers with impaired mobility. Generally the spaces should be within the curtilage of the property and have level access to the main pedestrian access.

- 8.2. Where developers are proposing to build flats with unallocated parking (off street) and the level of mobility impaired residents is unknown then 5% of spaces should be designed and allocated for their use. They should be located near to the main pedestrian access to the building and have level access.
- 8.3. The bay should be marked with a British Standard Disabled Symbol to conform to BS 8300:2009. Further guidance can be obtained from Department for Transport (DfT) Traffic Advisory leaflet 05/05
- 8.4. Buildings specifically for the elderly or mobility impaired should comply with the relevant higher specific requirements and standards. The following documents the information needed to calculate the parking provision for all new developments.

9. PARKING SPACE LAYOUTS

- | |
|--|
| <p>9.1. A vehicle/pedestrian sight splay of 2m x 2m will normally be required where the parking space abuts the back of footway or highway boundary.</p> |
|--|
- 9.2. Parking bays side by side allow car doors to be opened partly into the adjacent bay. Where parking spaces are between structures adequate room for pedestrian movement should be provided on one or both sides accordingly.
 - 9.3. Tandem parking should generally be avoided as it tends to encourage parking on street and the use of one space for purposes other than parking. However tandem parking on plot may be appropriate.
 - 9.4. Where parking is to be provided on street, parking bays adjacent to the running lane may be appropriate in certain cases but it should be broken up in maximum groups of about 4 spaces. This not only limits the visual impact but allows kerb build outs to be provided for pedestrians to cross the street with minimum sight line obstruction.
- | |
|---|
| <p>9.5. Where lay-by parking is provided on street it should be constructed to carriageway standards. The parking bay should be differentiated from the carriageway preferably by change of surface colour.</p> |
|---|

- 9.6. An indication of how parking spaces relate to the street are shown in the following figures:

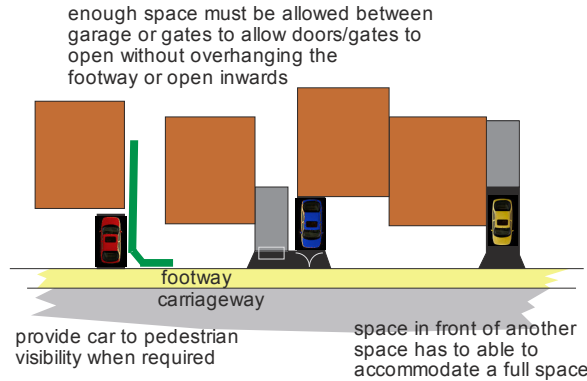


- 9.7. Problems have occurred in relatively new developments, particularly where carriageway widths have been reduced, due to parking outside designated spaces restricting service vehicle access. The road width and location of parking, both on and off street, is a critical factor in avoiding irresponsible fly parking. It is a delicate balance to achieve and designers should show how the design reduces the risk of fly parking and how if it occurs the passage of service vehicles is unhindered.

9.8. Always sufficient space must be allowed to achieve a safe and appropriate approach for vehicles into a car parking space. An average vehicle needs a width of 6.0m to swing into a parking space and 7.3m is needed to get into a garage and hence should be provided for.

- 9.9. From experience of recent new developments in the County it is apparent that where garages or gates into parking areas are constructed less than 5.0m from back of the highway, residents and visitors tend to park with part of the vehicle obstructing the footway. To avoid this, the set back from the footway should be either 0.5m to allow for 'up and over' garage doors (0m if roller shutter or similar) or greater than 5.5m to allow for car parking in front of the garage or gates.

9.10. Set out below are examples of off street parking layout in relation to the footway. This arrangement will be required especially where the footway and carriageway is to be adopted by the Highway Authority.



9.11. Variation to the above may be sought in certain circumstances but the onus is on the developer to provide supporting evidence.

10. GARAGES

10.1. Most family cars are about 2.0m wide and a minimum clearance of at least 0.5m each side is required to open car doors on both the driver and passenger side. An average car length is about 4.5m.

10.2. Research has indicated that about 50% of garages in Oxfordshire are not used for parking of vehicles but are used for storage or other purposes. This may be due to garage sizes being too small to accommodate most family cars and for storage of bicycles etc. To allow for some storage and or cycle parking capability the garage size should reflect this (see Parking Space Dimensions). Garages below these dimensions will not be counted as a parking space.

10.3. Where a garage is counted as a parking space it will be normal practice to place a planning condition to ensure its continued use for that purpose.

10.4. The garage doors must not open onto or over the adopted highway area, and vehicle/pedestrian sight splays apply as for the parking spaces.

10.5. Garage courts require a minimum of 7.3m between garage fronts. Adequate drainage must be provided of the paving in front of the garages.

10.6. The minimum entrance widths and headroom to garage courts are the same as for parking courts.

11. CAR PORTS AND UNDERCROFT PARKING

11.1. Car ports and undercroft parking areas are less likely to be used for purposes other than parking a vehicle. Car ports 5.0m long by 3.0m wide and greater will counted as a parking space.

12. PARKING COURTS

12.1. Rear parking courts can reduce the visual intrusion of cars. But there are disadvantages including inefficient use of land, reduced garden sizes and loss of security and privacy to the rear of the home (ref. "Car parking What works where", English Partnerships). It states "The recent fashion for placing parking spaces behind buildings has led to many schemes around the country being blighted by cars parked to the front of the house where there is no space designed to accommodate them." Careful consideration therefore needs to be given to the location and design of parking courts to minimize any adverse impact. A balance needs to be struck between on street and on plot parking.

12.2. Parking Courts work best when:

- ◆ Maximum Number of parking spaces is about 10
- ◆ Have single point of access to the highway
- ◆ Are overlooked by living rooms or kitchens
- ◆ Have adequate lighting
- ◆ Boundary treatments which allows overlooking and avoids blank walls
- ◆ Have direct access to dwelling(s)
- ◆ Are high quality in design terms- materials, planting etc
- ◆ Located in accessible areas
- ◆ Have sense of place
- ◆ Feel secure to users



12.3. The entrance to parking courts should generally be a minimum width of 3.0m for up to 9 parking spaces and 4.1m wide for 10 or more spaces. Where the entrance to a parking area is built over the headroom should be a minimum of 2.5m. (Separate building regulations may apply where fire tender or emergency access is specifically required.)

12.4. Courtyards which are normally located at the centre of a street block, with two or more access points, have properties with views or facing on to the courtyard and which allow pedestrian movement through them, can offer an alternative to rear parking courts. Better Places to live points out they work best where

- ◆ They are not car parks but places which have parking in them
- ◆ They are overlooked by adjacent houses
- ◆ They are suitable for up to about 10 car parking spaces .

12.5. Whilst courtyards with properties facing onto them can be a satisfactory arrangement concerns about security may preclude the arrangement in some circumstances.



12.6. Parking squares in the appropriate setting can also be used as an alternative form of providing parking provision. Designs utilising Homezone principles provide the opportunity to integrate parking within the street. However shared surfaces need careful consideration to ensure parking does not occur outside designated parking areas thereby causing road safety problems and impairing the overall amenity of the development.

12.7. Designers should be aware that on street parking may cause problems for vehicles manoeuvring on street particularly where the carriageway width has been reduced as part of the overall design. The effect and implications on street parking must be considered in the layout design.

13. MINIMISING PARKING ON THE FOOTWAY

- 13.1. The risk of residents or visitors parking on footways or other paved areas should be minimised in the design.
- 13.2. The importance of adequate set backs for garages and gates to parking areas is outlined in the preceding paragraphs
- 13.3. Localised wide areas of footway or open space may also be attractive for casual parking. Bollards, planters or other street furniture can be used to indicate where people should park but a compromise needs to be reached to avoid street clutter. Designers should take account of the need to avoid the risk of footway parking or obstruction of the footway.



How do they get in?

14. ENCOURAGING LOW CAR OWNERSHIP

- 14.1. The Council encourages the provision of car clubs within new developments as part of an overall package of measures to reduce car ownership. A variation in parking standard may be appropriate where car clubs are introduced and secured for the long term.
- 14.2. Refer to other documents in the series for further information on Transport Assessments and Travel Plans.

15. APPENDIX A – Parishes which contain the Major Urban Areas in Cherwell District Council

15.1. The following list is the Parishes which are defined as the major urban areas in Cherwell District Council. The list is derived from the areas in the original study.

Banbury Neithrop
Banbury Grimsbury and Castle
Banbury Calthorpe
Banbury Easington
Bloxham and Bodicote
Adderbury
Bicester East
Bicester Town
Bicester South
Yarnton Gosford and Water Eaton
Kidlington South
Kidlington North

16. APPENDIX B – Parking Standards for City of Oxford

Parking Provision in New Larger Developments – Outside Transport Central Area

The amount of parking that would be required to meet forecast demand in new larger developments is shown in Table A1 below. These will be treated as maximum standard provision. Provision below the maximum standard will generally be appropriate in locations with good accessibility.

Table A1- Amount of Unallocated parking required in addition to Allocated spaces (per dwelling)

Rooms	Bedrooms	number of unallocated spaces	number of additional unallocated spaces when one allocated space per dwelling is provided	number of additional unallocated spaces when two allocated space per dwelling is provided
1-3	1	1.0*	0.4*	Not permitted
4-5	2	1.5	0.7	0.3
6-7	3	1.8	0.9	0.4
8+	4+	2.1	1.2	0.5

In new small scale development outside the Transport Central Area and in the tighter built up areas where densities are high and traditionally no on plot parking is provided then proposals may not need to provide on plot parking. In other cases the above table will form the basis of the assessment.

Where local circumstances allow, a substantial element of shared off-plot parking will be preferred over provision of 2 or more spaces per unit.

Parking Provision within the Transport Central Area

Proposals will be assessed on a case by case in the context of Oxford Local Development Framework policies and will be lower than the parking provision recommended outside the Transport Central Area. Car free development or low level of parking provision will be encouraged, and will be enforced through exclusion from the controlled parking zone.

Proposals which are considered to have over-generous parking provision will not be supported. Equally, proposals with substantially reduced parking provision may be unacceptable in some circumstances, for example where this would result in unacceptable parking pressure on existing streets, which could not be reasonably mitigated. The onus is on the developer to show that the implications of the parking provision are acceptable.

Car-free development

Car-free development is defined in this document as accommodation for people who are prepared to knowingly, and willingly, relinquish their right to keep a private car in Oxford. Car-free development is encouraged, which can bring significant benefits where properly implemented in appropriate locations.

Car-free development will be considered in Oxford provided that there are excellent alternatives to the car, shops and services are provided near by, and the car-free status of the development can realistically be enforced by planning condition, planning obligation, on-street parking controls or other means. The onus is on the developer to demonstrate that there are no adverse implications.

Many smaller residential proposals, involving domestic extensions, subdivision of a dwelling house into flats, and small infill development, do not specifically provide additional parking. These may be described as 'car parking free'.

The net addition of a few car parking-free dwellings to a particular area may be acceptable, either where there is reasonable and safe on-street parking capacity (as made clear by appropriate supporting information) or where there is excellent accessibility for those without a car

Low car housing

An alternative to car-free residential development is 'low car' (or 'low parking') housing, where proposed parking provision is significantly below the average parking ownership in the area. Such proposals will generally be assessed using the same principles as for car parking free development.

Car clubs

Larger car-free developments will be encouraged to incorporate or otherwise support a car club, which can be an attractive alternative to private car ownership and boost the attractiveness of car-free housing.

A car club provider makes cars available to local residents, and they are then shared between several households on a 'pay-as-you-go' basis.

Car clubs are particularly suited to areas of high-density development and areas with good accessibility to local services and public transport.

Unallocated parking

In general proposals with unallocated parking will be supported with up to 100% unallocated parking within a CPZ or for Home Zone proposals.

Garages

The provision of residential car parking in the form of garages will be discouraged within the City, as evidence suggests they are less well used than other forms of residential parking.

Conversion of Front Gardens to Parking Areas

Many planning applications propose the conversion of private amenity space at the front of dwellings to hard-standing, to provide additional on-plot parking. This is particularly common where houses are subdivided into flats, and may be considered necessary to prevent undue pressure on the public highway.

However the cumulative impact of multiple hard-surfaced parking areas can change the character of an area and also significantly increase surface water run-off, which can, in turn, increase local flood risk. Also, the benefit of providing off-street spaces as 'front garden parking' will need to be weighed against the loss of existing on-street capacity as a result of new or extended drop-kerb access. Therefore each case will be considered on its merits.

17. APPENDIX C – Example Calculation of Parking Allocation

A proposed development has 20 No. 2 bed and 5 No. 3bed houses and 10 No 1 bed flats. The site is located in a Market Town (not Cherwell). The developer has decided that the houses will have 2 allocated spaces each and the flats will have one unallocated parking space per flat. The tables are now used to calculate the remaining unallocated spaces for the houses and the total number of spaces for the flats.

Table: Example Forecast Parking Demand

Dwelling Type	No. Units	Proposed Allocated	Unallocated Spaces	
			Proposed	Additional required
1 bed Flat	10	-	10	$10 \times 1.2 - 10 = 2$
2 bed House	20	40	-	$20 \times 0.3 = 6$
3 Bed House	5	10	-	$5 \times 0.4 = 2$
Total	35	50	10	10

The result of the calculation may have an impact on the design of the road and housing layout. The developer in consultation with the Planning and Highway Authorities may wish to alter the layout design and refine the parking mix and exact location.

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Division(s): N/A

CABINET – 16 NOVEMBER 2010

ESTABLISHMENT REVIEW

Report by Head of Human Resources

Introduction

1. This report provides an update on establishment and staffing activity during the period 1 April to 30 September 2010. This summer the Council launched its new Business Strategy which included reference to a reduction in our management structure starting with senior management but to also include a review of layers of management and spans of control across the Council. Both this report and future reports will capture the progress made in achieving the associated reduction in staff numbers and we will monitor progress on changes from the 31 March 2010 base.

Current numbers

2. The establishment and staffing numbers (FTE) as at 30 September 2010 are 5728. Establishment (5153 FTE in post). These figures exclude the school bloc, but include cleaning and catering staff based in schools employed within Food with Thought and QCS Cleaning and Facilities.
3. Since Quarter 1 there have been a number of changes to structures within directorates. Shared Services has been moved from Community Safety and renamed Oxfordshire Customer Services. Within Social & Community Services, Registration has transferred to the Chief Executive's Office, Adult Learning to Oxfordshire Customer Services and Major Programmes has now been combined into Strategy & Transformation. Corporate Core has been renamed Chief Executive's Office and slimmed down with the transfer of Customer Services, ICT and Procurement to Oxfordshire Customer Services. Within the Chief Executive's Office, Legal and Democratic Services now incorporates the Registration Service. In order to make it easier to track changes from 31 March 2010, figures have been adjusted to these new structures.
4. We continue to monitor the balance between full time and part time workers to ensure that the best interests of the Council and the taxpayer are served. For information, the numbers as at 30 September 2010 were as follows - Full time 3345 and Part time 3885. This equates to the total of 5153 FTE.
5. The main changes between Quarter 4 2009-10 and Quarter 2 2010-11 are shown in the table below. A breakdown of movements by directorate and service area is provided at Appendices 1 and 2.

	FTE Employed	Establishment FTE
Reported Figures at 31 March – Non-Schools	5283	5836
Changes	-130	-108
Reported Figures at 30 September – Non-Schools	5153	5728

Agency/Advertising costs

6. The cost of agency staff for Quarter 2 2010/11 was £879,124. This was down by £30,798 on the previous quarter. Advertising spend for Quarter 2 was £6,629.75, down by over £28,000 on quarter 1 due to the implementation of internal first advertising.

Business Strategy

7. In support of the Business Strategy, the following measures have been put in place which will impact on staff numbers and costs in the coming months.
- A moratorium has been placed on the Green Book Job Evaluation Scheme. This means that where jobs change due to an increase in duties and responsibilities there will be no review of grading for the foreseeable future;
 - Internal first advertising was implemented during July 2010 together with a simplified application process for internal staff. The aim is to encourage flexibility for staff and managers to move to different jobs around the organisation and to avoid redundancies where possible. Only jobs which we are unable to fill internally will be advertised leading to a reduction in spend on recruitment.
 - As part of the Council's Business Strategy, a review of management posts across the organisation has commenced.

Accountability

8. Heads of Service are required to check and confirm establishment data for their service area on a quarterly basis, with appropriate challenge provided by the relevant HR Business Partner.

RECOMMENDATION

9. **The cabinet is RECOMMENDED to:**
- (a) note the report**
 - (b) confirm that the Establishment Review continues to meet requirements in reporting and managing staffing numbers.**

STEVE MUNN
Head of Human Resources

Background Papers: Nil

Contact Officer: Sue James, Strategic HR Officer, Tel: 01865 815465.

November 2010

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Division(s): N/A

CABINET – 16 NOVEMBER 2010

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
Cabinet, 21 December 2010	
<ul style="list-style-type: none"> ▪ Performance Management 2nd Quarter Progress Report Against Priorities and Targets Quarterly Performance Monitoring Report. 	Cabinet, 2010/138
<ul style="list-style-type: none"> ▪ Proposal to Discontinue the Service and Maintenance Contract for Stairlifts etc To seek approval to discontinue the service and maintenance contract for stairlifts, step lifts and through floor lifts following consultation with service users. 	Cabinet, 2010/191
<ul style="list-style-type: none"> ▪ Financial Monitoring - December 2010 Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads. 	Cabinet, 2010/137
<ul style="list-style-type: none"> ▪ Service & Resource Planning Report for 2011/12 - 2015/16 (December 2010) To provide an update to the service and resource planning process for 2011/12 – 2015/16, including the review of charges. 	Cabinet, 2010/146
<ul style="list-style-type: none"> ▪ Eco Bicester Vision To decide whether to adopt Vision as OCC Policy. 	Cabinet, 2010/171
<ul style="list-style-type: none"> ▪ Expansion of Sandhills Primary School To consider the expansion of Sandhills Primary School and approve issue of statutory notice if objections received. 	Cabinet, 2010/021
<ul style="list-style-type: none"> ▪ Botley Primary School & Elms Road Nursery/Children's Centre - Statutory Notice To consider the proposal to merge Botley Primary and Elms Road Nursery School & Children's Centre, and approve issue of statutory notice. 	Cabinet, 2010/102

Cabinet Member for Children, Young People & Families, 7 December 2010

<ul style="list-style-type: none"> ▪ Children's Community Therapy Services To consider and approve recommendation for contract award. 	Cabinet Member for Children, Young People & Families, 2010/136
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▪ **Chill Out Fund 2010/11 - December 2010**

To consider applications received (if any) from the Chill Out Fund.

Cabinet Member
for Children,
Young People &
Families,
2010/182

Cabinet Member for Adult Services (Supporting People Commissioning Body) - 10 December 2010

▪ **Oxfordshire Supporting People Strategy 2011-16**

To seek approval of the draft strategy for consultation.

Cabinet Member
for Adult Services,
2010/079

Cabinet Member for Safer & Stronger Communities, 13 December 2010

▪ **Conditions of Service/Remuneration Arrangements for Fire Fighters on the Retained Duty System**

To consider whether to continue with the project to trial a new pay scheme for retained fire fighters.

Cabinet Member
for Safer &
Stronger
Communities,
2010/172

▪ **The South East Regional Management Board**

To approve the winding up of the South East Regional Management Board in line with Government proposals on collaboration. To note the work undertaken by the South East Fire Improvement Partnership.

Cabinet Member
for Safer &
Stronger
Communities,
2010/198